



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025- *456*

To : Public Schools District Supervisors  
Elementary/Secondary Public School Heads

Subject : **PARTICIPATION TO THE CREW LEADERS TRAINING AS COURSE STAFF**

Date : August 19, 2025

This is in reference to the letter from the Boy Scout of the Philippines (BSP) Davao del Sur Council dated August 7, 2025, re: requesting concerned DepEd Personnel as listed below to serve as Course Staff in the Crew Leaders Training Course on August 22 – 24, 2025 at National High School, Guihing, Hagonoy, Davao del Sur.

- |                             |                  |
|-----------------------------|------------------|
| 1. Marilou D. Jabido, ALT   | - Digos City NHS |
| 2. Jay R. Baliar, 2BH       | - Matti NHS      |
| 3. Darell C. Estabaya, 2BH  | - Ruparan NHS    |
| 4. Erma G. Segismundo, 2BH  | - Digos City NHS |
| 5. Honeylene D. Cabano, 2BH | - San Roque NHS  |

Likewise, concerned DepEd personnel are hereby advised to report to the **Camp at 5:00 PM on August 22, 2025**. There should be no DepEd funds to be utilized for this activity.

Corresponding compensatory overtime and /or service credit (COC/SC) shall be granted to all attendees for services rendered on Saturday and Sunday as provided for in DepEd Order No. 13, s. 2024 once necessary documents are found to be in order.

Immediate dissemination of this Memorandum is desired.

*Melanie P. Estacio*

**MELANIE P. ESTACIO, PhD., CESO VI**  
Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

Enclosed: As stated.  
CID/ndb

**RELEASED**  
DATE: *AUG 22 2025* TIME: *2:00pm*  
BY: *[Signature]*



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
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# BOY SCOUTS OF THE PHILIPPINES DAVAO DEL SUR COUNCIL

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"Laging Handa"



0825070325

August 07, 2025

SUPT. MELANIE P. ESTACIO, CESO VI  
Schools Division Superintendent  
DepEd - Schools Division of Digos City  
Roxas St., Digos City

Ma'am:

*Greetings of Good Scouting Spirit!*

The Boy Scouts of the Philippines - Davao del Sur Council will be conducting a CREW LEADERS TRAINING COURSE on August 22-24, 2025 at Hagonoy National High School, Guihing, Hagonoy, Davao del Sur.


In view of the foregoing, we would like to request your good office to allow the following Scout Leaders below to serve as Course Staff in the said training on the inclusive dates mentioned, to wit:

- |                             |                  |
|-----------------------------|------------------|
| 1. MERILOU D. JABIDO, ALT   | - Digos City NHS |
| 2. JAY R. BALIAR, 2BH       | - Matti NHS      |
| 3. DARELL C. ESTABAYA, 2BH  | - Ruparan NHS    |
| 4. ERMA G. SEGISMUNDO, 2BH  | - Digos City NHS |
| 5. HONEYLENE D. CABANO, 2BH | - San Roque NHS  |

Moreover, we advise all concerned personnel to report to the training venue on August 22, 2025, at 5:00 PM and may we also request that corresponding service credits shall be granted as per DepEd Order No. 76, s. 2012 once necessary documents are found to be in order.

We are hoping for your favorable response on this matter. Thank you and God bless you always.

Truly yours,

  
REZEILE ANTHONY V. DONGA  
Council Scout Executive

Approved:

MELANIE P. ESTACIO, CESO VI  
Schools Division Superintendent