

PURCHASE ORDER



Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Summary

Supplier: **ARNALDO'S HOTEL & RESTAURANT**
Address: **872 Rizal Avenue, Digos City**
Telephone No.: **553-3314**
TIN: **136-390-168-000**

P.R. No.: **25-02-018**
P.O. No.: **25-03-0029**
Date: **March 6, 2025**
Mode of Procurement: **Lease of Real Property and Venue**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery :		DEPED DIGOS CITY DIVISION			
Date of Delivery :		COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY			
Payment Term :		March 18, April 11, May 9, June 13, July 8, July 21-25, August 18, September (5 Days), October (5Days), 2025			
		WITHIN 30 DAYS			
ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Procurement and Delivery of:			
		Catering Services for the Series of Activities on Quality Management System (QMS) on March 18, April 11, May 9, June 13, July 8, July 21-25, August 18, September (5 days), October (5 days), 2025 Schedule for September and October 2025 will be communicated To be delivered at the Conference Room, DepEd Digos City Division Buffet type of serving	90	495.00	44,550.00
head		March 18, 2025 Lunch: Plain Rice, Chicken Tinola, Fish Fillet, Chicken Adobo, Fresh Fruit Medley, and Fruit Juice AM Snacks: 2 pcs suman and Fruit Juice PM Snacks: Spaghetti with Toasted Bread and Fruit Juice	90	495.00	44,550.00
head		April 11, 2025 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice	90	495.00	44,550.00
head		May 9, 2025 Lunch: Plain Rice, Chicken Tinola, Fish Fillet, Chicken Adobo, Fresh Fruit Medley, and Fruit Juice AM Snacks: 2 pcs suman and Fruit Juice PM Snacks: Spaghetti with Toasted Bread and Fruit Juice	90	495.00	44,550.00
head		June 13, 2025 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice	90	495.00	44,550.00
head		July 8, 2025 Lunch: Plain Rice, Fish Tinola, Fish Fillet, Chicken Inasal, Fresh Fruit Medley, and Fruit Juice AM Snacks: Siopao (chicken) and Fruit Juice PM Snacks: 2 pcs banana cue and Fruit Juice	10	500.00	5,000.00
head		July 21-25, 2025 (5 days) July 21, 2025 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice			
SUBJECT TO WITHHOLDING TAX			Sub-total		
					₱227,750.00
Total Amount in words:		Two Hundred Twenty Seven Thousand Seven Hundred Fifty Pesos Only.			

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

LEONILVERO V. BERNALDO
ARNALDO'S HOTEL AND RESTAURANT

Signature over printed name of Supplier

03/13/25

Date

COMMISSION ON GOVT
RECEIVED

14 MAR 2025

Funds Available:

MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No. 250

Amount: 352,750

Certified True Copy from Original Page 1 of 1



PURCHASE ORDER
Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



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Address : **872 Rizal Avenue, Digos City**
Telephone No. : **563-3314**
TIN : **136-390-168-000**
P.R. No.: **25-02-018**
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COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**
Date of Delivery : **March 18, April 11, May 9, June 13, July 8, July 21-25, August 18, September (5 Days), October (5 Days), 2025**
Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Procurement and Delivery of: Catering Services for the Series of Activities on Quality Management System (QMS) on March 18, April 11, May 9, June 13, July 8, July 21-25, August 18, September (5 days), October (5 days), 2025 Schedule for September and October 2025 will be communicated To be delivered at the Conference Room, DepEd Digos City Division Buffet type of serving			
	head	July 22, 2025 Lunch: Plain Rice, Soup, Chicken Tinola, Fish Fillet, Chicken Adobo, Fresh Fruit Medley, and Fruit Juice AM Snacks: 2 pcs suman and Fruit Juice PM Snacks: Spaghetti with Toasted Bread and Fruit Juice	10	500.00	5,000.00
	head	July 23, 2025 Lunch: Plain Rice, Egg Soup, Fish Tinola, Fish Fillet, Chicken Inasal, Fresh Fruit Medley, and Fruit Juice AM Snacks: Siopao (chicken) and Fruit Juice PM Snacks: 2 pcs banana cue and Fruit Juice	10	500.00	5,000.00
	head	July 24, 2025 Lunch: Plain Rice, Soup, Chicken Curry, Vegetable Salad, Pansit (chicken), Fresh Fruit Medley, and Fruit Juice AM Snacks: Banana cake and Fruit Juice PM Snacks: Empanada and Fruit Juice	10	500.00	5,000.00
	head	July 25, 2025 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice	10	500.00	5,000.00
	head	August 18, 2025 Lunch: Plain Rice, Chicken Fillet, Vegetable salad, Fish (Sweet & Sour), Fresh Fruit Medley, and Fruit Juice AM Snacks: Siopao (chicken) and Fruit Juice PM Snacks: 2 pcs banana cue and Fruit Juice	10	500.00	5,000.00
	head	September, 2025 (5 days) Schedule will be communicated Day 1 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice	20	500.00	10,000.00
	head	Day 2 Lunch: Plain Rice, Soup, Chicken Tinola, Fish Fillet, Chicken Adobo, Fresh Fruit Medley, and Fruit Juice AM Snacks: 2 pcs suman and Fruit Juice PM Snacks: Spaghetti with Toasted Bread and Fruit Juice	20	500.00	10,000.00
	head	Day 3 Lunch: Plain Rice, Egg Soup, Fish Tinola, Fish Fillet, Chicken Inasal, Fresh Fruit Medley, and Fruit Juice AM Snacks: Siopao (chicken) and Fruit Juice PM Snacks: 2 pcs banana cue and Fruit Juice	20	500.00	10,000.00
	head	Day 4 Lunch: Plain Rice, Soup, Chicken Curry, Vegetable Salad, Pansit (chicken), Fresh Fruit Medley, and Fruit Juice AM Snacks: Banana cake and Fruit Juice PM Snacks: Empanada and Fruit Juice	20	500.00	10,000.00
	head	Day 5 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice	20	500.00	10,000.00
SUBJECT TO WITHHOLDING TAX			Sub-total		
Total Amount in words: Seventy Five Thousand Pesos Only.					₱75,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

LEDWIS J. JARRO
ARNALDO'S HOTEL AND RESTAURANT

Signature over printed name of Supplier

03/12/25

Date

Funds Available:

MA. FLORINEL GALLARDO
Accountant III

ORS No.

290

Amount

252,750



Certified True Copy from Original



Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



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Telephone No. :	553-3314	Date :	March 6, 2025
TIN :	136-390-168-000	Mode of Procurement :	Lease of Real Property and Venue

Gentlemen:
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COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY

Date of Delivery : **March 18, April 11, May 9, June 13, July 8, July 21-25, August 18, September (5 Days), October (5 Days), 2025**

Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Procurement and Delivery of: Catering Services for the Series of Activities on Quality Management System (QMS) on March 18, April 11, May 9, June 13, July 8, July 21-25, August 18, September (5 days), October (5 days), 2025 Schedule for September and October 2025 will be communicated To be delivered at the Conference Room, DepEd Digos City Division Buffet type of serving October, 2025 (5 days) Schedule will be communicated			
	head	Day 1 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice	20	500.00	10,000.00
	head	Day 2 Lunch: Plain Rice, Soup, Chicken Tinola, Fish Fillet, Chicken Adobo, Fresh Fruit Medley, and Fruit Juice AM Snacks: 2 pcs suman and Fruit Juice PM Snacks: Spaghetti with Toasted Bread and Fruit Juice	20	500.00	10,000.00
	head	Day 3 Lunch: Plain Rice, Egg Soup, Fish Tinola, Fish Fillet, Chicken Inasal, Fresh Fruit Medley, Fruit Juice AM Snacks: Siopao (chicken) and Fruit Juice PM Snacks: 2 pcs banana cue and Fruit Juice	20	500.00	10,000.00
	head	Day 4 Lunch: Plain Rice, Soup, Chicken Curry, Vegetable Salad, Pansit (chicken), Fresh Fruit Medley, Fruit Juice AM Snacks: Banana cake and Fruit Juice PM Snacks: Empanada and Fruit Juice	20	500.00	10,000.00
	head	Day 5 Lunch: Plain Rice, Egg Soup, Chopsuey (chicken), Sweet and Sour (fish), Chicken afritada, Fresh Fruit Medley, and Fruit Juice AM Snacks: Turon (big size) and Fruit Juice PM Snacks: Muffin (big size) and Fruit Juice	20	500.00	10,000.00
		Note: inclusive of overflowing coffee, mineral water, Tarpaulin, and Pica-pica/Finger food		Sub-total	50,000.00
		SUBJECT TO WITHHOLDING TAX		Grand-total	
Total Amount in words: Three Hundred Fifty Two Thousand Seven Hundred Fifty Pesos Only					₱352,750.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

ARNALDO'S HOTEL & RESTAURANT

Signature over printed name of Supplier

Date

02/19/2025

MELANIE E. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Funds Available:

MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No:

290

Amount:

352,750

RECEIVED

BY: **14/MAR/2025**
DATE: **3:26**
TIME:

Certified True Copy of Original