

Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 206

To

Chief-CID

Gervasio R. Salinas, Jr., PhD, Div. ALS Focal Person

Subject:

ATTENDANCE TO THE WORKSHOP ON COURSE DESIGNS FOR ADDITIONAL FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES (WORK READINESS AND VOTERS EDUCATION)

PHASE 3 AND PHASE 4

Date

June 18, 2025

In reference to Regional Memorandum CLMD-2025-295 dated June 9, 2025, re: "Attendance to the Workshop on Course Designs for Additional Functional Education and Literacy Program (FELP) Courses (Work Readiness and Voters Education) Phase 3 And Phase 4", Gervasio R. Salinas, Jr., PhD, is hereby directed to attend the Revision of the Evaluated Additional FELP Course Kits as validator on June 23-26, 2025 at Macatabo Farm, Brgy. Cadalian, Baguio District, Davao City.

Travel, and other incidental expenses of the participant shall be charged to the downloaded ALS PSF and other local funds subject to usual accounting and auditing rules and regulations.

All other details in this Memorandum are in the enclosure.

For information, guidance, and compliance.

For and in the absence of the Schools Division Superintendent

CHERRIE ANNE

EPS-SGOD Officer-In-Charge

leoEd Schools Division of Digos City

RECORDS SECTION



Enclosed: As stated.

CID/ALS/grs

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Department of Education

DAVAO REGION



June 9, 2025

REGIONAL MEMORANDUM CLMD-2025-295

ATTENDANCE TO THE WORKSHOP OF THE COURSE DESIGNS FOR ADDITIONAL FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES (WORK READINESS AND VOTERS EDUCATION) PHASE 3 AND 4

To: Schools Division Superintendents

The Bureau of Alternative Education (BAE) and the Department of Education Region XI, Curriculum and Learning Management Division - Alternative Learning System will conduct a Workshop of the Course Designs for Additional Functional Education and Literacy Program (FELP) Courses (Work Readiness and Voters Education). The specifics are:

Activity	Date	Venue
Phase 3: Evaluation of the Additional Course Kits: Work Readiness Education and Voter Education	June 20-23, 2025	Macatabo Farm, Brgy. Cadalian,
Phase 4: Revision of the Evaluated Additional FELP Course Kits	June 23-26, 2025	Baguio District, Davao City

- List of participants and the program matrix are in Annexes 1.A and 1.B. Participants are requested to bring laptops and other gadgets needed in the activity.
- The School Heads are advised to ensure that classes are managed during the participation of teachers in the activity to strictly observe the "No Disruption of Class Policy" as per DepEd Order No. 9, s. 2005 entitled "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith".
- Participants shall be granted with two-days Compensatory Overtime Credit for non-teaching personnel/ Service Credits for teaching personnel for their participation on June 21-22, 2025 (Saturday and Sunday) per DepEd Order No.53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and Non-Teaching Personnel.
- Food and accommodation are chargeable against ALS PSF FELP-OSEC-11-25-00102 downloaded to Davao City Division, while travel and other incidental expenses of the participants shall be charged to the Schools Division Office's downloaded funds ALS PSF and other local funds subject to the usual government accounting and auditing rules and regulations.
- All other details are in the enclosure on ROM. 6.

Total

Immediate dissemi compliance of this Memorandum to all

concerned is directed.

ROC6/msl

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Department of Education

DAVAO REGION

Annex 1. A

LIST OF PARTICIPANTS

Evaluation of the Additional Course Kits: Work Readiness Education and Voter Education

Date: June 20-23, 2025

Venue: Macatabo Farm, Brgy. Cadalian, Baguio District, Davao City

No	Course/ Theme	Name	Designation	Division	Role
1	Break-out	Braian B. Mahinay	SEPS, SGOD	Davao City	Lead Writer
2	Session 1 Module	Rogelio Rodel	EPS, LR	Davao City	Evaluator/ Validator
3	Title: Work	Jhoniel S. Razonable	EPSA	Davao Occidental	Writer
4	Readiness	Shiela D. Sionosa	EPSA	Davao Del Norte	Writer
5	Education	Miguel H. Panugan Jr.	Principal I	Mati City	Writer
6		Erlivic Bajade	Teacher	CBNHS, Davao City	Writer
7		Myrane Ablangue	Teacher	CBNHS, Davao City	Writer
8		Participants from DOLE (To be identified)			
10	Break-out	Christen Greece Ochavillo	ALS Teacher	Panabo City	Lead Writer
11	Session 2	Verleto C. Florentino	Principal III	Davao del Sur	Writer
12	Module	Leah C. Paña	PSDS	Davao City	Writer
13	Title: Voter	Silvano Camillo	OIC PSDS	Davao Occidental	Writer
14	Education	Mario Jr. T. Rivera	ALS SHS Teacher	IGACOS	Writer
15		Charlyn Emata	EPS, LR	Tagum City	Evaluator/ Validator
16	1	Jake Guitorig	Teacher	CBNHS, Davao City	Writer
17	1	Teresa Verbo	Teacher	CBNHS, Davao City	Writer
18		Jasper N. Econg	ALS Teacher	Davao City	Writer
19 20		Participant from COMELEC (To be identified)			
21	RO XI	Mary Jeanne B. Aldeguer	Chief ES	RO XI CLMD	PMT-Chair
22		Maricel S. Langahid	EPS Regl. ALS FP	RO XI CLMD	PMT-Co-Chair
23		Analiza Almazan	EPS, LRM	RO XI CLMD	Evaluator/ Validator
24		Rochelle Mae E. Sadaya	ALS Staff/JO	RO XI CLMD	TWG-Member
25		Vincent B. Dinero	ALS Staff/JO	RO XI CLMD	TWG-Member

Prepared by:

MARICEL S. LANGAHID
EPS CLMD, Regional ALS Focal Person

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Annex 1. B

LIST OF PARTICIPANTS Revision of the Evaluated Additional FELP Course Kits

Date: June 23-26, 2025

Venue: Macatabo Farm, Brgy. Cadalian, Baguio District, Davao City

No	Course/ Theme	Name	Designation	Division	Role
1	Break-out	Braian B. Mahinay	SEPS, SGOD	Davao City	Lead Writer
2	Session 1 Module	Rogelio Rodel	EPSA, LR	Davao City	Evaluator/ Validator
3	Title: Work	Jhoniel S. Razonable	EPSA	Davao Occidental	Writer
4	Readiness	Shiela D. Sionosa	EPSA	Davao Del Norte	Writer
5	Education	Alma C. Ando	School Head	Davao Oriental	Writer
6		Gemma C. Mabalod	School Head	Tagum City	Writer
7		Gladys F. Aldaya	School Principal II	Davao de Oro	Writer
8		Jocelyn D. Fernandez	Principal	Davao del Norte	Writer
9		John Paul Albarracin	ALS Teacher	Tagum City	Writer
10		Ralph Evander Idul	ALS Teacher	Tagum City	Writer
11		Teresita Manceras	ALS Teacher	Tagum City	Writer
12		Arnel Dungog	ALS Teacher	Tagum City	Writer
13		Florence P. Malinao	ALS Teacher	Davao del Norte	Writer
14		Melody Joy A. Haro	ALS Teacher	Davao del Norte	Writer
15		Erlivic Bajade	Teacher	CBNHS, Davao City	Writer
16		Myrane Ablanque	Teacher	CBNHS, Davao City	Writer
17		Participants from DOLE	1000000	Corresponding Corp.	11111111
18		(To be identified)			
19		Christen Greece Ochavillo	ALS Teacher	Panabo City	Lead Writer
20		Verleto C. Florentino	Principal III	Davao del Sur	Writer
21		Leah C. Paña	PSDS	Davao City	Writer
22		Silvano Camillo	OIC PSDS	Davao Occidental	Writer
23		Mario Jr. T. Rivera	ALS SHS Teacher	IGACOS	Writer
24		Charlyn Emata	EPS, LR	Tagum City	Evaluator/ Validator
25		Jul Khayr Jalali	ALS Teacher	Tagum City	Writer
26		Alfredo III Macayan	ALS Teacher	Tagum City	Writer
27		Cecille Mamay	ALS Teacher	Tagum City	Writer
28		Mary Joy Bibat	ALS Teacher	Tagum City	Writer
29		Mae C. Vasquez	ALS Teacher	Panabo City	Writer
30		Mona Jireh Sebio	ALS Teacher	Panabo City	Writer
31		Jake Guitorig	Teacher	CBNHS, Davao City	Writer
32		Teresa Verbo	Teacher	CBNHS, Davao City	Writer
33		Jasper N. Econg	ALS Teacher	Davao City	Writer
34		Participant from COMELEC	THE TEACHER	Davao City	WILLEA
35		(To be identified)			
36	RO XI	Mary Jeanne B. Aldeguer	Chief ES	RO XI CLMD	PMT-Chair
37	NO AL	Maricel S. Langahid	EPS Regl. ALS FP	RO XI CLMD	PMT-Co-Chair
38		Analiza C. Almazan	EPS, LRM	RO XI CLMD	Evaluator/ Validator
39		Rochelle Mae E. Sadaya	ALS Staff/JO	RO XI CLMD	TWG-Member
40					
of religional law comments on		Vincent B. Dinero Jima A. Gelmo	ALS Staff/JO Div. ALS FP, PSDS	RO XI CLMD Davao City	TWG-Member
41		the state of the s	THE RESIDENCE OF THE PARTY OF T		1
42 43		Noemi. P. Canales	Div. ALS FP, EPS	Davao del Norte	0
NEWWOODSFERMAN		Lordelyn A. Buyo	Div. ALS FP, EPSA	Davao del Norte	Overseer/
14		Eric C. Tubat	Div. ALS FP, PSDS	Davao del Sur	Validator
45		Nilo S. Octura Jr. Antonio I. Palma Gil	Div. ALS FP, EPS Div. ALS FP, EPS	Davao Occidental Davao Oriental	







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47	Gervasio R. Salinas, Jr., PhD	Div. ALS FP, EPS	Digos City	
48	Jeffrey C. Langga	Div. ALS FP, EPSA	IGACOS	
49	Rone N. Pequiro	Div. ALS FP OIC, EPSA	Mati City	
50	Jaime C. Carlom	Div. ALS FP, EPS	Panabo City	
50 51	Leila L. Ibita	Div. ALS FP, EPS	Tagum City	7

Prepared by:

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Annex 1. A

ACTIVITY MATRIX

A. Workshop on the Evaluation of the Additional Course Kits: Work Readiness Education and Voter Education.

Date: June 20-23, 2025

Venue: Macatabo Farm, Baguio District Calinan, Davao City

Time	Day 0 (June 19, 2025) Friday	Day 1 (June 20, 2025) Saturday	Day 2 (June 21, 2025) Sunday	Day 3 (June 22, 2025) Monday	Day 4 (June 23, 2025) Tuesday
7:00- 7:30		BREAKFAST			
7:31-			Management of Learning		
8:00 8:01- 9:00 9:01- 10:00		I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of the *Participants *Welcome Remarks *Message *Statement of the Purpose and Presentation of Mechanics *Photo Opportunity	Workshop 2: Team Evaluation Discussion with teammate	Presentation and Critiquing of Outputs	
10:01-		PLENARY SESSION 1: Overview and Background of Work Readiness and Voter Education for FELP Pilot Implementation	Health Break		
10:10 10:11-	+				Ī
11:00 11:01- 12:00	Arrival/ Registration	PLENARY SESSION 2: Orientation on the Guidelines and Mechanics of the Workshop on the Evaluation of Work Readiness and Voter Education for FELP Pilot Implementation. PLENARY SESSION 3: Discussion of the Evaluation Tools and Summary of Findings, Correction, and Review Form (SFCR). Distribution of the Assigned Modules for Evaluation.	Continuation of Workshop 2: Team Evaluation Discussion with teammate	Presentation and Critiquing of Outputs	





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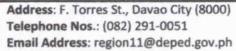
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12:01- 1:00		LUNCH BREAK	
1:01- 2:00	Workshop 1	Workshop 3:	Continuation of
2:01- 3:00	Individual Evaluation (Content, Design, Layout, and Pedagogy)	Preparation of Team Summary of Findings Report	the Presentation and Critiquing of Outputs
3:01- 3:10		Health Break	
3:01- 4:00 4:01- 5:00	Continuation of Workshop 1 Individual Evaluation (Content, Design, Layout, and Pedagogy)	Continuation of Workshop 3: Preparation of Team Summary Findings Reports	Submission of Final Outputs CLOSING PROGRAM *National Anthem *Prayer *Insights and Impressions *Message of the Director *Awarding of Certificates *Challenge *Acceptance of Challenge *Closing Remarks
Expected Outputs	Participants were given orientation on the Guidelines and Mechanics of the Workshop on the Quality Assurance of the Newly Developed Additional SHS Modules and Session Guides.	The consolidated, agreed comments and recommendations in the Summary of Correction Reports for FELP.	Submitted final outputs
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Annex 1. B

ACTIVITY MATRIX

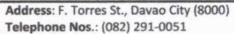
B. Workshop Revision of the Evaluated Additional FELP Course Kits

Date: June 23-26, 2025 Venue: Macatabo Farm, Baguio District Calinan, Davao City

Time	Day 0 (June , 2025) Tuesday	Day 1 (June 23, 2025) Wednesday	Day 2 (June 24, 2025) Thursday	Day 3 (June 25, 2025) Friday	Day 4 (June 26, 2025) Saturday
7:00- 7:30	Aucouny	weunesday	BREAKFA	CONTRACTOR OF THE PROPERTY OF	Daturuay
7:31- 8:00		Management of Learning			
8:01-9:00				1	T
9:01-10:00	Arrival/ Registration	I. OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledg ment of the Participants *Welcome Remarks *Message *Statement of the Purpose and Presentation of Mechanics *Photo Opportunity II. PLENAR Y SESSIO N SESSION 1: Overview and Background of Functional Education and Literacy Program (FELP).	Continuation of Workshop 1: Revision of Assigned Modules	Continuation of Workshop 2: Discussion with the Development Team (Writers, Editors, Illustrators, and Layout Artists) on the consensus revisions to be implemented on the modules.	Workshop 3 Language Revies
10:01- 10:10			Health Br	eak	
10:11- 11:00 11:01- 12:00			Continuation of Workshop 1: Revision of Assigned Modules	Continuation of Workshep 2 Discussion with the Development Team (Writers, Editors, Illustrators, and Layout Artists) on the consensus revisions to be implemented on the modules.	Finalization of Outputs: Version 2 of Additional ALS
12:01- 1:00			LUNCH BR	EAK	Name of the second







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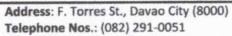


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1:01- 2:00 2:01- 3:00	Workshop 1: Revision of Assigned Modules	Workshop 2: Discussion with the Development Team (Writers, Editors, Illustrators, and Layout Artists) on the consensus revisions to be implemented on the modules.	Workshop 3 Language Review	Finalization of Outputs: Version 2 of Additional ALS
3:01- 3:10		Health Br	eak	
3:10- 4:00	Continuation of Workshop 1: Revision of Assigned Modules	Continuation of Workshop 2: Discussion with	Workshop 3 Language Review	Submission of Final Outputs
4:01- 5:00		the Development Team		CLOSING PROGRAM * National Anthem *Prayer







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