



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- SD2

To : Health and Nutrition Personnel
Public School District Supervisors
Elementary School Heads
SBFP School Coordinator
School Clinic Coordinators
All other Concerned

Subject : **ADDENDUM TO THE SCHOOL-BASED FEEDING PROGRAM
IMPLEMENTATION SY-2025-2026**

Date : August 13, 2025

1. This has reference to the Division Memorandum SGOD No.2025-399 on School-Based Feeding Program Implementation SY-2025-2026 dated July 11, 2025.
2. In connection to the above activity the additional participants/attendees of the said event are the following personnel:

Date and Time	Participants/Attendees	Venue	Remarks
August 22, 2025 1:00pm-4:00pm	36 SBFP Coordinator 36-SBFP School Inspectorate (1-inspectorate per school) 48 school clinic coordinators	Pedro V. Basalan e/s	SBFP Coordinators are advised to bring laptop
September 19, 2025	36-SBFP Coordinator 48-School Clinic	Pedro V. Basalan e/s	School Clinic Coordinators are



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1:00pm-4:00pm	Coordinators		advised to bring laptop
October 17, 2025 1:00pm-4:00pm	36-SBFP Coordinator School Canteen In-Charge	Pedro V. Basalan e/s	
November 21, 2025 1:00pm-4:00pm January 23, 2025 1:00pm-4:00pm	36-SBFP Coordinator 48-School clinic Coordinators 36-SBFP Coordinator	Pedro V. Basalan e/s	School Clinic Coordinators are advised to bring laptop

- Travel expenses shall be charged to SBFP downloaded funds or Local funds, subject to the usual accounting and auditing rules and regulations.
- For information and strict compliance.

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: AUG 18 2025 TIME: 4:27 PM

BY: 
SGOD/HNU/Djps


MELANIE P. ESTACIO, Ph.D. CESO VI
Schools Division Superintendent



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DIVISION MEMORANDUM

SGOD-2025- 399

To : Health and Nutrition Personnel
Public Schools District Supervisors
Elementary School Heads
School-Based Feeding Program Coordinator
All other Concerned

Subject : **SCHOOL-BASED FEEDING PROGRAM IMPLEMENTATION
SY-2025-2026**

Date : July 11, 2025

1. The SBFP is an excellent mechanism for select intervention in the school-age learners as it offers an opportunity not only for enhancing nutrition but also for improving educational outcomes. The School-Based Feeding program for the Schools Division Office of Digos City provides Nutritious food products (NFP) and milk components, to all identified severely wasted and wasted elementary school public learners.
2. In this connection the field is hereby informed of the School-Based Feeding Program commencement on July 14, 2025 and the school is advised to have a launching activity of the School-Based Feeding program within the week July 14-18, 2025.
3. The identified beneficiaries for the SBFP- Nutritious Food products (NFP) and the Milk component products budget allocation and expenditures are the following:

SBFP-NFP beneficiaries	SBFP-Milk beneficiaries	Budget allocation for operational Expenses	Identified allowable Operational expenses for SBFP expenditures
1.All severely wasted (SW) and	1.All kinder learners	For SBFP/NFP total number of	1.basic eating utensils cooking



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wasted (W) kinder to Grade 3 public school learners based on Body Mass Index (BMI)	2.in case excess of funds all severely wasted and wasted Grade 1 to 3 school learners, identified sw/w height for age and indigent learners	beneficiaries x 120 feeding days x 3.00 per beneficiaries For SBFP- Milk total number of identified beneficiaries x 15 feeding days x 1.00 per beneficiary	food thermometer, weighing scales for food, trays and crates, packaging materials, communication-related expenses, reasonable transportation expenses from drop-off points to schools, common office supplies, payment of labor and wages other professional fees, payment for health certificate of food handlers, expenses related to the kitchen operations such as purchase of water, dishwashing soaps, LPG, charcoal, firewood, and kerosene
2. All Grades 4-6 severely wasted public school learners, and in case excess identified beneficiaries Height for age sw/w learners and indigent learners etc.			



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4. Enclosed is the 40-day Menu cycle and Budget Allocation for all SBFP elementary schools to be downloaded at the school level, for ready reference.
5. The school is advised to send Accomplishment report in softcopy of the SBFP launching activity on July 21, 2025 directly in the SBFP Group Chat.
6. For the successful execution of our School-Based feeding program the School Feeding Coordinators will have a monthly meeting on the following dates:

Month	Date and Time 1:00pm-4:00pm	Participants/Attendees	Venue
July	25, 2025	1-SBFP Coordinator 1-AO II handling SBFP liquidation and 1-GPP School coordinator	P. Basalan Elementary School
August	22,2025	36-SBFP Coordinator/s	
September	19, 2025	36-SBFP Coordinator/s	
October	17,2025	36-SBFP Coordinator/s	
November	21,2025	36-SBFP Coordinator/s	
January	23,2025	36-SBFP Coordinator/s	Remarks: In case the identified participant/attendee is not available any representative is allowed as replacement/proxy who can communicate the discussion points



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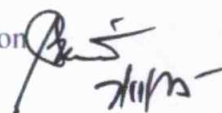
7. The submission of SBFP Data and Reporting on the following dates:

Data and/or Reporting Form	Schedule Date
SBFP form 2 midweighing	October 10,2025
SBFP End line Form/NS report	December 12,2025
SBFP form 7 PTR of Schools	January 31, 2025
Client Satisfaction Survey Form	January 09,2025



8. For information and strict compliance.

For and in the Absence of the Schools Division Superintendent:


BEVERLY S.DAUGDAUG, EdD
Chief-Curriculum Implementation Division



DepEd Schools Division of Digos City
RECORDS SECTION


RELEASED
DATE: JUL 14 2025 TIME: 1:57 PM
BY: 

Sgod/hnu/djps



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