



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 711

To : Assistant Schools Division Superintendent
Chiefs of SGOD and CID
Members of the Private Schools Inspection Team -June 2025
Education Program Supervisors and Public Schools District Supervisor
Private School Heads Concerned

Subject : **OCULAR INSPECTION OF PRIVATE SCHOOL APPLICANTS FOR SY 2025-2026 PERMIT TO OPERATE**

Date : June 6, 2025

- Pursuant to the enclosed Division Memorandum SGOD-2025-___ which has its legal bases from the DO 88, s.2010, DO No.88, s.2010, DO No.24, s.20 and D.O No. 41, s2022, this Office informs the field of the conduct of an ocular inspection of private schools from June 9-11 and 13, 2025 relative to their application of permit to operate for SY 2025-2026.
- Below is the list of private schools to be inspected, the schedules of inspection, and the personnel involved:

Date	Name of School	Responsible Personnel	
June 9 (Monday)		Private Schools Inspection Team Members:	Supervisors
	PITS (SHS)	1. Jem Boy Cabrella 2. Ivy Solano 3. Elizabeth Quiñones 4. Reyzen Monserate 5. Cecile C. Uy 6. Jerick Vergara 7. Jayzon Cardines 8. Daissy Jane Sanoy 9. April Rose Alcala 10. Jose Israel Maravilles 11. Rofelia De Mesa	1. Mary Joy Fortun & Zandria Sy
	Royal Valley SDA – Rizal (K-G6)		2. Zandria SY
	Divine Mercy (SHS)		3. Ida Juezan & Inda Nacua
June 10 (Tuesday)			Tuesday
	HCAI (SHS)		4. Joan Niones
	DILTC (SHS)		5. Joan Niones
June 11 (Wednesday)			Wednesday
	SMCC (SHS)		6. Jessica Lucero
	Savers (SHS)		7. Jessica Lucero
	DCAA (SHS)		8. Neil Bongcayao & Rodel Pagayon
June 13 (Friday)			Friday
	Polytechnic (SHS)		9. Neil Bongcayao & Rodel Pagayon
	PRIME (SHS)		10. Ferna Renira Alde & Leilani Señires
Ida Juezan & Inda Nacua	UM (SHS)		11. Ferna Renira Alde & Leilani Señires
	CJC (SHS)		12. Cherry Rosette Oliva, Clarence Pillerin, Rowena Magdayao, Angel Bisaga



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3. Results of the inspection shall form part of the requirements submitted to the Regional Office for the approval of the school application.
4. For immediate dissemination, and compliance with, by all concerned.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent *6/9/25*

Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: JUN 11 2025 TIME: 4:00 PM
BY: *[Signature]*

Enclosed: As stated.
SGOD/smm&e/cuy



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