



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

May 20, 2025

DIVISION MEMORANDUM

SGOD-2025-276

To : Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Education Program Supervisors
Public School Heads
Public School Teachers

Subject: **DISSEMINATION OF THE CALL FOR NOMINATION FOR THE 2025 TEACHERS CONFERENCE AND EXCEL FEST (TCEF)**

This is in reference to Regional Memorandum HRDD-2025-116 dated May 9, 2025, signed by Allan G. Farnazo, Director IV, re: **Dissemination of the Call for Nomination for the 2025 Teachers Conference and Excel Fest (TCEF)**.

All concerned are hereby informed that the National Educators Academy of the Philippines (NEAP) is requesting each Schools Division Office to nominate at least one qualified applicant to participate in the Teachers' Conference and ExCEL Fest 2025 (TCEF), which will be held on June 3-5, 2025, with the theme: "Readying Our Students for the Future."

In line with this, interested and qualified applicants are encouraged to submit the complete documentary requirements for evaluation and selection. All applications must be duly endorsed by the Schools Division Superintendent.

For consolidation and endorsement to the Regional Office, accomplished documents should be submitted in PDF format to the Regional Scholarship Secretariat at hrrdneapro11@gmail.com on or before May 13, 2025.

Qualified applicants shall upload the complete scholarship application documents through the Microsoft Office Form which can be accessed at <https://forms.office.com/r/nai0crHrDF>. Official DepEd email accounts shall be used in submitting the documentary requirements with official endorsement from the Regional Office.

Relevant details and information are provided in the enclosures.

Immediate and wide dissemination of this Memorandum is desired.

For and in the absence of the
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: MAY 20 2025 TIME: 4:14 PM

Enclosed: As stated.
SGOD/jsa

BY: _____

CHERRIE ANNE B. BOHOL

Education Program Supervisor – SGOD
Officer In-Charge

Bohol 5/20/25



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375

RECORDS



Republic of the Philippines
Department of Education
DAVAO REGION

Schools Division Office of Digos City
RECORDS SECTION
15 MAY 2025
TIME 11:51
120394

May 9, 2025

REGIONAL MEMORANDUM
HRDD-2025-116

DISSEMINATION OF THE CALL FOR NOMINATION FOR THE 2025
TEACHERS CONFERENCE AND EXCEL FEST (TCEF)

To: Assistant Regional Director
Schools Division Superintendents

1. The National Educators Academy of the Philippines (NEAP) requests each Schools Division Office to nominate at least one qualified applicant to participate in the Teachers' Conference and ExCEL Fest 2025 (TCEF) which is scheduled on June 03-05, 2025 with the theme: "Readying Our Students for the Future".
2. Nominees shall be endorsed by their respective Schools Division Superintendents. Hence, for selection purposes, the accomplished documentary requirements shall be forwarded to the Regional Scholarship Secretariat in PDF form on or before May 13, 2025 thru hrddneapro11@gmail.com.
3. Qualified applicants shall upload the complete scholarship application documents through the Microsoft Office Form which can be accessed at <https://forms.office.com/r/nai0crHrDF>. Official DepEd email accounts shall be used in submitting the documentary requirements with official endorsement from the Regional Office.
4. For reference, see the following documents:
 - a. Enclosure 1 – DNOUHRD-2025 dated May 07, 2025
 - b. Enclosure 2 – Letter from the Singapore Ministry of Education
5. Immediate dissemination of this memorandum is desired.

Encl.: As Stated.
ROH1/nrb

DEPARTMENT OF EDUCATION - DAVAO
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

By: [Signature]
Date: May 15, 2025
Time: 120394



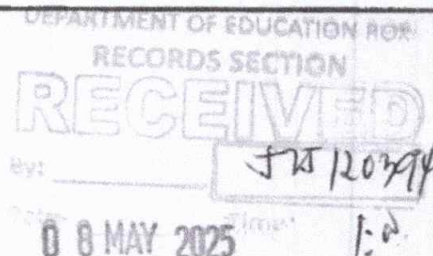
Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@depd.gov.ph
Website: www.depedroxi.ph





Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025-1154



TO : Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

Carmela C. Oracion
CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : **CALL FOR NOMINATION OF FIFTY (50) TEACHERS FOR THE TEACHERS' CONFERENCE AND EXCEL FEST (TCEF) 2025**

DATE : 07 May 2025

1. The Singapore Ministry of Education is inviting **fifty (50) teachers** to participate in the **Teachers' Conference and ExCEL Fest 2025 (TCEF2025)**, with details as follows:

Conference Title	Teachers' Conference and ExCEL Fest 2025 (TCEF2025)
Date	03-05 June 2025
Modality	Virtual/Online
No. of Slots	Fifty (50)
Target Participants	Public school teachers across all levels

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) requests each Regional Office to **nominate up to three (3) qualified participants**.
3. All nominees must meet the qualifications and submit the following:
- Documents specified in the *Checklist of General Eligibility Requirements (Enclosure 1)*
 - Scholarship Clearance (Enclosure 2)*

4. The **required documents must be accomplished and uploaded (in PDF form) on or before 15 May 2025**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/nai0crHrDF>. Kindly use official DepEd email accounts in submitting the requirements.
5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
6. Enclosed are the *Letter from the Singapore Ministry of Education, Programme, and List of Webinars*, for reference.
7. Should you have further questions or concerns, please coordinate with the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
8. For dissemination and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS
OFFICE OF THE ASSISTANT SECRETARY FOR EXTERNAL PARTNERSHIPS SERVICE



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges

2nd Floor Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600

Telefax No.: (+632) 8638-8638

Email Address: neap.od@deped.gov.ph

Doc. Ref. Code	PAWIM-F-026	Rev	00
Effectivity	09.20.21	Page	1 of 3





Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type <input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	Title of the Program
VI. Scholarship Duration		
VII. Status	<input type="checkbox"/> Completed the course (Submit a copy of Certificate of Completion)	<input type="checkbox"/> Withdrawn from the Course (State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

X. Reason for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>	
<hr/>	<hr/>
Name and Signature of the Scholar	Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>	
<hr/>	<hr/>
Name and Signature of the Recommending Authority (SDO - HRDD)	Date and Time
APPROVED	
<hr/>	<hr/>
Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time





Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR EXTERNAL PARTNERSHIPS
INTERNATIONAL AND GOVERNMENT COOPERATION

CO-EPS No. _____, s. 2025

CO-EPS (1001-040825)

MEMORANDUM

FOR : **WILFREDO E. CABRAL**
Undersecretary, Human Resource and Organizational Development

FROM : **GEORGINA ANN HERNANDEZ YANG**
Assistant Secretary

SUBJECT : **REQUEST FOR NOMINATION OF 50 TEACHERS TO PARTICIPATE IN THE TEACHERS' CONFERENCE AND EXCEL FEST 2025**

DATE : April 21, 2025

This has reference to the herein attached official letter from the Singapore Ministry of Education regarding the **Teachers' Conference and ExCEL Fest 2025 (TCEF 2025)** to be held virtually on June 03-05, 2025.

This year's theme is "Readying Our Students for the Future" with the aim to bring educators together to learn, to connect and to engage with thought leaders and practitioners, as we explore possibilities for the future of teaching and learning.

All international participants will receive a pre-registration link for the online conference experience. This will be used to set up their account credentials and complete their user profile on the TCEF2025 digital platforms, which comprise the online event portal and mobile app. Upon completion, participants will gain access to the TCEF2025 digital platforms, offering the following features: Live-stream access to conference highlights; registration and attendance for webinars; access to digital Poster Presentations (PP) and virtual ExCEL Fest (EF) Exhibition Booths; and Networking opportunities with fellow educators.

In this regard, the International Cooperation Office (ICO) would like to respectfully request your office to nominate fifty (50) teachers to attend the TCEF 2025 virtually. More information on the program may be found in the attachments.

This Office requests that the list of the nominated participants with their full names, designations, schools, and email be sent to ico@deped.gov.ph and copy to *mis*.

Maribeth Chua at maribeth.chua002@deped.gov.ph on or before April 28, 2025, for transmittal to the Singapore Ministry of Education.

For questions and/or clarifications regarding the matter, Your Honor's staff may reach us through email at ico@deped.gov.ph, copy furnish Ms. Maribeth S. Chua at maribeth.chua002@deped.gov.ph. Thank you very much.

Attachments

Letter of Invitation
Programme Note



Ministry of Education
SINGAPORE

1 North Buona Vista Drive
Singapore 138675
Website : www.moe.gov.sg

TCEF2025
IGNITE. EMPOWER. TRANSFORM.

4 April 2025

Dr Gina O Gonong
Undersecretary for Curriculum and Teaching
Department of Education
DepEd Complex, Meralco Avenue
Pasig City, Manila 1600
Philippines

Dear Dr Gonong,

Invitation to Singapore's Teachers' Conference and ExCEL Fest 2025

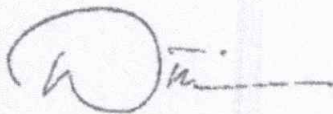
1. The Teachers' Conference and ExCEL Fest 2025 (TCEF2025), organised by the Singapore Ministry of Education, will be held from **3 to 5 June 2025** for teachers to come together and learn as a fraternity. The conference theme is, 'Readying Our Students for the Future'.
2. It is our pleasure to invite 50 educators from your country to participate in the TCEF2025 virtually. International participants can look forward to attending the keynote addresses, keynote seminars, and webinars online. Participants will also have digital access to asynchronous content such as poster presentations and exhibition booths that showcase innovative projects by our schools and ministry divisions.
3. The programme details are attached for your reference.
4. Please email Mr Tan Han Xiong (TAN_Han_Xiong@moe.gov.sg) and Ms Linette Lim (linette_lim@moe.gov.sg) the following information of the 50 representatives nominated by your ministry by **18 April 2025**:

Full Name	Designation	School/Organisation	Email
Dr/Mr/Miss/Mr/Mrs/Ms			

5. The nominated representatives will receive a unique link via the email address provided above to activate their conference account for access to the conference website **from 28 April 2025 onwards**. They will need to sign up for their preferred sessions through the website prior to the conference. Further information will be provided to them thereafter.
6. I look forward to your support and wish the participants a fruitful time at the TCEF2025.

Thank you.

Yours sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'W' followed by a horizontal line.

Dr William Lim
Divisional Director, Planning
for Permanent Secretary (Education)