



PURCHASE ORDER  
Department of Education  
SCHOOLS DIVISION OF DIGOS CI.  
Agency / Procuring Entity



Supplier : PRINTAHAN DIGITAL MARKETING SERVICE  
Address : Doña Aurora Ext., San Jose, Digos City  
Contact No. : 09103344269  
TIN : 132-102-337-000

P.R. No.: 25-05-070  
P.O. No.: 25-05-0094  
Date: May 30, 2025  
Mode of Procurement: Small Value Procurement

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : DEPED DIGOS CITY DIVISION  
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY  
Date of Delivery : Within 15 calendar days upon receipt of PO.  
Payment Term : WITHIN 30 DAYS

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
Lot 1	page	Procurement and Delivery of Services for the Printing of Transition Learning Resources (Worksheets) for Grade 1 4th Quarter Grade 1 Worksheets (WS) Paper size: 8.27" x 11.69" (A4) Orientation: Portrait Paper type cover: Foldcote cal. 10 solid white Inside pages: Uncoated book paper, 60gsm, 80% brightness, 90% opacity Cover: Self-cover Color Cover: Black and white Inside pages: Black and white Binding: Perfect binding Quarter 2 to 4 Number of Worksheets: 302 Total Number of pages: 598 WS GMRC 211 Language 72 Makabansa 163 Reading & Literacy 152	180596	0.65	117,387.40

SUBJECT TO WITHHOLDING TAX

TOTAL

Total Amount in words: One Hundred Seventeen Thousand Three Hundred Eighty Seven and 40/100 Pesos Only

₱117,387.40

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Signature over printed name of Supplier

Date

MELANIE P. ESTACIO, PhD, CESO VI  
Schools Division Superintendent

Funds Available:

MA. FLORINEL GALLARDO, CPA  
Accountant III

ORS No:

Amount:

760

117,387.40

