



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

May 6, 2025

DIVISION MEMORANDUM

SGOD-2025-257

To : Assistant Schools Division Superintendent
Division Chief-SGOD

Attention:

Ronald B. Dedace – SEPS (HRD)
Janice S. Alquizar – EPS II (HRD)

Subject: **QUARTERLY CONSULTATIVE PLANNING CONFERENCE AND
CONVERGENCE FOR HUMAN RESOURCE DEVELOPMENT**

This is in reference to Regional Memorandum HRDD-2025-102 dated April 28, 2025, signed by Allan G. Farnazo, Director IV, re: **Quarterly Consultative Planning Conference and Convergence for Human Resource Development.**

To support the effective and efficient implementation of the professional development (PD) programs for teachers and school leaders and ensure the judicious utilization of the Human Resource Development Funds and other funds for capability building and training, a Quarterly Consultative Conference and Convergences for Human Resource will be conducted.

This activity has the following objectives:

- Strategic Direction:** Provide clear guidance and expectations for FY 2025 PPAs implementation, ensuring alignment with NEAPs directions.
- Transparency and Communication:** Share updates and present accomplishments on the implemented quality assured and PRC accredited professional development programs aligned with the Five-Point Agenda, ensuring transparency and open communication.
- Programmatic Professional Development.** Establish comprehensive and sustained PD Programs responsive to the needs of the divisions, and schools, review PPA implementation for continuous improvement.

The participants travel expenses relative to the conduct of the face-to-face activity shall be charged against the local funds of their respective offices, while meals, supplies, and other incidental expenses shall be charged against the local funds of the regional office, subject to the usual accounting and auditing rules and regulations.

Relevant details and information are provided in the enclosures.

Immediate dissemination of this Memorandum is desired.

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: MAY 08 2025 TIME: 8:17A
BY: [Signature]

Enclosed: As stated.
SGOD/jsa

[Signature]
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent



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Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
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Department of Education
DAVAO REGION

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April 28, 2025

REGIONAL MEMORANDUM
HRDD-2025-102

QUARTERLY CONSULTATIVE PLANNING CONFERENCE AND CONVERGENCE
FOR HUMAN RESOURCE DEVELOPMENT

To: Assistant Regional Director
Schools Division Superintendents

1. To support the effective and efficient implementation of the professional development (PD) programs for teachers and school leaders and ensure the judicious utilization of the Human Resource Development Funds and other funds for capability building and training, a Quarterly Consultative Conference and Convergence for Human Resource will be conducted.
2. This activity has the following objectives:
 - a. **Strategic Direction:** Provide clear guidance and expectations for FY 2025 PPAs implementation, ensuring alignment with NEAPs directions.
 - b. **Transparency and Communication:** Share updates and present accomplishments on the implemented quality assured and PRC accredited professional development programs aligned with the Five-Point Agenda, ensuring transparency and open communication.
 - c. **Programmatic Professional Development:** Establish comprehensive and sustained PD programs responsive to the needs of the divisions, and schools, review PPA implementation for continuous improvement.
3. The participants travel expenses relative to the conduct of the face to face activity shall be charged against the local funds of their respective offices, while meals, supplies, and other incidental expenses shall be charged against the local funds of the regional office, subject to the usual accounting and auditing rules and regulations.
4. For reference, see the following documents:
 - a. Enclosure 1 – List of Participants
 - b. Enclosure 2 – Indicative Schedule of the Activity
5. Immediate dissemination of this memorandum is desired.

Encl.: As Stated.
ROH1/nrb

DEPARTMENT OF EDUCATION ROX.
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RELEASED
DATE: 28 APR 2025

ALLAN G. FARNAZO
Director IV
[Signature]



Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 1

LIST OF PARTICIPANTS

NAME	POSITION	OFFICE/DIVISION
1. Nelma Lyn R. Barnija	CES	HRDD-RNEAP
2. Isidra B. Despi	EPS	HRDD
3. Glen L. Villonez	EPS	HRDD
4. Jeoffrey L. Bernabe	SEPS	HRDD-RNEAP
5. Maureen Ava B. Acuña	EPS II	HRDD-RNEAP
6. Mariane B. Tubo	EPS II	HRDD
7. Kirstine Fheb B. Yamomo	ADAS I	HRDD
8. Hannah Camille M. Cabrera	ADAS III	HRDD-RNEAP
9. Elyn L. Suprente	SEPS	Davao del Sur
10. <i>(vacant position)</i>	EPS II	Davao del Sur
11. Romela T. Pangandoyon	SEPS	Davao del Norte
12. June Angelo A. Mercado	EPS II	Davao del Norte
13. Kenneth S. Deligencia	SEPS	Panabo City
14. Lilannie L. Somoso	EPS II	Panabo City
15. Ronald B. Dedace	SEPS	Digos City
16. Janice S. Alquizar	EPS II	Digos City
17. Lani G. Remolino	SEPS	Davao Occidental
18. <i>(vacant position)</i>	EPS II	Davao Occidental
19. Eduard Mark A. Bautista	SEPS	Tagum City
20. Ivy P. Dorias	EPS II	Tagum City
21. Jasmine G. Camilotes	SEPS	Davao City
22. Doris Amabelle R. Emperador	EPS II	Davao City
23. Dennis C. Alcano	SEPS	Davao de Oro
24. Rey L. Saromines	EPS II	Davao de Oro
25. Evangeline C. Bongcac	SEPS	IGACOS
26. Helen Jane A. Go	EPS II	IGACOS
27. Mary Grace O. Yray-Mercado	SEPS	Davao Oriental
28. Lotis Lapez	EPS II	Davao Oriental
29. Jaycel P. Labrador	SEPS	Mati City
30. Lendy Ann C. Dispo	EPS II	Mati City

ROHI/nrb



Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 2

INDICATIVE SCHEDULE OF THE ACTIVITY

FY 2025	Timeline	Activity	Modality
Quarter 2	June 24-25, 2025	Accomplish Pre-Work Activity for the Presentation of accomplishment for Quarter 2	Asynchronous
	June 26, 2025	Quarterly Consultative Planning Conference and Convergence for Human Resource Development	Face to Face 8:00AM-5:00PM Venue: NEAP
Quarter 3	September 23-24, 2025	Accomplish Pre-Work Activity for the Presentation of accomplishment for Quarter 3	Asynchronous
	September 25, 2025	Quarterly Consultative Planning Conference and Convergence for Human Resource Development	Virtual /MS Teams
Quarter 4	December 3-4, 2025	Accomplish Pre-Work Activity for the Presentation of accomplishment for Quarter 4	Asynchronous
	December 5, 2025	Quarterly Consultative Planning Conference and Convergence for Human Resource Development	Face to Face 8:00AM-5:00PM Venue: NEAP
Yearend Consolidation of Financial and Physical Accomplishment Report FY 2025			

ROH1/nrb