



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-209

To : Assistant Schools Division Superintendent
CID Chief
Education Program Supervisors
Public Schools District Supervisors
School Heads
Teachers
All Others Concerned

Subject : **CONDUCT OF ORIENTATION ON THE USE OF TUKLASBASA READING PACKAGE FOR KEY STAGE 1**

Date : July 31, 2025

In support of Project Basa and its goal of improving literacy outcomes for beginning and struggling readers, the Schools Division of Digos City will conduct an Orientation on the use of TuklasBasa Reading Package for Key Stage 1 on August 5, 2025 at 9:00 AM in the Division Conference Room. This orientation is aligned with our division's ongoing efforts to implement comprehensive literacy interventions that effectively address the literacy gaps identified through our various assessments.

This training aims to equip our reading experts with the knowledge and tools necessary to effectively use the TuklasBasa Literacy Program in classrooms across the division. By participating in this session, the reading experts will gain insights into the systematic and structured approach of the program and will be prepared to cascade the information to the rest of the teachers in their respective schools.

School heads shall make the necessary arrangements to ensure that teachers' participation in this activity does not disrupt classes, in accordance with the non-disruption of classes policy outlined in DO No. 9, Series of 2005, on increasing time-on-task. List of participants is indicated in the enclosure.

Travel, snacks, and incidental expenses incurred by the participants shall be charged against Division / school MOOE or other local funds subject to the usual accounting and auditing rules and regulations.

For immediate dissemination and compliance.

Schools Division of Digos City
RECORDS SECTION

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated
CID/rmm

RELEASED
DATE: AUG 04 2025 TIME: 2:46p
BY: [Signature]



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Enclosure:

Name	Position	School / Office
Gary Española	Teacher I	Apolandia Elem. School
Irish D. Caminade	Teacher III	Binaton Elem. School
Jennifer J. Barsalote	MT III	G. Reusora Elem. School
Loi D. Dela Rosa	Teacher III	Marawer Elem. School
Diana Grace R. Tabamo	Teacher I	Matti Elem. School
Leah B. Ynion	Teacher II	Necencio Isidro Elem. School
Rolit Grace A. Vibas	MT II	Rizal Central ES
Dama Glein R. Manlabe	Master Teacher I	Rizal Central ES
Daisy Mae C. Amisola	Teacher I	Soong Elem. School
Alma Capuno	Master Teacher I	Arcaflor Maniapao ES
Hazel Mae Malano	Teacher I	Bagumbuhay ES
Mizraim May Rebuta	Master Teacher I	Casildo Nonol ES
Evelyn Poncardas	Master Teacher II	Colorado ES
Emily G. Calvo	Teacher II	Domingo Abawag ES
Bebylane S. Gomez	Teacher III	Igpit ES
Kierstine Mae B.Tampipi	Teacher I	Lungag ES
Therese Ann Jane Cuevas	Teacher I	Remedios Saplala ES
Celcrest V.Silva	Teacher I	Remedios Saplala ES
Josephine Delima	Master Teacher I	San Miguel ES
Ma. Regina E. Robante	Master Teacher I	Aplaya ES
Ivy Jane L. Sanico	Teacher III	Badiang ES
Jocelyn Tampipi	Teacher III	Cogon ES
Jay Ann B. Roldan	Master Teacher III	Dawis ES
Loida M. Remando	Teacher III	Don Mariano Marcos ES
Jessa Marie T. Bade	Teacher III	Don Mariano Marcos ES
Charliemae M. Dela Torre	Teacher I	Isaac Abalayan ES
Ivy Jean L. Caro	Teacher I	Kibanban ES
Ellen R. Coles	Master Teacher I	Pedro S. Garcia ES
Jeanette Arman	Teacher II	Ramon Magsaysay CES
Maria Jocelyn A. Rubin	Master Teacher II	Ramon Magsaysay CES
Jonabeth B. Fernandez	Teacher III	Ramon Magsaysay CES
Maria Teresa Sereno	Teacher III	Balabag ES
Margie B. Irada	Teacher II	Damnash ES
Donaly S. Damo	Teacher III	Digos City Central ES
Merla Silva	Master Teacher II	Digos City Central ES
Marra Superioridad	Master Teacher I	Dulangan ES
Mary Ann P. Paran	Teacher- III	Federico J. Alferez ES
Leoniza B. Millejor	Teacher I	Jolencio R. Alberca ES
Vanessa E. Ajado	Teacher II	Mahayahay ES
Monika M Tablo	Teacher II	Pedro V. Basalan ES
Lee Glenda Prescellas	Teacher III	Pedro V. Basalan ES
Patricia Mae P. Bolambot	Teacher I	Ranao ES
Lea L. Dumapias	Teacher III	Ruparan ES
Leilani T. Senires	EPS	SDO
Zandria M. Sy	EPS	SDO
Joan M. Niones	EPS	SDO
Ruben Evarretta	PDO	SDO
Rowena M. Magdayao	EPS	SDO
Chindy E. Bagando	ADAS II	SDO