



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-171

To : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisor in Mathematics
Public Elementary School Heads
Public Elementary School Teachers
All Others Concerned

Subject : **CONDUCT OF ACTIVITIES FOR THE EXPANSION OF TEACHING AT THE RIGHT LEVEL (TARL)**

Date : May 29, 2025

In line with one of the strategic directions of this Schools Division relative to the expansion of Teaching at the Right Level (TARL) implementation in schools, the following activities shall be undertaken by the Curriculum Implementation Division, spearheaded by the Education Program Supervisor in Mathematics, with the following details:

Activity	Venue	Date/Time	Participants
Capability Building of Teachers and School Heads on Teaching at the Right Level (TARL)	Division Conference Room	June 2 to 3, 2025	Please see Enclosure 1 of this Division Memorandum
QUICK Math-TARL Boost: Empowering Teachers for Foundational Skills Mastery	The Ritz Hotel, Bo. Obrero, Davao City	June 4 to 6, 2025	Please see Enclosure 2 of this Division Memo
Focus Group Discussion / Evaluation with TARL Leaders and School Heads	Division Conference Room	Sept. 19, 2025	Please see Enclosure 3 of this Division Memo

Participants in the series of activities are stipulated in Enclosures 1 to 3.

In accordance with existing guidelines, teaching personnel shall be granted vacation service credits for services rendered during summer break, weekends, and holidays pursuant to DepEd Order No. 53, s. 2003, while non-teaching personnel shall be entitled to Compensatory Time-Off (CTO) for services rendered during weekends and holidays in accordance with CSC-DBM Joint Circular No. 2, s. 2004 and CSC Memorandum Circular No. 41, s. 1998.

Travel and other incidental expenses incurred by school heads and teachers shall be charged against the School MOOE/Local Funds, while the travel and other incidental expenses of SDO personnel shall be charged against the Division MOOE, and the food and accommodation expenses of all participants shall be charged against the Program

Support Funds (PSF) of both Catch-Up Fridays and the ELLN Program, as well as HRD, all subject to the usual government accounting and auditing rules and regulations.

Immediate and wide dissemination of this Memorandum is desired.

For and in the absence of the
Schools Division Superintendent

Sollie B. Oliver, Jr.
SOLLIE B. OLIVER, JD, MATE
SGOD Chief
Officer In-Charge *[Signature]*

DepEd Schools Division of Digos City

RECORDS SECTION

RECEIVED
20-70786

DATE: MAY 29 2025 TIME: 9:25

BY: *[Signature]*

Enclosed: As stated.

CID/jbc



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LIST OF PARTICIPANTS
Capability Building of Teachers and School Heads on
Teaching at the Right Level (TARL)
Division Conference Room
June 2 to 3, 2025

No.	Name of Participant	Position / Designation	School / District / Office	DepEd Email Address	Role
1	Beverly S. Daugdaug, EdD	CID Chief	CID	beverly.daugdaug@deped.gov.ph	Participant
2	Jem Boy B. Cabrella, PhD	EPS-Math	CID	jemboy.cabrella@deped.gov.ph	Trainer/TWG
3	Nesylda D. Alpacion	Master Teacher III / Leader	Digos City CES	nesylida.alpacion@deped.gov.ph	TWG/Speaker
4	Irmina A. Villegas	Teacher	Digos City CES	irmina.villegas@deped.gov.ph	TWG/Speaker
5	Arlene P. Villota	Teacher	Digos City CES	arlene.villota001@deped.gov.ph	TWG/Speaker
6	Miriam G. Calunsag	Teacher	Digos City CES	miriam.calunsag001@deped.gov.ph	TWG
7	Babette B. Carbon	Teacher	Digos City CES	babette.carbon001@deped.gov.ph	TWG
8	Aida L. Duropan	Master Teacher	Digos City CES	aida.duropan@deped.gov.ph	TWG
9	Maria Jocelyn A. Rubin	Master Teacher / Leader	RMCES	mariajocelyn.rubin@deped.gov.ph	TWG/Speaker
10	Hannah D. Baron	Teacher	RMCES	hannah.baron@deped.gov.ph	TWG/Speaker
11	Fermin J. Galo, Jr.	Teacher	RMCES	fermin.galo@deped.gov.ph	TWG/Speaker
12	Sittie Aine G. Macatbar	Teacher	RMCES	sittieaine.guinolong@deped.gov.ph	TWG
13	Roel C. Pantinople	Teacher	RMCES	roel.pantinople001@deped.gov.ph	TWG
14	Michelle Anne Sueño	Teacher	RMCES	michelleanne.sueno@deped.gov.ph	TWG
15	Josephine M. Delima, EdD	Master Teacher I / Leader	San Miguel ES	josephine.delima@deped.gov.ph	Participant
16	Hazel C. Salao	Teacher	San Miguel ES	hazel.salao001@deped.gov.ph	Participant
17	Sheila G. Salao	Teacher	San Miguel ES	sheila.salao@deped.gov.ph	Participant
18	Enrique A. Cabalquinto	Teacher	San Miguel ES	enrique.cabalquinto@deped.gov.ph	Participant
19	Janet M. Villapaz	Master Teacher I / Leader	Remedios N. Saplala ES	janet.villapaz@deped.gov.ph	Participant
20	Lesley Ann Sison	Teacher	Remedios N. Saplala ES	lesleyann.sison@deped.gov.ph	Participant

21	Grace Condiman	Teacher	Remedios N. Saplala ES	grace.condiman@deped.gov.ph	Participant
22	Elvie Sumampong	Teacher	Remedios N. Saplala ES	elvie.sumampong@deped.gov.ph	Participant
23	Jennifer J. Barsalote	Master Teacher II / Leader	G. Reusora CES	jennifer.barsalote@deped.gov.ph	Participant
24	Grenalyn T. Granada	Teacher III	G. Reusora CES	grenalyn.granada@deped.gov.ph	Participant
25	Lucil C. Robledo	Teacher II	G. Reusora CES	lucil.robledo@deped.gov.ph	Participant
26	Stephanie V. Agot	Teacher II	G. Reusora CES	stephanieanne.valendez@deped.gov.ph	Participant
27	Liwayway R. Fuenticilla	Master Teacher II / Leader	Rizal CES	liwayway.fuenticilla@deped.gov.ph	Participant
28	Aiza S. Raboy	Teacher I	Rizal CES	aiza.raboy@deped.gov.ph	Participant
29	Jessyl G. Macabane	Teacher II	Rizal CES	jessyl.macabane@deped.gov.ph	Participant
30	Alona May R. Doluguin	Teacher II	Rizal CES	alonamay.ramos@deped.gov.ph	Participant
31	Emma M. Cabonita	Master Teacher I / Leader	Pedro V. Basalan ES	emma.cabonita001@deped.gov.ph	Participant
32	Nerren A. Granada	Teacher III	Pedro V. Basalan ES	nerren.granada@deped.gov.ph	Participant
33	Rachel Abelyn A. Payot	Teacher II	Pedro V. Basalan ES	rachelle.payot@deped.gov.ph	Participant
34	Eden Remedios	Teacher I	Pedro V. Basalan ES	eden.remedios@deped.gov.ph	Participant
35	Rema M. Ramos	Master Teacher I / Leader	Aplaya ES	rema.ramos@deped.gov.ph	Participant
36	Shinette I. Oliverio	Teacher II	Aplaya ES	shinette.intanto@deped.gov.ph	Participant
37	Myelene C. Baluran	Teacher II	Aplaya ES	myrlene.baluran001@deped.gov.ph	Participant
38	Mechelle M. Cartagena	Teacher III	Aplaya ES	mechelle.cartagena001@deped.gov.ph	Participant
39	Cherry Rossette E. Oliva	PSDS	Digos South	cherry.oliva@deped.gov.ph	Participant
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44	Clarence S. Pillerin, EdD	PSDS	Digos Occidental	clarence.pillerin@deped.gov.ph	Participant
45	Mary Joy D. Fortun, EdD	PSDS	Digos Occidental	maryjoy.fortun@deped.gov.ph	Participant
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48	Ronald B. Dedace	HRDD	SGOD	ronald.dedace@deped.gov.ph	TWG
49	Mariel Bayangos	TARL	TARL	mbayangos@youth-impact.org	Speaker
50	Marlowe Libre	TARL	TARL	mlibre@youth-impact.org	Speaker

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The Ritz Hotel, Bo. Obrero, Davao City
June 4 to 6, 2025

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37	Mechelle M. Cartagena	Teacher III	Aplaya ES	mechelle.cartagena001@deped.gov.ph	Participant
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44	Eduardo P. Paller Jr.	Principal I	Pedro V. Basalan ES	eduardo.paller@deped.gov.ph	Participant
45	Juvy Salise	School Head	Aplaya ES	juvy.salise@deped.gov.ph	Participant
46	Frances Millicent R. Durano, RN	Nurse	SGOD	francesmillicent.durano@deped.gov.ph	TWG
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Enclosure 3 of DM-CID-2025-_____

PARTICIPANTS

**Focus Group Discussion and Evaluation with TARL Teachers
Division Conference Room
Sept. 19, 2025**

SDS and ASDS – 2
CID Chief – 1
PSDSs – 9
School Heads – 8
School TARL Leaders – 8
EPS-Math – 1