



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-246

To : Chief Education Supervisors (CID&SGOD)  
Public Schools District Supervisors  
Division Private Schools Focal Person  
Senior Education Program Specialist – SMM&E  
Education Program Specialist II – SMM&E  
Private Schools Administrators

Subject : CORRIGENDUM TO REGIONAL MEMORANDUM QAD-2025-032  
(TIMELINES FOR THE SUBMISSION OF DOCUMENTS FOR  
GOVERNMENT AUTHORITY APPLICATIONS STARTING SY 2025-  
2026)

Date : April 25, 2025

In reference to Regional Memorandum QAD-2025-032 re: “Timelines for the Submission of Documents for Government Authority Applications Starting SY 2025-2026”, the item No. 2 “Applications for SY 2025-2026 shall be submitted to the SDO on or before August 30, 2025” is speciously entered. Hence, modified in accordance with Section 30 of the 2011 Manual Regulations for Private Schools in Basic Education and shall now read as follows:

“Applications for SY 2025-2026 shall be submitted to the SDO on or before August 30, 2024. Further, applications for SY 2026-2027 shall be submitted to the SDO on or before August 30, 2025.”

All other provisions of Regional Memorandum QAD-2025-032 not affected by the corrigendum, remain in effect.

For information, guidance, and compliance of all concerned.

  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

DepEd Schools Division of Digos City

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DATE: MAY 02 2025 TIME: 1:49p

BY: 

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**Department of Education**  
DAVAO REGION

DepEd Schools Division Office - Davao City  
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April 21, 2025

**REGIONAL MEMORANDUM**  
QAD-2025-034

**CORRIGENDUM TO REGIONAL MEMORANDUM QAD-2025-032 (Timelines for the Submission of Documents for Government Authority Applications Starting SY 2025-2026)**

To: Assistant Regional Director  
Schools Division Superintendents

1. **Item no. 2** of Regional Memorandum QAD-2025-032 or the Timelines for the Submission of Documents for Government Authority Applications Starting SY 2025-2026, specifically the provided example that reads, "Applications for SY 2025-2026 shall be submitted to the SDO on or before August 30, 2025" is speciously entered. Hence, modified in accordance with Section 30 of the 2011 Manual of Regulations for Private Schools in Basic Education and shall now read as follows;

"Applications for SY 2025-2026 shall be submitted to the SDO on or before **August 30, 2024**. Further, applications for SY 2026-2027 shall be submitted to the SDO on or before **August 30, 2025**."

2. All other provisions of Regional Memorandum QAD -2025-032 not affected by the corrigendum, remain in effect.
3. For information, guidance and compliance of all concerned.

ROQ3/abi

DEPARTMENT OF EDUCATION - DAVAO REGION  
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By: [Signature]  
Date: Apr. 22, 2024  
Total: 421/20184

**ALLAN G. FARNAZO**  
By the Authority of the Regional Director

[Signature]  
**REBONFAMIL R. BAGUIO**  
Director III 21 APR 2025



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