



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2025- 202

To : **FRANCIS JUDE D. ALCOMENDRAS**
Administrative Officer V

Subject : **Designation as Alternate Signatory**

Date : July 28, 2025

You are hereby designated as the alternate signatory for the issuance of the Certificate of No Pending Cases, Certifications for Clearances, and Provident Fund Loan Forms, in lieu of the Legal Officer, Atty. Clarisse Joy C. Arnaez-Llaban, from **September 22 to October 2, 2025.**


MELANIE P. ESTACIO, Ph.D, CESO VI
Schools Division Superintendent

