



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 455

To : Assistant Schools Division Superintendent
Chief Education Supervisors (CID&SGOD)
QMS Committees
Division Section/Unit Heads

Subject : CONDUCT OF INITIAL ASSESSMENT OF FORMS AND TEMPLATES
RELATIVE TO QUALITY MANAGEMENT SYSTEM (QMS)

Date : August 4, 2025

Relative to RM PPRD-2024-149, titled “One DepEd, One QMS for Region XI Schools Division Offices”, and DepEd Order No. 009, series 2021, titled “Institutionalization of a Quality Management System (QMS) in the Department of Education”, the personnel mentioned above are directed to attend the said activity on **August 8, 2025 at the Division Conference Room.**

All Division/Section/Unit Heads shall bring the printed forms and templates related to Quality Management System (QMS).

For information, guidance and compliance.

Melanie T. Estacio
MELANIE T. ESTACIO, PhD, CESO VI
Schools Division Superintendent



Enclosed: As stated.
SGOD/rom



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396