

# PURCHASE ORDER

Department of Education  
SCHOOLS DIVISION OF DIGOS CITY  
Agency / Procuring Entity



Supplier : **MEGAN FUNCTION HALL**  
Address : **Corner Lim Bataan Aplaya, Digos City**  
Contact No. : **0946 426 0937**  
TIN : **278-003-862-000**

P.R. No.: **25-06-084**  
P.O. No.: **25-06-0110**  
Date: **June 24, 2025**  
Mode of Procurement: **Lease of Real Property and Venue**

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION**  
**COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**  
Date of Delivery : **July 1-3, 2025**  
Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 2		'Strengthening Grade 3 Instruction: Updates and Strategies in the Revised K to 12 Curriculum 1 plenary room, 3 breakout rooms that can accommodate atleast 65 heads per room, 3 projectors, sound system each room	132	600.00	79,200.00
	head	'Day 1 - July 1, 2025 AM Snacks: Chicken bihon guisado with 2 slices bread and fresh fruit juice Lunch: Plain rice, sweet corn soup, beef caldereta, garlic chicken, langka salad, fresh fruit juice and fresh fruit PM Snacks: Cheesy ensaymada with pica-pica and fresh fruit juice	132	600.00	79,200.00
	head	'Day 2 - July 2, 2025 AM Snacks: Pinoy style spaghetti with bread and buko juice Lunch: Steamed rice, birds nest soup, fish sweet and sour, special chopsuey, fried chicken, fresh fruit juice, and fresh fruit PM Snacks: Special empanada with pica-pica and fresh fruit juice	132	600.00	79,200.00
	head	'Day 3 - July 3, 2025 AM Snacks: Double decker sandwich and fresh cucumber juice Lunch: Plain rice, chicken sotanghon soup, beef with cauliflower, breaded fish, talong/okra salad, fresh fruit and fresh fruit juice PM Snacks: Buko pie with pica-pica and fresh fruit juice			
SUBJECT TO WITHHOLDING TAX			TOTAL		<b>₱237,600.00</b>

Total Amount in words: **Two Hundred Thirty Seven Thousand Six Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

Conforme:

Signature over printed name of Supplier

Date: **6/27/2024**

Funds Available:

**MA. FLORINE GALVARDO, CPA**  
Accountant III

ORS No:

Amount:

**00974**  
**237,600**

