



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-*264*

To : **HEALTH AND NUTRITION UNIT PERSONNEL**

Subject : **CONDUCT OF MEDICAL EXAMINATION IN COMPLIANCE WITH THE REQUIREMENTS FOR THE INCOMING GRADE 7 APPLICANTS OF SCIENCE, TECHNOLOGY AND ENGINEERING (STE) PROGRAM FOR SCHOOL YEAR (2025-2026)**

Date : May 7, 2025

1. Attached is the request letter from the Science Department Head Beth B. Dedace of Digos City National High School regarding the conduct of Medical Examination in compliance with the requirements for the incoming Grade 7 applicants of Science, Technology and Engineering (STE) Program for School Year (2025-2026) at the SDO Conference Room on:
 - a. **May 15, 2025 – 1:00pm to 5:00pm**
 - b. **May 16, 2025 – 8:00am to 5:00pm**
2. In this connection, the following personnel are hereby directed to assist in the medical examination:
 1. Micah A. Fuentes, MD – Medical Officer III
 2. Francis Millicent R. Durano, RN – Nurse II
 3. Kristin Marie Y. Bejarin – Nurse II
 4. Russel Kevin T. Maurin – Nurse II
 5. Joel B. Gomito – Nurse II
3. Travel and other incidental expenses shall be charged to local funds, and subject to the usual accounting and auditing rules and regulations.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: *MAY 14 2025* TIME: *11:00 am*
BY: *[Signature]*

MAF-HNU/SGOD



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

April 25, 2025

BETH B. DEDACE

Science Department Head
Digos City National High School
Rizal Avenue, Digos City

Dear Ms. Dedace:

Greetings of Peace!

This has reference to your letter requesting for the assistance of the Division's medical personnel, specifically the nurses and doctors, in conducting the required medical examination of the applicants of the Science, Technology and Engineering (STE) Program for School Year (2025-2026) on May 15-16, 2025.

Your request is hereby approved.

Kindly coordinate with Dr. Micah Fuentes, Medical Officer III, regarding the details and arrangements for the activity. Please ensure that all necessary health and safety protocols are strictly observed throughout the conduct of the medical examination.

Very truly yours,


MELANIE F. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division Office - Digos City

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05 MAY 2025

9:19

SGOD/cab



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
REGION XI – DIGOS CITY
SCHOOLS DIVISION OF DIGOS CITY
DIGOS CITY NATIONAL HIGH SCHOOL

April 23, 2025

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent
Department of Education-Digos City

Thru:

Dr. Micah Fuentes
Medical Officer

Ma'am:

Greetings of good health and service!

In compliance with the requirements for the incoming Grade 7 applicants of the **Science, Technology and Engineering (STE) Program for School Year (2025-2026)**, I respectfully request for the assistance of the Division's medical personnel, specifically the nurses and doctors, in conducting the required medical examination of the applicants.


The medical examination is an essential requirement to ensure that the students are fit to participate in the rigorous academic activities of the STE Program. I would like to request your support in facilitating the necessary available health personnel to conduct examination on May 15-16, 2025, or on a schedule convenient for your office.

Thank you very much for your continuous support and commitment to promoting the health and welfare of our learners. I look forward to your favorable response.


Warm regards,


BETH B. DEDACE
Science Department Head

Noted:


NOBA J. RUBION
School Head

Recommending Approval:


GERVASIO R. SALINAS Jr., PhD
Public Schools Division Superintendent

on leave
JESSICA G. LUCERO
Public Schools Division Superintendent

Approved:

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent