



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 362

To : Chief CID
EPS - LRMS
Ruben Evarretta – PDO II - LRMS

Subject : **CORRIGENDUM: DM CID-2025-132 ON ATTENDANCE TO THE CONDUCT OF SERIES OF WORKSHOPS FOR ADDITIONAL FUNCTIONAL EDUCATIONAL AND LITERACY PROGRAM (FELP) COURSES**

Date : August 22, 2025

Relative to Division Memorandum CID-2025-132 entitled: **“ATTENDANCE TO THE CONDUCT OF SERIES OF WORKSHOPS FOR ADDITIONAL FUNCTIONAL EDUCATIONAL AND LITERACY PROGRAM (FELP) COURSES”** issued on April 15, 2025, please be informed of the following correction:

- The conduct of the **Workshop on Review of the Revised Course Kits for Additional FELP Courses** originally scheduled on **June 17–20, 2025** in Davao City is hereby **postponed to August 26–29, 2025** in the same venue.

All other provisions stated in the aforementioned memorandum remain in effect.

For information, guidance, and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
DATE: AUG 26 2025 TIME: 4:40p

BY: *[Signature]*

Enclosed: As stated,
CID/LR/lts



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

Office of the Director

MEMORANDUM

OM-BAE-OD-2025-344

FOR : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

RECOMMENDING APPROVAL : **JEROME T. BUENVIAJE**
Assistant Secretary for Curriculum and Teaching

FROM : **MARILETTE R. ALMAYDA**
Director IV
Bureau of Alternative Education

SUBJECT : **REQUEST FOR THE APPROVAL ON THE CHANGE OF DATE RELATIVE TO THE CONDUCT OF THE WORKSHOPS FOR ADDITIONAL FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES**

DATE : June 18, 2025

This is to request authority to change the date of activities in relation to the conduct of the Workshops for Additional Functional Education and Literacy Program (FELP) Courses as follows:

Title of Activities	Original Date (From)	Proposed Change of Date (To)
Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	June 17-20, 2025	August 26-29, 2025
Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	July 14-18, 2025	September 8-12, 2025

This is to give way to the preparation of the activities, procurement of venue, and other related documents

Attached is the copy of the Approved Activity Request (AR) for the above-mentioned activities for your reference.

For consideration and approval.

5th Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (02) 8636-3603 E-mail: bae.od@deped.gov.ph



DepEd Philippines



@depedphilippines



@DepEd_PH



www.deped.gov.ph



Republic of the Philippines
Department of Education

MEMORANDUM
AR-2025-CO-00726

DATE : March 4, 2025

FOR : **GINA O. GONONG**
Undersecretary
Curriculum and Teaching

BCN 458 460
AR-25-PAG-PMSDD-FLO-MR-0662-069
310300100003000
P2,926,100.00
ALLOTMENT AVAILABLE
MARIA BELEN DEMONTEVERDE
Supervising Administrative Officer
OIC, Budget Division

RECOMMENDING
APPROVAL : **JEROME T. BUENVIAJE**
Assistant Secretary for Curriculum and Teaching

FROM : **MARILETTE R. ALMAYDA**
Director IV
Bureau of Alternative Education

SUBJECT : **ACTIVITY REQUEST FOR THE SERIES OF
WORKSHOPS FOR ADDITIONAL FUNCTIONAL
EDUCATION AND LITERACY PROGRAM (FELP)
COURSES**

NAME OF PROGRAMS/ PROJECT	ALS Learning Resources																				
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	<table><tr><th>Output Code</th><th>Output</th><th>Physical Target</th></tr><tr><td>OC-25-BAE-PMSDD-FLO-2-008</td><td>Revised FELP Learning Resources (Course Kits)</td><td>20</td></tr></table>	Output Code	Output	Physical Target	OC-25-BAE-PMSDD-FLO-2-008	Revised FELP Learning Resources (Course Kits)	20														
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OC-25-BAE-PMSDD-FLO-2-008	Revised FELP Learning Resources (Course Kits)	20																			
ACTIVITY / IES TO BE REQUESTED	<table><tr><th>Activity Code</th><th>Name of Activity</th></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-020</td><td>Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses</td></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-021</td><td>Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses</td></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-022</td><td>Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses</td></tr></table>			Activity Code	Name of Activity	AC-25-BAE-PMSDD-FLO-2-020	Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	AC-25-BAE-PMSDD-FLO-2-021	Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	AC-25-BAE-PMSDD-FLO-2-022	Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses										
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AC-25-BAE-PMSDD-FLO-2-022	Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses																				
ACTIVITY/IES WITH DOWNLOADING	N/A																				
FINANCIAL REQUIREMENTS	<table><tr><td colspan="3">The following are the financial requirements:</td></tr><tr><th>Activity Code</th><th colspan="2">Amount to be Requested</th></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-020</td><td>Php</td><td>952,740.00</td></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-021</td><td>Php</td><td>816,320.00</td></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-022</td><td>Php</td><td>1,157,040.00</td></tr><tr><td colspan="2">TOTAL</td><td>Php 2,926,100.00</td></tr></table>			The following are the financial requirements:			Activity Code	Amount to be Requested		AC-25-BAE-PMSDD-FLO-2-020	Php	952,740.00	AC-25-BAE-PMSDD-FLO-2-021	Php	816,320.00	AC-25-BAE-PMSDD-FLO-2-022	Php	1,157,040.00	TOTAL		Php 2,926,100.00
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TOTAL		Php 2,926,100.00																			

SOURCE OF FUNDS	2025 FLO Current Funds																									
ADMINISTRATIVE ARRANGEMENTS	The participants of the activity are the select Bureau of Alternative Education Specialists, select EPSAs, and Supervisors from various regions. The activities will be managed and facilitated by the BAE-PMSDD Specialists and shall be conducted through a Face-to-Face Modality. It is also requested for Ms. Irene D. Barzaga to draw cash advance in the amount of Php 52,000.00 (Fifty-two thousand pesos) in relation to the conduct of the activities. Below are the details of the activities: <table><tr><th>Activity Code</th><th>No. of Participants</th><th>Inclusive Dates</th><th>Cash Advance</th><th>Direct Payment</th></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-020</td><td>52 (DepEd personnel and from other Offices)</td><td>May 26-30, 2025</td><td>18,600.00</td><td>565,320.00</td></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-021</td><td>41 (DepEd personnel and from other Offices)</td><td>June 17-20, 2025</td><td>14,800.00</td><td>465,200.00</td></tr><tr><td>AC-25-BAE-PMSDD-FLO-2-022</td><td>52 (DepEd personnel and from other Offices)</td><td>July 14-18, 2025</td><td>18,600.00</td><td>659,920.00</td></tr><tr><td colspan="3">TOTAL</td><td>Php 52,000.00</td><td>Php 1,690,440.00</td></tr></table>	Activity Code	No. of Participants	Inclusive Dates	Cash Advance	Direct Payment	AC-25-BAE-PMSDD-FLO-2-020	52 (DepEd personnel and from other Offices)	May 26-30, 2025	18,600.00	565,320.00	AC-25-BAE-PMSDD-FLO-2-021	41 (DepEd personnel and from other Offices)	June 17-20, 2025	14,800.00	465,200.00	AC-25-BAE-PMSDD-FLO-2-022	52 (DepEd personnel and from other Offices)	July 14-18, 2025	18,600.00	659,920.00	TOTAL			Php 52,000.00	Php 1,690,440.00
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TOTAL			Php 52,000.00	Php 1,690,440.00																						
ANNEXES	Attached are the following supporting documents: 1. Concept Note 2. Detailed Financial Requirements (budget estimate) 3. Tentative Activity Matrix 4. Copy of the portion of WFP where the activities are indicated.																									

All expenses incurred in these activities are subject to the usual accounting and auditing rules and regulations.

LIST OF PARTICIPANTS ON THE CONDUCT OF
WORKSHOP ON THE REVIEW OF REVISED OF COURSE KITS FOR ADDITIONAL FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES

PAFORAMA SUMMIT HOTEL, DAVAO CITY
June 17-20, 2025

Course		Name of Evaluator	ROLE	Designation	Region	SDO
Accessing Government Services	1	Rocky T. Banatno	Content Reviewer	Education Program Supervisor	II	SDO Taguig City
	2	Jupiter V. Petilla	Content Reviewer	Education Program Supervisor	I	SDO Pangasinan II
	3	Lorna R. Macaday	Pedagogy Reviewer	EPS II, ALS	III	SDO Olongapo
	4	Victor Renante E. Vargas	Pedagogy Reviewer	EPS II, ALS	IV-B	SDO Palawan
	5	Joel R. Capuyan	Layout /Format Reviewer	PDO II	VII	SDO Danao City
	6	Aletha Jane G. Alindo	Layout /Format Reviewer	PDO II	XII	SDO Sarangani
	7	Susana R. Eugenio	Language Reviewer	Principal II	II	SDO Cauayan City
	8	Marlon P. Dacils	Language Reviewer	Education Program Supervisor	III	SDO San Jose del Monte City
Business Communication	9	Jeffrey A. Astillero	Content Reviewer	3rEPS	IV-A	SDO Cebu City
	10	Girile A. Panaguiton	Content Reviewer	Regional ALS Supervisor	VI	DepEd-Region VI
	11	Narciso B. Cannaoay	Pedagogy Reviewer	Education Program Supervisor	CAR	SDO Abra
	12	Jehocel I. Balayo	Pedagogy Reviewer	Principal II	VI	SDO Iloilo
	13	Michael R. Ramos	Layout /Format Reviewer	PDO II	X	SDO El Salvador City
	14	Jaymar B. Prejillana	Layout /Format Reviewer	EPS I	II	SDO City of Ilagan
	15	Ma. Leticia Jose C. Basdan	Language Reviewer	Education Program Supervisor	IV-A	SDO Batangas Province
	16	Gizelle V. Laud	Language Reviewer	Education Program Supervisor	NCR	SDO Makati City
Responsible Parenting Education	17	Bernard R. Balitao	Content Reviewer	Education Program Supervisor	NCR	SDO Pasig City
	18	Elsie Amorin	Content Reviewer	Education Program Supervisor	II	SDO Vigan City
	19	Marben A. Macatangay	Pedagogy Reviewer	EPS II, ALS	IV-B	SDO Oriental Mindoro
	20	Jocelyn P. Ordinario	Pedagogy Reviewer	Education Program Supervisor	XII	DepEd RO II, CLMD
	21	Ricky P. Torrenueva	Layout /Format Reviewer	PDO II	IV-A	SDO San Pedro City
	22	Mansio C. De La Mente	Language Reviewer -Filipino	Education Program Supervisor	CARAGA	SDO Bayugan City
	23	Brian Navarro	Language Reviewer -Filipino	PDO II	V	SDO Tabaco City
Introduction to Setting Up A Business	24	Jonre L. Bone	Content Reviewer	EPS II, ALS	X	SDO Bukidnon
	25	Armelina M. Seballos	Pedagogy Reviewer	EPS II, ALS	IX	SDO Zamboanga Del Sur
	26	Ruben Evarretta	Layout /Format Reviewer	PDO II	XI	SDO Digos City
	27	Cristy M. Bautista	Language Reviewer	Head Teacher VI	I	SDO Pangasinan II
Cybersafety and Security	28	Alfredo P. Cafe	Pedagogy Reviewer	Regional ALS Supervisor	VIII	DepEd-Region VIII
	29	Mansio C. De Pedro	Content Reviewer	EPS I	VI	SDO Aklan
	30	Janassen Louel C. Dabuet	Layout /Format Reviewer	LR-PDO	VIII	SDO Samar
	31	Roselyn A. Faciol	Language Reviewer	EPS II, ALS	X	SDO Oramis



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 72

To : Chief CID
EPS - LRMS
Ruben Evarretta – PDO II - LRMS

Subject : **ATTENDANCE TO THE CONDUCT OF SERIES OF WORKSHOPS
FOR ADDITIONAL FUNCTIONAL EDUCATIONAL AND LITERCY
PROGRAM (FELP) COURSES**

Date : April 15, 2025

In reference to Regional Memorandum **CLMD-2025-181** entitled **“ATTENDANCE TO THE CONDUCT OF SERIES OF WORKSHOPS FOR ADDITIONAL FUNCTIONAL EDUCATIONAL AND LITERCY PROGRAM (FELP) COURSES”**, this Office directs Mr. **RUBEN EVARRETTA**, Project Development Officer II - LRMS, to attend in the **WORKSHOP ON REVIEW OF THE REVISED COURSE KITS FOR ADDITIONAL FELP COURSES** in Davao City on **June 17-20, 2025**.

Travel, board and lodging, and other incidental expenses of the participant shall be charged to the downloaded ALS PSF, MOOE and other local funds subject to usual accounting and auditing rules and regulations.

All other details in this Memorandum are in the enclosure.

For information, guidance, and compliance.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated,
CID/LR/lts

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: APR 23 2025 TIME: 1:32p

BY: _____



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

Records



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Department of Education
DAVAO REGION

DepEd Schools Division of Digos City
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APR 03 2025 TIME: 8:17 PM

March 31, 2025

REGIONAL MEMORANDUM
CLMD-2025-181

ATTENDANCE TO THE CONDUCT OF SERIES OF WORKSHOPS FOR ADDITIONAL
FUNCTIONAL EDUCATIONAL AND LITERACY PROGRAM (FELP) COURSES

To: Schools Division Superintendents
Divisions of Davao Occidental and Digos City

1. This is in pursuance to DepEd Memorandum DM-CT-2025-076, regarding the
Conduct of Series of Workshops for Additional Functional Educational and Literacy Program
(FELP) Courses with the following details:

Name of Activity	Inclusive Dates	Venue	Course	Name and Designation	Division	Role
Workshop on the Revision of Learner's Course Kits for Additional FELP Courses	May 26-30, 2025	Baguio City	Introduction to Setting up a Business	Silvano M. Camilo Jr.	Davao Occidental	Writers
				Nilo S. Octura, EPS, Div. ALS FP		
Workshop on Review of the Revised Course Kits for Additional FELP Courses	June 17-20, 2025	Davao City		Ruben Evarretta, PDO II	Digos City	Layout/ Format Reviewer
Workshop on Finalization of the Revised Course Kits for Additional FELP Courses	July 14-18, 2025	Cebu City		Silvano M. Camilo Jr.	Davao Occidental	Writers
				Nilo S. Octura, EPS, Div. ALS FP		

2. Travel, board and lodging, and other incidental expenses of the participants shall be charged to the downloaded funds ALS PSF, MOOE and other local funds subject to the usual government accounting and auditing rules and regulations.

3. All other details are in the enclosure.

4. Immediate and strict compliance of this memorandum to all concerned is directed.

DEPARTMENT OF EDUCATION - DAVAO REGION

RECORDS SECTION

RELEASED

ALLAN G. FARNAZO
Director IV

APRIL 02, 2025
48546

ROC6/msl



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-076

RECEIVED
47999
24 MAR 2025

TO : **REGIONAL DIRECTORS**

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : **CONDUCT OF SERIES OF WORKSHOPS FOR ADDITIONAL FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) COURSES**

DATE : March 12, 2025

The Bureau of Alternative Education (BAE) will conduct series of workshops for the **Additional Functional Education and Literacy Program (FELP) Courses** with the following details:

Name of Activity	Inclusive Dates	Venue
Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	May 26-30, 2025	Baguio City (Specific venue will be announced on a separate issuance)
Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	June 17-20, 2025	Davao City (Specific venue will be announced on a separate issuance)
Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	July 14-18, 2025	Cebu City (Specific venue will be announced on a separate issuance)

These activities specifically aim to attain and accomplish the following:

1. Revise the Learners' Course Kits for additional FELP courses;
2. Review and evaluate the revised course kits; and
3. Finalize the course kits for additional FELP courses.

Please see *Attachment No. 1* for the List of Participants and *Attachment No. 2* for the Workshop Designs. Participants are reminded to bring their own laptops, extension cords, and other related reading materials for the workshop.

Board and lodging, other expenses for supplies and materials, and other incidental expenses to be incurred by the participants for this activity will be charged to the 2025 FLO-ALS Fund. Travel and other incidental and allowable expenses of the participants shall be charged to the funds comprehensively released to the Regional



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: curt@deped.gov.ph



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@depedphilippines



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Offices (DM-CT-2025-039 or Fiscal Year 2025 Alternative Learning System Funds Directly Released to the Regional Offices) or through local funds, subject to the usual accounting and auditing rules and regulations.

Should there be queries or clarifications, please contact **Iza A. Rubiales**, Senior Education Program Specialist, Bureau of Alternative Education-Program Management and System Development Division (BAE-PMSDD) through email at bae.pmsdd@deped.gov.ph.

Immediate dissemination of this Memorandum is requested.

Copy furnished:

MALCOLM S. GARMA

OIC-Undersecretary for Regional Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph

DepEd Philippines

@depedphilippines

@DepEd_PH

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Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
May 26-30, 2025

TIME	Day 1 (Monday)	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 (Thursday)	Day 5 (Friday)
7:00-7:30					
7:31-8:00					
8:01-9:00					
9:01-10:00					
	Travel time, arrival, and Registration of the Participants	Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Finalization of Outputs Version 2 of the Additional Course Kits for Functional Education and Literacy Program (FELP).
10:01-10:10					
10:11-11:00					
11:01-12:00					
		Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Finalization of Outputs Version 2 of the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
12:01-1:00			LUNCH BREAK		
1:01-2:00	Check-in Time				
2:01-3:00	OPENING PROGRAM National Anthem Prayer Diploma Quality Policy Acknowledgement of Participants Welcome Remarks Missions Declaration of Support and Presentation of Memoranda Photo Opportunity	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Workshop 2: Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Submission of Outputs Version 2 of the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
3:01-3:10					
3:01-4:00					
4:01-5:00	Plenary Session: Orientation on the Guidelines and Mechanics of the Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Individual Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	CLOSING PROGRAM National Anthem Prayer Insights and Impressions Message of the Director Awarding of Certificates Closing Remarks and Ways Forward
Expected Outputs	Conducted orientation on the Guidelines and Mechanics of the Workshop on the Revision of Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Revised and Enhanced Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Revised and Enhanced Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Revised and Enhanced Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Version 2 of Revised and Enhanced Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses
Officer of the Day	Brentel Haren	Mitchell Angelo V. Infante	Jeffrey A. Florendo	Ravenide V. Sandoval	Iza A. Rucilalas

**Workshop on the Review of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) C
June 17-20, 2025**

Indicative Program of Activities

TIME	Day 1 (Monday)	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 (Thursday)
7:00-7:30	Breakfast and Registration			
7:31-8:00				
8:01-9:00	Travel time, arrival, and Registration of the Participants	Plenary 3: Discussion of the Review/Evaluation Tools and Summary of Findings, Correction, and Review Form (SFCR) Distribution of the Assigned Course Kits for Review	Workshop 2: Team Review Discussion with teammate	Continuation of Workshop 3: Preparation of Team Summary of Findings R
9:01-10:00				
10:01-10:10				
10:11-11:00		Workshop 1 Individual Review of the Revised Course Kits (Content, Language, Design, Layout, and Pedagogy)	Continuation of Workshop 2 Team Review Discussion with teammate	Presentation and Critiquing of Output
11:01-12:00	LUNCH			
12:01-1:00	Check-in Time	Continuation of Workshop 1 Individual Review of the Revised Course Kits (Content, Language, Design, Layout, and Pedagogy)	Continuation of Workshop 2 Team Review Discussion with teammate	Continuation of the Presentation and Critiquing of Outputs
1:01-2:00				
2:01-3:00	I. OPENING PROGRAM *National Anthem *Prayer *Director's Policy *Acknowledgment of Participants *Welcome Remarks *Message *Statement of Purpose and *Presentation of Mechanics Photo Opportunity			
3:01-3:10				
3:01-4:00	Plenary Session 1: Overview, Background, and Updates on the Additional Course Kits for FELP	Continuation of Workshop 1 Individual Review of the Revised Course Kits (Content, Language, Design, Layout, and Pedagogy)	Workshop 3: Preparation of Team Summary of Findings Reports	Submission of Final Outputs
4:01-5:00	Plenary 2: Orientation on the Guidelines and Mechanics of the Workshop on the Review of Revised Course Kits for Additional FELP Courses.			CLOSING PROGRAM *National Anthem *Prayer *Insights and Impressions *Message of the Director *Awarding of Certificates *Challenge *Acceptance of Challenge *Closing Remarks
Expected Outputs	Participants were given orientation on the Guidelines and Mechanics of the Workshop on the Evaluation of Financial Education Course Kits for FELP Pilot Implementation	The consolidated, comments and recommendations in the Summary of Corrections Report and FELP Course Kits with marginal notes	The consolidated, agreed comments and recommendations in the Team Summary of Corrections Report and FELP Course Kits with marginal notes.	Submitted final outputs: Team Summary of Findings Reports, Marginal Notes
Officer of the Day	Breniel A. Hagan	Michael Angelo V. Infante	Jeffrey A. Florendo	Iza A. Rubiales

**Workshop on the Finalization of Revised Course Kits for Additional Functional Education and Literacy Program (FELP) Co-
July 14-18, 2025**

Indicative Program of Activities

TIME	Day 1 (Monday)	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 (Thursday)	Day 5 (Friday)
7:00-7:30	Travel time, arrival, and Registration of the Participants	Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Workshop 3 Discussion with the Development Team on the consensus finalization to be implemented on the Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of the Finalization of Outputs Finalizing the Version 3 of Additional Course Kits for Functional Education and Lit Program (FELP) Course
7:31-8:00					
8:01-9:00					
9:01-10:00					
10:01-10:10		Continuation of Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 3 Discussion with the Development Team on the consensus finalization to be implemented on the Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of the Finalization of Outputs Finalizing the Version 3 of Additional Course Kits for Functional Education and Lit Program (FELP) Course
10:11-11:00					
11:01-12:00					
12:01-1:00	LUNCH BREAK				
1:01-2:00	Check-In Time OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants *Welcome Remarks *Message *Statement of Purpose and *Presentation of Mechanics *Pledge Openly	Continuation of Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2 Discussion with the Development Team on the consensus revisions to be implemented on the Learner's Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Submission of Output Version 3 of the Learner's C Kits for Additional Functio Education and Literacy Prog (FELP) Courses
2:01-3:00					
3:01-3:10					
3:01-4:00	Plenary Session: Orientation on the Guidelines and Mechanics of the Workshop on the Finalization of Course Kits for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 1: Incorporating the corrections, comments and suggestions to Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses	Continuation of Workshop 2: Incorporating the corrections, comments and suggestions to Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses	Finalization of Outputs Finalizing the Version 3 of the Additional Course Kits for Functional Education and Literacy Program (FELP) Courses	CLOSING PROGRAM *National Anthem *Prayer *Insights and Impressions *Message of the Director *Awarding of Certificates *Closing Remarks and Ways Forward
4:01-5:00					
Expected Outputs	Conducted orientation on the Guidelines and Mechanics of the Workshop on the Finalization of Course Kits for Additional Functional Education and Literacy Program (FELP) Courses Brenfel Hagan	Edited Course Kits (Facilitator's Guide) for Additional Functional Education and Literacy Program (FELP) Courses Michael Angelo V. Infante	Edited Course Kits (Learner's Course Kits) for Additional Functional Education and Literacy Program (FELP) Courses Jeffrey A. Florendo	Finalized Course Kits for Additional Functional Education and Literacy Program (FELP) Courses Reynaldo V. Sandoval	Finalized Course Kits for Add Functional Education and Lit Program (FELP) Course Iza A. Rubiales

**LIST OF PARTICIPANTS ON THE CONDUCT OF
WORKSHOP ON THE REVISION OF LEARNER'S COURSE KITS FOR ADDITIONAL FUNCTIONAL EDUCATION
AND LITERACY PROGRAM (FELP) COURSES**

May 26-30, 2025

Course		Writers	Region	SDO
Accessing Government Services	1	Catherine Alarzar	V	SDO Camarines Sur
	2	Salve Grace R. Tamayo	V	SDO Masbate Province
	3	Gerald B. Oliver	V	SDO Masbate Province
	4	Marival Sapad	NCR	SDO Caloocan
	5	Francis Librando	VI	SDO Capiiz City
	6	Melody A. Vargas	V	SDO Masbate City
	7	Faustino Tobes	VIII	SDO Samar
Business Communication	8	Nestor Paul M. Pingil	VI	SDO Iloilo Province
	9	Maria Kristina Tabernero	VIII	SDO Leyte
	10	Maria Francesca C. Padri	IV-A	SDO Dasmariñas
	11	Mark Fil L. Tagsip	XI	SDO Davao Oriental
	12	Faye Angeli Chavez	IV-B	SDO Oriental Mindoro
Responsible Parenting Education	13	Braian B. Mahinay	XI	SDO Davao Del Norte
	14	Marvin M. Garcia	V	SDO Masbate City
	15	Diana Marie Dagli	NCR	SDO Pasig City
	16	Representative	X	Any SDO
	17	Sherly H. Cruz	IV-A	SDO Rizal
	18	Lovely Rollaine B. Cruz	NCR	SDO Taguig and Pateros
Introduction to Setting Up A Business	19	Chona S. Recto	IV-B	SDO Marinduque
	20	Aldren C. Libot	V	SDO Masbate Province
	21	Silvano M. Camillo Jr.	XI	SDO Davao Occidental
	22	Nilo S. Octura, Jr.	XI	SDO Davao Occidental
Cybersafety and Security	23	John Carl Caballes	NCR	SDO Las Pinas City
	24	Ralph M. Cajayon	IV-B	Occidental Mindoro
	25	Victoria Dela Cruz	NCR	SDO Quezon City
	26	Zaldy P. Fernandez	CAR	SDO Apayao
Course		Content Editors	Region	SDO
Accessing Government Services	27	Monina R. Antiquina	IX	SDO Dipolog City
Business Communication	28	Ruby P. Castillo	IV-A	SDO Laguna
Responsible Parenting Education	29	Christopher C. Castillo	IV-A	SDO Laguna

Introduction to Setting Up A Business	30	Rialyn M. Go	IV-B	SDO Calapan
Cybersafety and Security	31	Armando S. Vinoya	R1	SDO San Carlos
Course		Illustrators	Region	SDO
Accessing Government Services	32	Noel E. Sagayap	VIII	SDO Calbayog City
Business Communication	33	Dino R. Cuyag	VII	SDO Talisay City
Responsible Parenting Education	34	Jerick Laurence M. Osorio	IV-B	SDO Oriental Mindoro
Introduction to Setting Up A Business	35	Mark D. Petran	VI	SDO Cadiz City
Cybersafety and Security	36	Brian Jessen M. Dignos	VIII	SDO Leyte
Course		Layout Artists	Region	SDO
Accessing Government Services	37	Nathaniel E. Cabico	III	Cabanatuan City
Business Communication	38	Janseen Louel Dabuet	VIII	SDO Samar
Responsible Parenting Education	39	Joshua L. Albia	CARAGA	SDO Butuan City
Introduction to Setting Up A Business	40	Valentin H. Loable	XII	SDO General Santos City
Cybersafety and Security	41	Jenina Elaine T. Naguit	III	SDO Bataan

LIST OF PARTICIPANTS ON THE CONDUCT OF
WORKSHOP ON THE REVIEW OF REVISED OF COURSE KITS FOR ADDITIONAL FUNCTIONAL EDUCATION AND LITERACY PROGRAM (AFLP) COURSES
June 17-20, 2025

Course	Name of Reviewer	ROLE	Designation	Region	SDO
Accounting Government Services	1 Rocky T. Banatao	Content Reviewer	Education Program Supervisor	II	SDO Tuguegarao City
	2 Jupiter V. Peilla	Content Reviewer	Education Program Supervisor	I	SDO Pangasinan II
	3 Lorna R. Macadey	Pedagogy Reviewer	EPS II, ALS	III	SDO Olongapo
	4 Victor Remante E. Vargas	Pedagogy Reviewer	EPS II, ALS	IV-B	SDO Palawan
	5 Joel R. Capuyan	Layout /Format Reviewer	PDO II	VII	SDO Davao City
	6 Altha Jane G. Alinto	Layout /Format Reviewer	PDO II	XB	SDO Samarang
	7 Susana R. Eugrado	Language Reviewer	Principal II	II	SDO Cagayan City
	8 Marlon P. Dacila	Language Reviewer	Education Program Supervisor	III	SDO San Juan del Monte City
Business Communication	9 Jeffrey A. Asillero	Content Reviewer	SEPS	IV-A	SDO Cebu City
	10 Glorita A. Panaguitan	Content Reviewer	Regional ALS Supervisor	VI	DepEd-Region VI
	11 Narciso B. Camarero	Pedagogy Reviewer	Education Program Supervisor	CAR	SDO Abra
	12 Jehiel I. Delayo	Pedagogy Reviewer	Principal II	VI	SDO Iloilo
	13 Michael R. Pamas	Layout /Format Reviewer	PDO II	X	SDO El Salvador City
	14 Jaymar B. Prejilana	Layout /Format Reviewer	EPS I	II	SDO City of Iligan
	15 Ma. Letcia Jose C. Bualan	Language Reviewer	Education Program Supervisor	IV-A	SDO Davao Province
Responsible Parenting Education	16 Glorita V. Land	Language Reviewer	Education Program Supervisor	NCR	SDO Marikina City
	17 Bernard R. Balitao	Content Reviewer	Education Program Supervisor	NCR	SDO Pasig City
	18 Elsie Anterda	Content Reviewer	Education Program Supervisor	II	SDO Vigan City
	19 Marlon A. Macatangay	Pedagogy Reviewer	EPS II, ALS	IV-B	SDO Oriental Mindoro
	20 Jocelyn P. Ordinario	Pedagogy Reviewer	Education Program Supervisor	XII	DepEd RO II, CLMD
	21 Ricky P. Torrensua	Layout /Format Reviewer	PDO II	IV-A	SDO San Pedro City
	22 Marcelo C. De La Merita	Language Reviewer - Filipino	Education Program Supervisor	CARAGA	SDO Davao City
Introduction to Setting Up A Business	23 Brian Navarro	Language Reviewer - Filipino	PDO II	V	SDO Talasa City
	24 Junre L. Bone	Content Reviewer	EPS II, ALS	X	SDO Iloilo City
	25 Arnelina M. Schaflos	Pedagogy Reviewer	EPS II, ALS	IX	SDO Zamboanga Del Sur
	26 Ruben Buarudin	Layout /Format Reviewer	PDO II	XB	SDO Digos City
	27 Cristy M. Nariata	Language Reviewer	Head Teacher VI	I	SDO Pangasinan II
Cybersecurity and Security	28 Alfredo P. Cafe	Pedagogy Reviewer	Regional ALS Supervisor	VIII	DepEd-Region VIII
	29 Marlene G. De Pedro	Content Reviewer	EPS I	VI	SDO Alcala
	30 Jeannine Louel C. Dabuct	Layout /Format Reviewer	LP-PDO	VIII	SDO Zambo
	31 Rhodilyn A. Paoel	Language Reviewer	EPS II, ALS	X	SDO Osmo

**LIST OF PARTICIPANTS ON THE CONDUCT OF
WORKSHOP ON THE FINALIZATION OF COURSE KITS FOR ADDITIONAL FUNCTIONAL EDUCATION AND
LITERACY PROGRAM (FELP) COURSES**

July 14-18 2025

Course		Writers	Region	SDO
Accessing Government Services	1	Catherine Alarzar	V	SDO Camarines Sur
	2	Salve Grace R. Tamayo	V	SDO Masbate Province
	3	Gerald B. Olivar	V	SDO Masbate Province
	4	Marival Sapad	NCR	SDO Caloocan
	5	Francis Librando	VI	SDO Capiz City
	6	Melody A. Vargas	V	SDO Masbate City
	7	Faustino Tobes	VIII	SDO Samar
Business Communication	8	Nestor Paul M. Pingil	VI	SDO Iloilo Province
	9	Maria Kristina Tabernero	VIII	SDO Leyte
	10	Maria Francesca C. Fadri	IV-A	SDO Dasmariñas
	11	Mark Fil L. Tagsip	XI	SDO Davao Oriental
	12	Faye Angeli Chavez	IV-B	SDO Oriental Mindoro
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	14	Marvin M. Garcia	V	SDO Masbate City
	15	Diana Marie Dagli	NCR	SDO Pasig City
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