



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION



**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2025-274

To : CID Chief  
Education Program Supervisor Concerned (MAPEH)  
Public Schools District Supervisors  
Secondary and Elementary School Heads  
Teachers Concerned

Subject : MEETING FOR THE PRODUCTION TEAM FOR THE VIDEO SHOOT  
FOR 25<sup>th</sup> ARAW NG DIGOS CELEBRATION

Date : August 5, 2025

In reference to the letter from the City Mayor, Hon. Josef F. Cagas re: **Meeting for the Production Team for 25<sup>th</sup> Araw ng Digos Celebration**, this office enjoins the following teachers and division personnel to attend the said activity on August 6, 2025 at 1:00 pm to 5:00 pm at City Mayor’s Conference Office, to wit:

Name	School	Role
Merian E. Estrada	DiCNHS	Director
Raffy Jay Decena	DiCNHS	Clapper
Noel Villarta	DiCNHS	Clapper
Jayffer Satorio	DiCNHS	Videographer
Marlou Samontina	Kapatagan NHS	Videographer
Jay Mark Alocelja	DMMES	Videographer
Regina Robante	Aplaya ES	Script Writer
Jeriel Caminade	Goma NHS	Musical Director
Angel V. Bisaga, Jr	SDO	Artistic Director

The teachers-participant shall adhere to the policy on “No Disruption of Classes” as per DepEd Order No. 9, s. 2005 entitled “Institutionalizing Measures to Increase



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
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Engaged Time-on-task and Ensuring Compliance Therewith". School heads involved are expected to make necessary arrangements ensuring that classes handled by involved teachers will be taken care of by other teachers.

Immediate dissemination of this Memorandum is desired.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD CESO VI**  
Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
DATE: AUG 05 2024 TIME: 4:09 pm  
BY: *[Signature]*

Enclosed: As stated.

CID/avb



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Republic of the Philippines  
Province of Davao del Sur  
CITY OF DIGOS



August 5, 2025<sup>DTS</sup>



**MELANIE P. ESTACIO, CESO VI**  
**Schools Division Superintendent**  
**DepEd Schools Division of Digos City**

**Dear Madame:**

Greetings!

The **CITY GOVERNMENT OF DIGOS** is gearing up for Digos City's **25<sup>th</sup> Founding Anniversary** on **September 8, 2025**. A month-long festivity will ensue to commemorate such milestone and furthermore, provide entertainment for guests and Digoseños alike.

For this, we request the presence of the following individuals mentioned hereunder for a **TWG MEETING** on **August 6, 2025** from **1:00 PM to 5:00 PM**, for the scheduled video shoot of the undersigned in preparation for the 25<sup>th</sup> Araw ng Digos City, to wit:

- |                      |                                      |
|----------------------|--------------------------------------|
| 1. MERIAN ESTRADA    | Digos City National High School      |
| 2. RAFFY JAY DECENA  | Digos City National High School      |
| 3. NOEL VILLARTA     | Digos City National High School      |
| 4. JAYFFER SATORIO   | Digos City National High School      |
| 5. JAY MARK ALOCELJA | Don Mariano Marcos Elementary School |
| 6. MARLOU SAMONTINA  | Kapatagan National High School       |
| 7. REGINA ROBANTE    | Aplaya Elementary School             |
| 8. JERIEL CAMINADE   | Domingo Abawag Elementary School     |
| 9. ANGEL BISAGA Jr.  | EPS-Mapeh Digos City Division        |

A positive rejoinder from your good office for this humble request of ours is one form of valuable support we would deeply appreciate. Let us journey together in remembering the wonderful beginnings and rich history of Digos City as we forge forward for more prosperous years ahead.

May the Good Lord bless us in all our endeavors!

Sincerely yours,

  
Hon. JOSE F. CAGAS, RN JD  
City Mayor