



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025- 261

To : SGOD Chief
Public and Private School Heads
School-based LRP Coordinators
Division LRP Coordinators

Subject : **SUBMISSION OF RESULTS OF THE CHILD PROTECTION
COMMITTEE (CPC) FUNCTIONALITY ASSESSMENT TOOL**

Date : May 8, 2025

Pursuant to Regional Memorandum ESSD-2025-129 titled Submission of results of the Child Protection Committee (CPC) Functionality Assessment Tool on or before April 30, 2025, all schools heads are advised to accomplish the CPC Functionality Tool through the Enhance Basic Education Information System (EBEIS) to ensure accessible and efficient data collection from schools.

Alternatively, the tool can be downloaded and filled out using the Google Sheet available at <https://tinyurl.com/GS-CPCTOOL> . After completion, the accomplished tool should be submitted through <https://tinyurl.com/CPCTOOL-RESULTS-2025> .

Non-compliance with this directive may constitute neglect of duty and can face administrative disciplinary action under DepEd Order No. 49, s. 2006 and applicable CSC rules and related laws and regulation.

For inquiries, contact the Division LRP Focal, Ms. April Rose A. Alcala for the Learner Rights and Protection via aprilrose.alcala@deped.gov.ph or through +63951-850-0210.

For immediate compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD., CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

SGOD/ra

RELEASED

DATE: MAY 08 2025 TIME: 2:07 PM

BY: *[Signature]*



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

Recd



Republic of the Philippines
Department of Education
DAVAO REGION

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07 MAY 2025

April 30, 2025

REGIONAL MEMORANDUM
ESSD-2025-129

SUBMISSION OF RESULTS OF THE CHILD PROTECTION COMMITTEE (CPC)
FUNCTIONALITY ASSESSMENT TOOL

To: Schools Division Superintendents

1. In accordance with Memorandum DM-OUOPS-2024-05-06271, issued by the Assistant Secretary Officer-In-Charge, of the Office of the Undersecretary for Operations Malcolm S. Garma, regarding the implementation and dissemination of the Child Protection Committee (CPC) Functionality Assessment Tool, all concerned are advised to accomplish the CPC Functionality Tool through the Enhanced Basic Education Information System (EBEIS) to ensure accessible and efficient data collection from schools. Alternatively, the tool can be downloaded and filled out using the Google Sheet available at <https://tinyuri.com/GS-CPCTOOL>. After completion, the accomplished tool should be submitted through <https://tinyurl.com/CPCTOOL-RESULTS-2025>. Submissions must be made on or before April 30, 2025.
2. Non-compliance with this directive may constitute neglect of duty and can face administrative disciplinary action under DepEd Order No. 49, s. 2006 and applicable CSC rules and related laws and regulations.
3. For inquiries, contact the Regional Focal Person for the Learner Rights and Protection via stephenmark.castres@deped.gov.ph or 09759503781
4. Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION
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RELEASED

Encl.: As stated.
ROE/ mbd

By: [Signature]
Date: May 03, 2025
0525/20234



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS- 2025-11 - 02415

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : MALCOLM S. GARMA
Assistant Secretary, Officer-in-Charge
Office of the Undersecretary for Operations

SUBJECT : REITERATION ON THE ACCOMPLISHMENT AND
SUBMISSION OF RESULTS OF THE CHILD
PROTECTION COMMITTEE (CPC) FUNCTIONALITY
ASSESSMENT TOOL

DATE : April 24, 2025

This has reference to DM-OUOPS-2024-05-06271, dated August 5, 2024, relative to the roll-out and cascading of the Child Protection Committee Functionality (CPC) Assessment Tool. The tool is intended to measure the functionality and effectiveness of the programs implemented by the CPCs in schools toward the protection of the rights of our learners. The result of the assessment will assist DepEd, through the Learner Rights and Protection Division (LRPD), in developing comprehensive policies and programs to strengthen the CPCs and equip the members with tools and knowledge for appropriate handling of learner rights and protection concerns.

In this regard, the provisions of the said memorandum are hereby reiterated and amended, to wit:

1. At least 3-4 members of the Child Protection Committee (CPC) are required to accomplish the CPC Functionality Assessment Tool to determine the level of functionality of CPCs in schools, and to provide appropriate technical assistance from the Central Office, Regional Office, and Schools Division Office, it shall be mandatory for the School Head to lead in answering the Tool;
2. The tool aims to strengthen the CPCs with the following specific objectives:
 - a. Provide concrete indicators to measure the functionality of the CPC in schools; and
 - b. Capture the specific status of the CPCs in five areas of work.
3. The five areas of work represent the broad work areas of a CPC, each with specific sub-indicators:
 - a. Organization and Coordination
 - i. Establishment or Reorganization of CPC
 - ii. Coordination & Mechanism
 - b. Policies and Guidelines
 - i. Child Protection Policy and Operational Guidelines

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By: 48/20829
Date: 30 APR 2025 8:24

Approved by: AMPS
OFFICE OF THE UNDERSECRETARY
RELEASE
DATE: 4/25/25 TIME: 1:16
NAME: AMPS
GOVERNANCE AND FIELD OPERATIONS
MALCOLM S. GARMA

Assistant Secretary, Officer-in-Charge,
Office of the Undersecretary for Operations

- c. Capacities and Resources
 - i. Orientation/Capacity-building Activities for the CPC
 - ii. Budget Allocation for CPC operations and its financial sustainability;
 - d. Service Delivery
 - i. Prevention Programs
 - ii. Existence of Quick Response System for Child Protection
 - iii. Referral System, Case Management, and Monitoring and Documentation of Cases
 - iv. Proactive Identification and Reporting of VAC Cases (Early detection)
 - e. Accountability and Performance
 - i. Availability and accessibility of statistical reports on cases handled
 - ii. Child Participation in CPC Planning, Implementation, and Evaluation
 - iii. CPC Monitoring and Evaluation
4. All concerned are directed to accomplish the CPC Functionality Tool through the Enhanced Basic Education Information System (EBEIS) for easy access and collection of data from the school level. Alternatively, the Tool may be downloaded and accomplished using the Google Sheet form accessible through this link: <https://tinyurl.com/GS-CPCTOOL>. Thereafter, the accomplished Tool shall be submitted through the following link: <https://tinyurl.com/CPCTOOL-RESULTS-2025>.
5. Submission shall be on or before April 30, 2025. Moreover, the following regions with the highest reported LRP concerns, based on the Learners TeleSafe Contact Center Helpline (LTCCH) are required to have 100% submission:
- National Capital Region (NCR)
 - Region III (Central Luzon)
 - Region IV-A (CALABARZON)

The result of the assessment shall assist the LRPD in developing programs, policies, and appropriate technical assistance for the effective implementation of programs in schools through the CPCs.

For reference and guidance, enclosed herewith are the Child Protection Committee (CPC) Functionality Assessment Tool and Score Summary Sheet.

Non-compliance with this directive may constitute neglect of duty and can face administrative disciplinary action under DepEd Order No. 49, s. 2006¹ and applicable CSC rules and related laws and regulations.

For queries and additional information, you may reach the LRPD at lrpo@deped.gov.ph and (02) 8638-1782.

For strict compliance.

Thank you very much.

¹ DepEd Order No. 49, s. 2006 or the "Revised Rules of Procedures of the DepEd in Administrative Cases"