



PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : **MEGAN FUNCTION HALL**
Address : **Corner Lim Bataan Aplaya, Digos City**
Contact No. : **0946 426 0937**
TIN : **277-845-363-000**

P.R. No.: **25-03-044**
P.O. No.: **25-04-0057**
Date: **April 7, 2025**
Mode of Procurement: **Lease of Real Property and Venue**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**
Date of Delivery : **Within 15 calendar days upon receipt of PO.**
Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Lease of Real Property and Venue, Accommodation and Catering Services for the: Inter-Division Learning Exchange: Strengthening Educational Leadership and Innovation on April 10-12, 2025			
	head	Day 1 - April 10, 2025 AM Snacks: Chicken bam-I, 2 slices of tasty bread, and canned juice PM Snacks: Spaghetti, 2 slices tasty bread and canned juice Lunch: Egg and corn soup, steamed rice, garlic chicken, beef steak, vegetables stew, fresh fruits, and canned juice Dinner: Steamed rice, fruits, chicken tinola, sweet and sour fish, vegetable salad, and fresh fruit juice	40	1,499.00	59,960.00
	head	Day 2 - April 11, 2025 Breakfast: Filipino style (garlic rice, scrambled egg, chicken tocino, dried fish) AM Snacks: Assorted kakanin and buko juice PM Snacks: Chicken bihon guisado, 2 slices tasty bread, and canned juice Lunch: Steamed rice, beef caldereta, fruits, creamy pumpkin soup, chicken adobo, fresh fruits, and cucumber juice Dinner: Steamed rice, chicken inasal, fish tinola, beef stew with cauliflower, fruits, and lemon juice	40	1,499.00	59,960.00
	head	Day 3 - April 12, 2025 Breakfast: American style (toasted bread/rice, bacon/ham, cheese, boiled egg, and fruits) AM Snacks: Special mamon, and canned juice PM Snacks: Special ensaymada, and canned juice Lunch: Steamed rice, chicken molo soup, chicken afritada, grilled tuna, fruits, and fresh juice Inclusions: Projector, hot/cold water, coffee, sound system, clean comfort rooms with hand soap and alcohol	40	1,499.00	59,960.00
SUBJECT TO WITHHOLDING TAX			TOTAL		
Total Amount in words: One Hundred Seventy Nine Thousand Eight Hundred Eighty Pesos Only.					P179,880.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Wanay C. Nigales
Signature over printed name of Supplier

Date

April 8, 2025

MELANIE F. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Funds Available:

MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No:

458

Amount:

179,880

