

Republic of the Philippines Department of Education REGION XI SCHOOLS DIVISION OF DIGOS CITY

REQUEST FOR QUOTATION No. 25-05-068

The Department of Education, Schools Division of Digos City, through its Bids and Awards Committee, intends to invite eligible bidders for the "Lease of Real Property and Venue, and Catering Services for the Development and Conversion of Kindergarten Numeracy Learning Resource to Interactive Materials Anchored on the 5.0 Agenda" for CY 2025 in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is Three Hundred Thirty Thousand Pesos Only (P330,000.00).

Please quote your best offer for the item/s described herein, subject to the attached Annexes A and B (Terms and Conditions) provided as part of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative not later than May 14, 2025, 10:00 AM at the DepEd Schools Division Office-Digos City, Roxas cor. Lopez Jaena Street, Zone II, Digos City, Davao del Sur. Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.

A copy of your 2025 Business/Mayor's Permit and PhilGEPS Registration Number is also required to be submitted along with your signed quotation/proposal. A valid and updated Certificate of PhilGEPS Registration (Platinum Membership) (all pages) may be submitted in lieu of the Mayor's/Business Permit.

The Supplier/Service Provider with the Single/Lowest Calculated Quotation shall submit its Omnibus Sworn Statement (GPPBprescribed forms) within a non-extendible period of five (5) calendar days from the receipt of the notice from the Bids and Awards Committee that it submitted the Single/Lowest Calculated Calculation.¹

For any clarification, you may contact us at telephone no. (082)-553-8396, or email address at bac.digoscity@deped.gov.ph.

MARIA GENEVIEVE T. FRANCISOUETE, Ed.D. BAC Chairperson

¹ Failure to submit the required documents on time, or finding against the veracity thereof, shall disqualify the supplier/service provider for award. In case the notice for the submission of post-qualification documents is sent via the bidder's email, it shall be considered as received by the bidder on the date and time the email was sent, whether or not the bidder acknowledged the said email. It shall be the bidder's responsibility to check its/his/her email for the purpose.

Name of Company:						ANNEX "A"
Address:						
Name of Store/Shop:						
Address:					***	
Contact No.: IIN No.:	The state Philipping	HT 115			25-05-068	
PhilGEPS	tment of Objection	De De	to and Ti-		May 9, 2025	10.00 135
Registration Number:		Da	te and 111	ne of Opening:	May 14, 2025.	10:00 AM
	TTD FOLION OF CLITT	138 (CH				
1) Accomplish this Pa	INSTRUCTIONS	REOUES				
	equest for Quotation (RFQ) correctly and accurately. Q is highly encouraged to minimuze errors or omissions of the mand	latom provisions				
	s used other than the RFQ, the quotation shall contain all the manda			manifestation of	of the agreement	with the Terms
and Conditions below.						
- In case a prospect	ive supplier or service provider submits a filled-out RFQ with a	supporting docu	ment (i.e.	, price quotati	on in a differen	nt format), both
documents shall be con	nsidered unless there is any discrepancy. In this case, provisions in t	he RFQ shall pre	vail.			
3) Do not alter the cor	ntents of this form in any way.					
	fications are mandatory. Failure to comply with any of the mandator	v requirements w	ill disqua	lify your quota	tion.	
	ese instructions will disqualify your entire quotation.	use prince Ru	sterol b	327234 940	and he kno	
	Posns Only (#330,000,00)	bure world	virin's	barbundl a	etrill - DE	A) Light who
Sir/Madam:						
After having carefull	y read and accepted the Terms and Conditions in the Request for Qu		er is our	quotation for th	e item/s as follo	ws:
1. Please quet	TECHNICAL SPECIFIC	The state of the s	HOU : C.d.	in total to	ALLO 1830 TU	
	e your <u>best offer</u> for the item/s below. Please do not leave any blank st state " <u>Comply</u> " or any equivalent term in the column " <u>Bidder's</u>					and surprise
	of each Specification.	Statement of Co	трианс	e against each	of the individu	al
Item	Description	Total	Unit	Bidder's	Unit Cost	Total Cost
		Quantity		Statement of	(Vat Inclusive)	(Vat Inclusive)
lot 1	Lanca of Book Book and Vones and Code in Section for the	D 1		Compliance		
ot 1	Lease of Real Property and Venue, and Catering Services for the for Kindergarten on May 19-30, 2025	e Development/E	valuatioi	VRevision of N	umeracy Learn	ing Resources
	Inclusion: Strong Internet Connection	Hidd box the	1x Per	and Ogenties	HEIST ROLL	ter portion
	May 19, 2025	20	head	av A daes	desd weigh	no tongic i
	AM Snacks: Sandwich, fresh fruit juice, peanuts	ess Permit.	mend :	the Mayor	to wall in be	mindus od s
	Lunch: Rice, creamy beef, fired fish, bihon, soda					
	PM Snacks: Biko, kutsinta, fruit shake					
	May 20, 2025 MO and therefore that a mind the state of	20	head	A HIN TO	Aut. Sorta	Supplier 5
	AM Snacks: Puto maya, sikwate	syl to boly		non-exter	nis) wordin	ser liber for
	Lunch: Rice, pancit canton pork, fish fillet, chicken curry	133 1 1 1 1 1 1		of soil and	seatiend to 1	well awaren
	PM Snacks: Durian pie, kropec, soda	20		STATE OF THE	2011 11 11 11 11	
	May 21, 2025 AM Snacks: Bihon, bread, canned juice	20	head			
	Lunch: Rice, chicken barbecue, salad, fish soup, soda	01 i la scionica		toninos re	er now main	office the fire
	PM Snacks: Sandwich, besuto cracker, fresh fruit juice					
	May 22, 2025	20	head			W
	AM Snacks: Saging turon, fresh fruit juice, peanuts					
	Lunch: Rice, fish fillet, salad, beef soup, soda					
	PM Snacks: Pie, peanuts and fresh fruit juice					
	May 23, 2025	20	head			
vice arrant No.	AM Snacks: Sandwich, besuto cracker, fruit shake			-		
	Lunch: Rice,pork adobo with egg, fish fillet,salad, soda					
	PM Snacks: Pizza, soda, nuts May 26, 2025	20	har 3			
	AM Snacks: Puto maya, camote fries, sikwate	20	head		,	
	Lunch: Rice, chicken bisaya sabaw, fish fillet, pako, soda					
	PM Snacks: Saging fries cut coated with sugar, fresh buko juice					
	May 27, 2025	20	head			
	AM Snacks: Macaroni salad, fresh fruit juice			1000		
	Lunch: Rice, Seafood pakbet, fried chicken, soup, soda					
	PM Snacks: Pie, canned juice					
	May 28, 2025	20	head			
	AM Snacks: Camote fries cut coated with sugar, iced tea					
	Lunch: Pice Creamy beef chicken fillet coun			1		

20

20

head

head

PM Snacks: Pizza, soda, peanut

AM Snacks: Sandwich, peanuts, fresh fruit shake

AM Snacks: (puto maya, sikwate, besuto cracker

PM Snacks: Fresh fruit salad, fresh fruit juice

Lunch: Rice, monggos, fish fillet, fried sliced pork chop, soda PM Snacks: Saging fries cut coated with sugar, fresh buko juice

Lunch: Rice, pork ribs sabaw, drumstick fried chicken, pancit canton

May 29, 2025

May 30, 2025

with liver, soda

ot 2	Lease of Real Property and Venue, and Catering Services for the Workshop on the Conversion and Finalization of the Numeracy Learning Resources for Kindergarten to Interactive Materials on June 2-13, 2025						
	Inclusion: Strong Internet Connection	shop on the Conversion and Finalization of the Nation 2-13, 2025 35		1.			
	June 2, 2025	35	head				K
	AM Snacks: Puto maya, camote fries, sikwate						1
	Lunch: Rice, chicken bisaya sabaw, fish fillet, pako, soda						1
							1
	PM Snacks: Saging fries cut coated with sugar, fresh buko juice	25	1 1				-
	June 3, 2025	35	nead				P
	AM Snacks: Macaroni salad, fresh fruit juice						1
	Lunch: Rice, Seafood pakbet, fried chicken, soup, soda						1
	PM Snacks: Pie, canned juice						1
	June 4, 2025	35	head				K
	AM Snacks: Camote fries cut coated with sugar, iced tea						
	Lunch: Rice, Creamy beef, chicken fillet, soup						1
	PM Snacks: Pizza, soda, peanut						1
	June 5, 2025	35	head				-14
	AM Snacks: Macaroni salad, fresh fruit juice	33	nead		911 L . 7 . 5 . 7	rjuliale s obris	r
							1
	Lunch: Rice, Seafood pakbet, fried chicken, soup, soda		o Worzie!		files following	astretopp soft	4.
	PM Snacks: Pie, canned juice						4
	June 6, 2025	35	head		anneal, sit or a	and the sales are size	
	AM Snacks: Sandwich, peanuts, fresh fruit juice		and and		Comment At Comme		Т
	Lunch: Rice, monggos, fish fillet, fried sliced pork chop, soda						
	PM Snacks: Saging fries cut coated with sugar, fresh buko juice	SHE DE	Fino 1 9:11 3	al redund has	ingay on tubo.	C ST STIRTON	
	June 9, 2025	35	head				K
	AM Snacks: Puto maya, sikwate, besuto cracker		dinking to		E BALLY MIN SH	el les manuble	4
	Lunch: Rice, pork ribs sabaw, drumstick fried chicken, pancit canton						
	with liver, soda will be satisfied as a state of the stat		CHESTIN		sample are no be	coduces exampos	1
	PM Snacks: Fresh fruit salad, fresh fruit juice		of tomo		ordine standard	that offered	1
		25	hand				4
	June 10, 2025	33	пеаа		S River or and		
	AM Snacks: Durian pie, and fresh buko juice		OF CALL CALL		DESCRIPTION OF STREET	o and to chave	1
	Lunch: Pako, fried chicken, lumpia shanghai, egg soup, soda		- E 19124		Tata spirance	SOUTH CHOICE	1
	PM Snacks: Pizza, besuto cracker, coke						1
	June 11, 2025 has dish may be seen as a said of the form of the	35	head		in southern out	neo miranii cen	K
	AM Snacks: Sandwich, fresh fruit juice, peanuts						-
	Lunch: Rice, creamy beef, fired fish, bihon, soda		mun mi		u konsilisti edi	ted a men on	
	PM Snacks: Biko, kutsinta, fruit shake						1
	June 12, 2025	35	head	Calcada St.	and the second state of	nuclitum of Lar	74
	AM Snacks: Sandwich, peanuts, fresh fruit shake	COLUMN CO.	2.00		The second		T
	Lunch: Rice, monggos, fish fillet, fried sliced pork chop, soda						
	PM Snacks: Saging fries cut coated with sugar, fresh buko juice		THE SHAR		Diff of Atol	a to lead this i	1
		25	ha-1	LIVER TO LO	S tare arrabe the	e House ACL on	-
	June 13, 2025	35	head				1
	AM Snacks: Bihon, bread, canned juice		2011/1990		of harmonical alte	d florie Laborie	9
	Lunch: Rice, chicken barbecue, kinilaw, egg soup, soda		Ang reserve		hith book wheel's	anoimloger to	
	PM Snacks: Saging turon, besuto, fresh fruit juice						1

^{*} The above-quoted prices are inclusive of all costs and applicable taxes

SCHEDULE OF REQUIREMENTS				
Item	Description	Delivery Schedule	Bidder's Statement of Complian	
Lot 1 regarded date	Lease of Real Property and Venue, and Catering Services for the Development/Evaluation/Revision of Numeracy Learning Resources for Kindergarten on May 19-30, 2025	May 19-30, 2025	of day of dalay, the half half b	
Lot 2	Lease of Real Property and Venue, and Catering Services for the Workshop on the Conversion and Finalization of the Numeracy Learning Resources for Kindergarten to Interactive Materials on June 2-13, 2025	June 2-13, 2025	Jun (B) (100)	

ricinatoria di noma di selectioni di Financia	OFFER
Approved Budget for the Contract	Total Offered Quotation
	In words:
Three Hundred Thirty Thousand Pesos Only	In figures:
PHP 330,000.00	

	PAYMENT DETAILS
Payment Terms:	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user, subject to other payment terms as prescribed in this RFQ.
Banking Instituion:	
Account Number:	
Account Name:	
Branch:	

CONFORME: Signature over Printed Name Position/Designation Office Telephone No. Fax/Mobile No. Email address/es

ANNEX "B"

TERMS AND CONDITIONS

- 1. Bidders shall provide the correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation and/or until the implementation of the program.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
- 4. Quotations exceeded the Approved Budget for the Contract shall be rejected.
- 5. Bidders must have a physical store with readily available supplies in case in need of post-qualification evaluation.
- 6. Products covered by the Bureau of Philippine Standards' (BPS) mandatory product certification schemes, whether locally manufactured or imported, are required to bear the Philippine Standard (PS) mark or Import Commodity Clearance (ICC).
- 7. Award of the contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 9. The item/s shall be delivered according to the requirements specificied in the Technical Specifications.
- 10. The Department of Education Schools Division of Digos City shall have the right to inspect and/or to test the goods to confirm their conformity to the technical sp
- 11. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DepEd Digos City Division shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-
- 12. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be charged to the contractor's account.
- 13. Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user, subject to other payment terms as prescribed in this RFQ.
- 14. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DepEd Digos City Division <u>may</u> rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Canvassed by:		CONFORME:	
JOEL ESTONO		Signature over Printed Name	
Signature over Printed Name		Position/Designation	
J-9-25 HOMERING BERNINGER		Approved Hadgel for the	
Date		Office Telephone No.	
		Bu, the part of Fax/Mobile No.	
		Email address/es	