



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-277

To : Human Resource Management Office
Concerned Public Schools District Supervisors
Concerned Elementary and Secondary School Heads
Concerned Teaching and Non-Teaching Personnel

Subject : **ADDENDUM TO DM SGOD-2025-255 RE: LEARNING VISIT TO THE 2025 PALARONG PAMBANSA IN ILOCOS NORTE FOR ENHANCEMENT OF SPORTS PROGRAM IN THE SCHOOL AND DIVISION LEVEL**

Date : 04 July 2025

As supplement to Division Memorandum SGOD-2025-255 or the **Learning Visit to the 2025 Palarong Pambansa in Ilocos Norte for Enhancement of Sports Program in the School and Division Level**, which transpired last May 24-31, 2025, this office hereby informs all concerned offices and personnel on the grant of Service Credits and Compensatory Overtime Credits for Teaching and Non-Teaching Personnel for services rendered during Saturdays and Sundays, as per DepEd Order No. 13, s. 2024 and the CSC and DBM Joint Circular No. 2, s. 2004, respectively.

Attached is the basic communication for ready reference.

For information and compliance.

For and in the absence of the
Schools Division Superintendent

PETER-JASON C. SENARILLOS
Senior Education Program Specialist
Officer-In-Charge

Schools Division Office of Digos City
RECORDS SECTION
RELEASED
DATE: JUL 08 2025 TIME: 2:04 PM

Enclosed: As stated. BY: _____
SGOD/drrm/mvc



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 25

To : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Division Personnel Concerned
Public Elementary and Secondary Schools

Subject : **LEARNING VISIT TO THE 2025 PALARONG PAMBANSA IN
ILOCOS NORTE FOR ENHANCEMENT OF SPORTS PROGRAM IN
THE SCHOOL AND DIVISION LEVEL**

Date : May 2, 2025

Pursuant to Republic Act 10588, otherwise known as the Palarong Pambansang Act of 2013, the Department of Education, through the Palarong Pambansa Board and Secretariat shall be conducting the **2025 Palarong Pambansa on May 24-31, 2025 in Laoag City, Ilocos Norte.**

Recognizing the value of sports development in the holistic growth of learners and the need for school and division sports program implementers to enhance their knowledge, a learning visit to the 2025 Palarong Pambansa shall be conducted.

Participants are Division Personnel handling and supervising sports programs, school heads, technical working group members from the city to the regional meet and other school personnel handling special programs in sports. Likewise, the heads of schools whose learners are athletes in the 2025 Palarong Pambansa shall join the learning visit to directly observe the performance of their athletes (see Annex 1-List of Participants).

The schedule of activities for the 2025 Palarong Pambansa are as follows:

EVENT/ACTIVITY	DATE	VENUE
Opening Ceremony	May 24, 2025	Ferdinand E. Marcos Stadium
Palaro ng Lahi/Exhibition Sports	May 25, 2025	TBA
Competition Proper	May 26-30, 2025	Various Playing Venues



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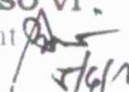
Closing Program	May 31, 2025	Ferdinand E. Marcos Stadium
Departure	June 1, 2025	


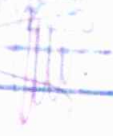
Participants shall visit at least three (3) Billeting Quarters of other regions aside from Region XI and shall conduct discussion sessions to obtain insights on best practices using the guide attached herein (see Annex 2-2025 Palaro Survey Guide). They shall also visit the playing venues of DepEd Digos City athletes to witness the games of our players.

Travel, meals, accommodation and incidental expenses of participants shall be chargeable against Special Education Fund/Division MOOE/School MOOE, whichever is applicable, subject to fund availability, and in accordance with accounting rules and regulations.

For your guidance and compliance.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent


5/6/25


DATE: MAY 31, 2025
BY: 

Enclosed: As stated.
SGOD/SBO/pjs



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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Annex 1: 2025 Palarong Pambansa Participants

LEARNING VISIT TO THE 2025 PALARONG PAMBANSA IN ILOCOS NORTE FOR
ENHANCEMENT OF SPORTS PROGRAM IN THE SCHOOL AND DIVISION LEVEL

May 24 – 31, 2025

LIST OF PARTICIPANTS:

	NAME	POSITION	ASSIGNMENT
1	Melanie P. Estacio	SDS	Digos City
2	Maria Genevieve T. Francisquete	ASDS	Digos City
3	Eleser D. Mateo	PSDS	CID
4	Mary Joy B. Fortun	PSDS	CID
5	Clarisse A. Liaban	Attorney III	OSDS
6	Peter-Jason C. Senarillos	SEPS, SMN-DSO	SGOD
7	Mark V. Castañares	ADMINISTRATIVE OFFICER II	SGOD
8	Lermalyn D. Luayon	ADA VI	OSDS
9	Aimee Amor C. Porto	SCHOOL PRINCIPAL IV	Kapatagan National High School
10	Edsel F. Nacua	SCHOOL PRINCIPAL IV	Ramon Magsaysay Central Elementary School
11	Aldin Jr. J. Barsalote	SCHOOL PRINCIPAL III	Digos City Central ES
12	Rizza L. Villaluna	PRINCIPAL III	Digos City Senior High School
13	Cartajena, Joel A.	SCHOOL PRINCIPAL II	Igpit Elementary School
14	Jerwin L. Granada	SCHOOL PRINCIPAL II	Damñas ES
15	Abdul Gapor M. De Guzman	SCHOOL PRINCIPAL II	Cogon ES
16	Juvic V. Sucayre	SCHOOL PRINCIPAL I	Matti National High School
17	Nedymar D. Andrade	SCHOOL PRINCIPAL I	Arcaflor Maniapao Elementary School
18	Marvin Padillo	SCHOOL PRINCIPAL I	Balabag NHS
19	Melacres L. Campomayor	SCHOOL PRINCIPAL I	Colorado ES
20	Norwenda G. Hairil	SCHOOL PRINCIPAL I	Pedro Garcia ES
21	Marife M. Bohol	HEAD TEACHER I	Casildo B. Nonol Sr. ES
22	Juvy B. Salise	SCHOOL HEAD	Digos City
23	King P. Devesfruto	SCHOOL HEAD	Goma National High School