



PURCHASE ORDER



Department of Education
SCHOOLS DIVISION OF DIGOS C.
Agency / Procuring Entity

678

Supplier: **MEGAN FUNCTION HALL**
Address: **Corner Lim Bataan Aplays, Digos City**
Telephone: **09464260937**
TIN: **277-845-383-000**

P.R. No: **25-01-008**
P.O. No: **25-01-0013**
Date: **January 30, 2025**
Mode of Procurement: **Lease of Real Property and Venue**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of: **DEPED DIGOS CITY DIVISION**
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY
Date of Payment: **As scheduled base on P.O.**
WITHIN 30 DAYS

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
1011	head	Lease of Real Property and Venue: Meals and Snacks for the Management Committee (MANCOM) Meeting for CY 2025 on January 31, February 21, April 18, May 23, July 25, August 29, October 24, and December 17, 2025. Snacks (Morning and Afternoon) Chicken bñon guisado with bread Beef spaghetti with bread Chicken bam-I with bread Assorted kakanin Fresh fruit juices Finger food Lunch (Viands) - 2 different kinds (2 main course, 1 soup, 1 appetizer) Vegetables Sweet and sour fish Chicken soup Garlic chicken Beef caldereta Sotanghon noodles Salad as appetizer Rice Drinks Dessert Inclusions: Hot/cold water, coffee, hand soap and alcohol, tarpaulin (backdrop), sound system, tables, chair Buffet arrangement	96	595 per head/8 days	456,960.00
SUBJECT TO WITHHOLDING TAX			TOTAL		
Total Amount in words: Four Hundred Fifty Six Thousand Nine Hundred Sixty Pesos Only.					₱456,960.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme

Signature over printed name of Supplier

Date

Funds Available

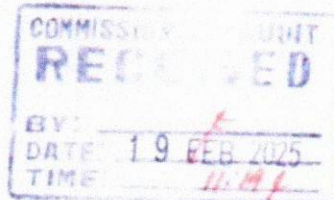
MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No

Amount

89

456,960



Certified True Copy from Original