



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-272

To : Assistant Schools Division Superintendent
CID Chief
Education Program Supervisors
Public Schools District Supervisors
School Heads
District English Coordinators
English and Reading Coordinators
All Others Concerned

Subject : **CONDUCT OF THIRD QUARTER CONFERENCE OF ENGLISH AND
READING COORDINATORS AND SCHOOL HEADS**

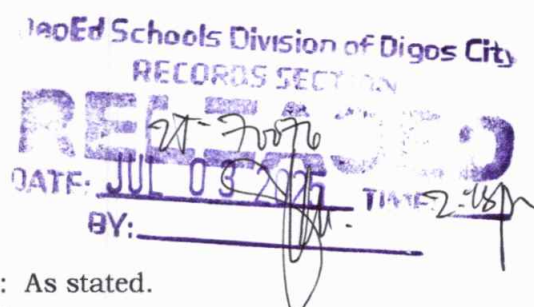
Date : July 2, 2025

To enhance the continuous improvement of literacy and language proficiency among learners, the Schools Division will conduct the **Third Quarter Virtual Conference of English and Reading Coordinators for SY 2025-2026** on July 4, 2025, 1:00 PM at Pedro V. Basalan Elementary School gym. This conference aims to provide comprehensive orientation to the Reading coordinators, English coordinators, and school heads on Project BASA, the Division's flagship literacy initiative aimed at addressing reading gaps and enhancing functional literacy across grade levels. It will serve as a venue to align school-based reading coordinators on key implementation strategies, assessment tools, progress monitoring mechanisms, and resource utilization, ensuring a unified and data-driven approach in improving learners' reading performance.

School heads shall make the necessary arrangements to ensure that teachers' participation in this activity does not disrupt classes, in accordance with the non-disruption of classes policy outlined in DO No. 9, Series of 2005, on increasing time-on-task.

Travel and incidental expenses incurred by the participants shall be charged against Division / school MOOE or other local funds subject to the usual accounting and auditing rules and regulations.

For immediate dissemination and compliance.



For and in the absence of the
Schools Division Superintendent

PETER JASON C. SENARILLOS
SEPS-SGOD / Officer-In-Charge

Enclosed: As stated.
CID/rmm



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