



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 360

To : Public Schools District Supervisors
Elementary/Secondary Public School Heads

Subject : **PARTICIPATION TO THE CREW LEADERS TRAINING AS COURSE STAFF**

Date : August 19, 2025

This is in reference to the letter from the Boy Scout of the Philippines (BSP) Davao del Sur Council dated August 7, 2025, re: requesting concerned DepEd Personnel as listed below to serve as Course Staff in the Crew Leaders Training Course on August 29 – 31, 2025 at Talao Integrated School, Sulop, Davao del Sur.

- | | |
|-----------------------------|------------------|
| 1. Marilou D. Jabido, ALT | - Digos City NHS |
| 2. Jay R. Baliar, 2BH | - Matti NHS |
| 3. Darell C. Estabaya, 2BH | - Ruparan NHS |
| 4. Erma G. Segismundo, 2BH | - Digos City NHS |
| 5. Honeylene D. Cabano, 2BH | - San Roque NHS |
| 6. Jennifer E. Rosima, 2BH | - Digos City NHS |

Likewise, concerned DepEd personnel are hereby advised to report to the **Camp at 5:00 PM on August 29, 2025**. There should be no DepEd funds to be utilized for this activity.

Corresponding compensatory overtime and /or service credit (COC/SC) shall be granted to all attendees for services rendered on Saturday and Sunday as provided for in DepEd Order No. 13, s. 2024 once necessary documents are found to be in order.

Immediate dissemination of this Memorandum is desired.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD., CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: AUG 26 2025 TIME: 4:30pm
BY: [Signature]

Enclosed: As stated.
CID/ndb



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BOY SCOUTS OF THE PHILIPPINES DAVAO DEL SUR COUNCIL

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"Laging Handa"



0825070322

August 07, 2025

SUPT. MELANIE P. ESTACIO, CESO VI
Schools Division Superintendent
DepEd - Schools Division of Digos City
Roxas St., Digos City

Ma'am:

Greetings of Good Scouting Spirit!

The Boy Scouts of the Philippines - Davao del Sur Council will be conducting a CREW LEADERS TRAINING COURSE on August 29-31, 2025 at Talao Integrated School, Talao, Sulop, Davao del Sur.


In view of the foregoing, we would like to request your good office to allow the following Scout Leaders below to serve as Course Staff in the said training on the inclusive dates mentioned, to wit:

- | | |
|-----------------------------|------------------|
| 1. MERILOU D. JABIDO, ALT | - Digos City NHS |
| 2. JAY R. BALIAR, 2BH | - Matti NHS |
| 3. DARELL C. ESTABAYA, 2BH | - Ruparan NHS |
| 4. ERMA G. SEGISMUNDO, 2BH | - Digos City NHS |
| 5. HONEYLENE D. CABANO, 2BH | - San Roque NHS |
| 6. JENNIFER E. ROSIMA, 2BH | - Digos City NHS |

Moreover, we advise all concerned personnel to report to the training venue on August 29, 2025, at 5:00 PM and may we also request that corresponding service credits shall be granted as per DepEd Order No. 76, s. 2012 once necessary documents are found to be in order.

We are hoping for your favorable response on this matter. Thank you and God bless you always.

Truly yours,


REZEILE ANTHONY V. DONGA
Council Scout Executive

Approved:

MELANIE P. ESTACIO, CESO VI
Schools Division Superintendent