



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

July 21, 2025

DIVISION MEMORANDUM

SGOD-2025 - 418

To: Assistant Schools Division Superintendent
Division Chiefs (CID & SGOD)
Public Schools District Supervisors
Education Program Supervisors
Public School Heads
Public School Teachers
All Others Concerned

Subject: **INFORMATION ON THE NOMINATION FOR SEAMEO REGIONAL CENTRE
FOR QITEP IN SCIENCE (SEAQiS) REGULAR COURSES**

This is in reference to Regional Memorandum HRDD-2025-172 dated July 11, 2025, signed by Allan G. Farnazo, Director IV, re: Information on the Nomination for SEAMEO Regional Centre for QITEP in Science (SEAQiS) Regular Courses. The Southeast Asian Ministers of Education Organization Regional Centre for Quality Improvement of Teachers and Education Personnel in Science (SEAQiS), accepts application for Regular Course on August 3-9, 2025 in Bandung, Indonesia.

Applicants are directed to access <https://forms.office.com/r/NgMnefYYU> for the submission of required documents using the official DepEd email accounts.

Relevant details and information are provided in the enclosures.

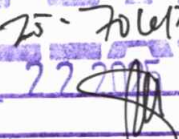
Attendance/participation is on official time only.

Immediate dissemination of this Memorandum is directed.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.
SGOD/jsa

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: JUL 22 2025 TIME: 2:58 PM
BY: 



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RECORDS

120550



Republic of the Philippines
Department of Education
DAVAO REGION



July 11, 2025

REGIONAL MEMORANDUM
HRDD-2025-172

INFORMATION ON THE NOMINATION FOR SEAMEO REGIONAL CENTRE FOR
QITEP IN SCIENCE (SEAQiS) REGULAR COURSES

To: Assistant Regional Director
Schools Division Superintendents

1. Attached is DM-OUHROD-2025-1860 titled, Call for Nominations for SEAMEO Regional Center for QITEP in Science (SEAQiS) Regular Courses. The Southeast Asian Ministers of Education Organization Regional Centre for Quality Improvement of Teachers and Education Personnel in Science (SEAQiS), accepts application for Regular Course on August 3-9, 2025 in Bandung, Indonesia.
2. Applicants are directed to access <https://forms.office.com/r/NgMnefYYU> for the submission of required documents using the official DepEd email accounts. Refer to the enclosure for details.
3. Corollary to this, Division Scholarship Focal Persons are advised to facilitate information dissemination, and conduct initial screening, and monitoring on the number of applicants in their respective Divisions, and submit report to the Human Resource Development Division.
4. Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

Encl.: As stated.
ROH5/mbt

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED
By: [Signature]
Date: 11/11/2025
Time: 12:00 PM



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-1860

TO : Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

10 JUL 2025

7/12/25
1:23

FROM : WILFREDO E. CABRAL
Undersecretary for Human Resource and
Organizational Development

Carmela C. Oracion
CARMELA C. ORACION
Assistant Secretary for Human Resource and
Organizational Development
Officer-in-Charge, Office of the Undersecretary for
Curriculum and Teaching

SUBJECT : CALL FOR NOMINATIONS FOR SEAMEO REGIONAL CENTRE
FOR QITEP IN SCIENCE (SEAQIS) REGULAR COURSES

DATE : 09 July 2025

1. The Southeast Asian Ministers of Education Organization Regional Centre for Quality Improvement of Teachers and Education Personnel in Science (SEAQIS) announces its **Call for Nominations** for its regular courses, with details as follows:

Regular Course	No. of Slots	Target Participants	Schedule	Deadline
Environmental Education for Sustainable Development (ESSD)	One (1)	Junior and Senior High School Science Teachers	03-09 August 2025 Face-to-Face (Bandung, Indonesia)	11 July 2025
Earth and Space Science (ESS)	One (1)	Junior High School Science Teachers or Senior High School Physics/Geography Teachers		
Science Classroom Supervision (SCS)	One (1)			

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least one (1) qualified participant per regular course**. All nominees must also meet the qualifications



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Effectivity	03.23.23	Page	1 of 2



and submit the documentary requirements listed in **Enclosure 1**. The **Scholarship Clearance (Enclosure 2)** should also be submitted.

3. The **required documents must be accomplished and uploaded (in PDF form) on or before the set deadline**, through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/NgMnNefYYU>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the Secretariat's email, discrepancies in documents, etc.
5. **The SEAQiS shall provide full scholarships to the successful candidates, covering their accommodation, meals, course materials, and reimbursement of economy airfare (to and from Yogyakarta, Indonesia).**
6. The participants are advised to bring their own laptops, casual attire for daily physical activities, and any necessary medication/s for the whole duration of the course in Indonesia.
7. Enclosed is the *Concept Note on the SEAQiS Regular Courses*, for reference.
8. Should you need additional information or have any concerns, please contact the **NEAP Scholarship Secretariat** through email scholarships@depd.gov.ph and/or landline (02) 8715-9919.
9. For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – Checklist of General Eligibility Requirements

Enclosure 2 – Scholarship Clearance

Copy furnished:

OFFICE OF THE SECRETARY

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

OFFICE OF THE ASSISTANT SECRETARY FOR EXTERNAL PARTNERSHIPS SERVICE



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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	<input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	
VI. Scholarship Duration		
VII. Status	<input type="checkbox"/> Completed the course (Submit a copy of Certificate of Completion)	<input type="checkbox"/> Withdrawn from the Course (State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		
_____ Name and Signature of the Scholar		_____ Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>		
_____ Name and Signature of the Recommending Authority (SDO - HRDD)		_____ Date and Time
APPROVED		
_____ Name and Signature of the Recommending Authority (RO-HRDD)		_____ Date and Time