



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2025- 142

To : Assistant Schools Division Superintendent
Chief of the Curriculum Implementation Supervisors
Administrative Officer V
Administrative Officer IV (HRMO)
Elementary and Secondary School Heads
TEA Federation President

Subject : **HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) COMPOSITION FOR ALL TEACHING POSITION**

Date : May 13, 2025

1. Pursuant to DepEd Order No. 20, s. 2024 dated December 20, 2024 re: “Guidelines on the Recruitment, Selection, and Appointment to Higher Teaching Positions” and DepEd Order No. 21, s. 2024 also known as Amendments to DepEd Order No. 007, s. 2023 (Guidelines on Recruitment, Selection, and Appointment in the Department of Education) respectively, the following personnel are hereby directed to recompose the Schools Division Office Human Resource Merit Promotion and Selection Board (SDO HRMPSB) of the Division of Digos City.
2. Consistent with the provision of Section 90 of DO 19, s. 2022, a special HRMPSB for all teaching positions with the following composition shall be created:

Governance Level	SPECIAL HRMPSB (Teaching Position)
Schools Division Office; and School	<p>Chairperson:</p> <p>a. Assistant Schools Division Superintendent</p> <p>Members:</p> <p>b. Chief of the Curriculum Implementation Division</p> <p>c. School Head where the vacancy exists</p> <p>d. Administrative Officer V for the Administrative Services Section</p> <p>e. Administrative Officer IV (HRMO)</p> <p>f. Representative of accredited employee’s union/association belonging to the teaching group</p> <p>Secretariat:</p> <p>Selected personnel from HR/Administrative Services Section as designated by the HRMPSB Chair</p>







Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

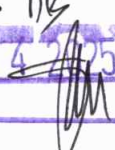
Office of the Schools Division Superintendent

3. For the information and compliance with by all concerned.


MELANIE P. ESTACIO, Ph.D, CESO VI
Schools Division Superintendent 

Enclosed: As stated.

OSDS/ADMIN /HR/rvc

Schools Division of Digos City
RECORDS SECTION
RELEASED
DATE: MAY 14 2025 TIME: 6:45 pm
BY: 



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396