



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-211

To : **Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisors (CID and SGOD)
Concerned SGOD and OSDS Personnel
Concerned School Heads
All others concerned**

Subject: **CORRIGENDUM TO DM-CID-2025-112: INTER-DIVISION LEARNING
EXCHANGE ON STRENGTHENING EDUCATIONAL LEADERSHIP AND
INNOVATION**

Date : **June 17, 2025**

In reference to Division Memorandum CID-2025-112 titled "*Inter-Division Learning Exchange on Strengthening Educational Leadership and Innovation*" originally scheduled for April 10–12, 2025, this Office issues this corrigendum to inform the field that the activity has been rescheduled to **June 26–28, 2025**, and will be conducted at **Dole Philippines School, Kalsangi, Polomolok, South Cotabato**.

All designated participants are required to attend and actively participate in the activity. To support post-activity reflection and application, each cluster—Education Program Supervisors (EPS), Public Schools District Supervisors (PSDS), School Heads, SGOD personnel, Administrative/HR staff, and Non-Teaching/Support Personnel—shall prepare a benchmarking tool to document best practices, innovations, and key insights observed during the exchange. The completed tools must be submitted to the Curriculum Implementation Division (CID) on or before Monday, June 23, 2025.

Expenses related to food, travel, and other essential costs for the conduct of the activity shall be charged against the downloaded Human Resource Development (HRD) Program Support Fund. Expenses incurred during venue ocular inspection and incidental costs of participants shall be sourced from local funds, subject to existing accounting and auditing rules and regulations.

In line with applicable policies, service credits shall be granted to teaching personnel in accordance with DepEd Order No. 53, s. 2003, while compensatory time-off credits shall be granted to non-teaching personnel pursuant to CSC Resolution No. 98-404 and Memorandum Circular No. 41, s. 1998. The updated list of participants is attached hereto for reference.

For inquiries and clarifications, you may contact Dr. Ivy F. Solano at ivy.solano@deped.gov.ph.

All objectives, content, and the overall program design of the activity remain unchanged. Participants are enjoined to uphold their full commitment and preparedness for the successful conduct of this learning exchange.



Address: Roxas cor. Lopez Jaena Streets, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396
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Website: depeddigoscity.org



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Office of the Schools Division Superintendent

Immediate dissemination and strict compliance are hereby directed.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

For and in the absence of the
Schools Division Superintendent

Bohol. 06/23/25
CHERRIE ANNE B. BOHOL
EPS- SGOD
Officer-In-Charge

Enclosed: As stated.
CID/ifs

Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: JUN 24 2025 TIME: 11:17 AM
BY: *[Signature]*



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Enclosure 1 of DM-CID-2025 _____

The following updated list of personnel are confirmed to participate in the said activity:

No.	Name	Position/ Designation	Station/ Office
1	Maria Genevieve T. Francisquete, CESO VI	ASDS	OSDS
2	Ivy F. Solano	EPS	CID
3	Rowena M. Magdayao	EPS	CID
4	Elizabeth F. Quiñones	EPS	CID
5	Zandria M. Sy	EPS	CID
6	Angel V. Bisaga	EPS	CID
7	Leilani T. Siñeres	EPS	CID
8	Jem Boy B. Cabrella	EPS	CID
9	Joan M. Niones	EPS	CID
10	Rodel Pagayon	EPS	CID
11	Cherrie Anne B. Bohol	EPS	SGOD
12	Mary Joy Fortun	PSDS	CID
13	Ferna Renira T. Alde	PSDS	CID
14	Neil D. Bongcayao	PSDS	CID
15	Cherry Rossette Oliva	PSDS	CID
16	Jessica G. Lucero	PSDS	CID
17	Gervacio R. Salinas	PSDS	CID
18	Ronald B. Dedace	SEPS	SGOD
19	Frances Millicent R. Durano, RN	Nurse II / NOD	HNU / SGOD
20	Francis Jude D. Alcomendras	AO V	OSDS
21	Engr. Jerick S. Vergara	Engineer III	SGOD
22	Airon M. Alejandro	Planning Officer	SGOD
23	Jacqueline A. Jaum	Principal I	Balabag ES
24	Elecel B. Adam	Head Teacher IV	Dulangan ES
25	Jonathan C. Almacin	Head Teacher I	Mahayahay ES
26	Edsel F. Nacua	Principal IV	Ramon Magsaysay CES
27	Rex C. Sayson	Principal I	Isacc Abalayan ES
28	Abdul Gapor M. de Guzman	Principal II	Cogon ES
29	Jay Paul B. Cabural	Principal I	Rizal CES
30	Rebecca Lorelie P. Deiparine	Principal II	Gaudioso Reusora CES
31	Emily V. Igalinos	Principal I	Matti ES
32	Mario Andales	Principal III	San Miguel ES
33	Merilyn Salboro	Principal II	Remedios Saplala ES
34	Joy Baulete	Principal I	Lungag ES
35	Rachel R. Pogoy	Principal I	Digos City NHS
36	Beth B. Dedace	Head Teacher III	Digos City NHS



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No.	Name	Position/ Designation	Station/ Office
37	Jernalyn L. Castro	Master Teacher II	Digos City NHS
38	Aimee Amor C. Porto	Principal IV	Kapatagan NHS
39	Rizza L. Villaluna	Principal III	Digos City SHS
40	King Devesfruto	Head Teacher	Goma NHS



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SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
DIVISION MEMORANDUM

CID-2025-112

To : **Assistant Schools Division Superintendent**
CID and SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisors (CID and SGOD)
Concerned SGOD SEPS
Selected Elementary and Secondary School Heads
Concerned DICNHS ESM-Department Heads
Selected Elementary and Secondary Master Teachers
Designated Nurse-On-Duty
All Others Concerned

Subject : **INTER-DIVISION LEARNING EXCHANGE ON STRENGTHENING**
EDUCATIONAL LEADERSHIP AND INNOVATION

Date : March 31, 2025

In line with our commitment to advancing educational leadership, fostering innovation, and strengthening collaboration among education leaders, the Schools Division of Digos City will conduct the **Inter-Division Learning Exchange on Strengthening Educational Leadership and Innovation** on **April 10-12, 2025** (venue to be determined). This initiative falls under the **Professional and Personal Advancement through Training/Learning & Development, Awards & Recognition, and Other Programs for Balanced Human Resource Optimization (PPATABHO)**.

This professional development activity aims to:

- Strengthen the leadership capacity of education leaders to drive innovation and school improvement.
- Facilitate the exchange of best practices in curriculum implementation, instructional strategies, and school leadership.
- Establish stronger professional networks that encourage proactive and responsive educational leadership.
- Develop a concrete **Work Application Plan (WAP)** to implement acquired learnings and innovations in schools and across the division.

The training will employ a structured approach, including **orientation, focus group discussions, educational exploration (benchmarking and classroom observations), best practices presentations, SWOT analysis, reporting, and WAP development**. Renowned resource persons will be invited to facilitate the sessions and provide valuable insights.

All designated participants are required to ensure their attendance and active engagement throughout the training. Additionally, an **ocular inspection of the venue** will be conducted on **April 2, 2025** by Ivy F. Solano, EPS-Science and Ronald B. Dedace, SEPS-HRD.

to downloaded funds (HRD-Program Support Fund), while expenses incurred during the venue ocular inspection shall be covered by local funds/division MOOE, subject to existing accounting and auditing rules and regulations.

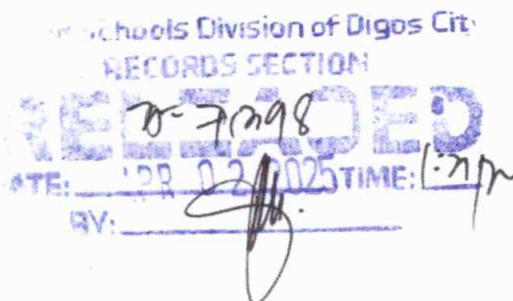
Service credits will be granted to teaching personnel, and compensatory time-off credits will be provided to non-teaching personnel. The list of participants, program of activities, and designated technical working group members are provided in the enclosures.

Immediate and wide dissemination of this memorandum is highly desired.

For and in the absence of
Schools Division Superintendent

Cherrie Anne B. Bohol 03/31/25
CHERRIE ANNE B. BOHOL
Education Program Supervisor, SGOD
Officer-in-Charge *[Signature]*

Enclosed: As stated.
CID/ifs



SCHEDULE OF ACTIVITIES PER DAY
April 10-12, 2025

Time	Session Objectives	Activity/ Session	Expected Outputs	Topic/ Content	Methodology	Person Responsible
Day 1						
Pre-Implementation Stage						
Orientation						
7:00-8:00	None	Arrival and Registration	None	None	None	Program Committee
8:00-8:30	Arrival / Establish Engagement	Setting the training mood	Preliminaries	None	AVP	Program Committee
8:30-12:00	Preparatory Meeting & Focus Area Assignment	Assign benchmarking teams to focus areas	Identified focus areas and team assignments	Curriculum implementation, instructional strategies, assessment methods, student engagement, school culture	Discussion & Team Assignments	Program Committee
12:00-1:00	Lunch					
1:00-5:00	Pre-visit Research & Review of Benchmarking Tools	Review DPS's curriculum, learning strategies, and prepare data-gathering tools	Finalized benchmarking tools	DPS curriculum framework, school policies, assessment strategies	Document review & tool finalization	Program Committee
5:00-7:00	Team Reflection & Briefing	Synthesis of key points and final instructions	Teams ready for benchmarking	Benchmarking framework	Group Reflection & Discussion	Program Committee

Implementation Stage Educational Exploration						
7:00-8:00	None	Arrival and Registration	None	None	None	Program Committee
8:00-8:30	None	Setting the training mood	Preliminaries	None	AVR	Program Committee
8:30-12:00	Classroom Observations	Teams visit classes to observe teaching strategies, student engagement, and instructional materials	Documented classroom strategies & learning approaches	Instructional strategies, student engagement, use of technology	Observation & Documentation	Program Committee
12:00-1:00	Lunch					
1:00-5:00	Best Practices Presentation by DPS	DPS faculty shares best practices in curriculum execution, student performance monitoring, and school-wide initiatives	Identified best practices for possible adoption	Curriculum enhancement, assessment strategies, learning culture	Presentation & Discussion	DPS Faculty
5:00-7:00	Reflection & Open Forum	Exchange of insights between CID team and DPS faculty	Compilation of insights & recommendations	Strengths & challenges in curriculum implementation	Group Discussion	Program Committee

Day 3

Post-Implementation Stage

Synthesis and WAP Preparation

7:00-8:00	None	Arrival and Registration	None	None	None	Program Committee
8:00-8:30	None	Setting the training mood	Preliminaries	None	AVR	Program Committee
8:30-12:00	Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis	Identify elements that can be adapted or improved in DepEd Digos City	SWOT Analysis Report	Curriculum implementation, learning strategies, school policies	Group Discussion	Program Committee
12:00-1:00	Lunch					
1:00-5:00	Action Planning for Curriculum Enhancement	Translating learning into actionable steps for DepEd Digos City schools	Finalized WAP (Work Action Plan)	Curriculum reforms, assessment modifications, teaching methodologies	Planning & Documentation	Program Committee

PERSONNEL	NUMBER OF PAX
Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
SGOD Chief	1
CID Chief	1
Public Schools District Supervisors (1 per District – Elementary and Secondary)	5
SGOD Education Program Supervisor	1
CID Education Program Supervisor	10
SGOD Senior Education Program Specialist	1
School Heads (1 per District – Elementary and Secondary)	5
Master Teachers (2 per District – Elementary and Secondary)	10
DICNHS ESM Department Heads	3
Designated Nurse-On-Duty	1
Total Number of Participants	40

Note: a follow-up memorandum will be released indicating the activity's specific participants