



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- SM

To : SGOD and CID Chiefs
Public School District Supervisors
All Public Elementary and Secondary School Heads

ATTENTION: Teacher I, II, and III

Subject : **ONE DAY INTENSIVE TRAINING IN LEADERSHIP FOR ALL
TEACHER I, II, AND III**

Date : August 18, 2025

Attached is the letter invitation from Dave G. Saceda, Chair and Founder, Saceda Youth Lead, dated August 13, 2025 re: *One day Intensive Training in Leadership for all Teacher I, II, and III*, this Office hereby informs all interested Teacher I, II, and III for the said above mentioned activity on **September 12, 2025 at Nancy Mejares Event Place, Digos City.**

Relative to this activity, a registration fee of One Thousand Pesos (Php 1000.00) will cover the tuition fee of training, transportation and accommodation of speakers and facilitators, AM and PM snacks and lunch, kits and certificate of participants.

Hence, adherence to DO No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-on Task, DO No. 30, s. 2021 on the Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders shall be strictly observed. In view thereof, compliance to National Budget Circular No. 563 dated April 22, 2016, is hereby directed.

Details of this activity are found in the enclosure.

For your guidance and information.

For and in the absence of SDS:

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
DATE: AUG 19 2025 TIME: 1:07 PM
BY: [Signature]

PETER-JASON C. SENARILLOS
Senior Education Program Specialist
Officer-In-Charge [Signature]



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

Re: DepEd SDO Digos City Letter Reply to Saceda Youth Lead School

From Saceda Youth Lead <sacedayouthlead@gmail.com>

Date Wed 8/13/2025 10:59 AM

To DEPED DIGOS CITY <digos.city@deped.gov.ph>



August 13, 2025

Dr. Melanie P. Estacio, CESO VI
Schools Division Superintendent
DepEd Digos City

Madam:

Respectfully requesting for your support on the proposed one-day Intensive Training for Teachers 1, 2, and 3 and for all School Heads of your division on September 12, 2025 at Nancy Mejares Event Place, Digos City.

Registration fee is One Thousand Pesos (Php1000) to cover the tuition fee of training, transport and accommodation of speakers and facilitators, AM and PM snacks and lunch, kits and certificate of participation.

This training will focus on Personal Leadership which will employ the following modules;

- (1) Socratic Dialectic: Knowing Thyself with strong emphasis in overcoming personal barriers to achievement, refinements of leadership styles and approaches to life.
- (2) Intensive Social Graces and Etiquette for Teachers will explore social behavior and highest level of professionalism and decorum.
- (3) Team Effectiveness and Leadership with strong emphasis in conflict resolution, decision making and balance.
- (4) Health Leadership on how to team up with our body systems to achieve good health.

I hope you can endorse this training to your team especially for those teachers who are looking for personal answers from a leadership perspective.

Please rest assured that this training (filled with critical thinking, simulations and workshops) will inspire your teachers to become better instructional leaders, more productive organizational members and as change makers or exemplars. Above all, for the teachers to awaken their giants within.

Should you have further questions, please do not hesitate to contact me at 0956-229-4082 or thru sacedayouthlead@gmail.com

We look forward to meeting you and your team Thank you very much!

Sincerely,

Dave G. Saceda
Chair and Founder



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

July 28, 2025

DAVE G. SACEDA, PhD, MIR
Chair and Founder
Saceda Youth Lead School
Brgy. Palinpinon, Valencia 6215
Negros Oriental, Philippines

Dear Mr. Saceda:

This has reference to your letter dated July 22, 2025 proposing for a "One Day Intensive Training in Leadership for all Teacher I, II, and III".

In line with this, this Office interposes no objection to your proposal to conduct the above-mentioned activity but for the purpose of disseminating this information to the schools in this Division, we would be grateful if you could kindly provide the confirmed date and venue for the training session.

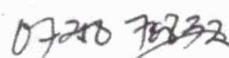
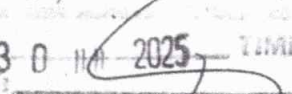
Looking forward to your response.

Very truly yours,


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

JUL 28 2025

Schools Division Office - Digos City


RECEIVED
DATE: 30 JUL 2025 TIME: 11:24
BY: 

SGOD/lfp-jim



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375



SACEDA YOUTH LEAD SCHOOL
Empowering Leaders Who Shape the Future

July 22, 2025



MELANIE P. ESTACIO
Schools Division Superintendent
DepEd Digos City

Melanie P. Estacio:

Empowering and navigating the teachers of today's world demand the ability to know various shifting objectives. Across the Philippines and the world, they face common challenges that require a wide range of advanced skills.

The SYL Team would like to propose a ONE DAY INTENSIVE TRAINING IN LEADERSHIP for all Teachers 1, 2 and 3. This 1-day training will focus on leadership, conflict resolution, public speaking, social graces and balance. The participants will also be empowered so that they can use their personal experiences as guide to understanding the concepts of leadership development. Through series of intensive workshops and lectures, the participant is guided to strengthen his/her skills and values which are all needed to effect changes in his/her own family, community and nation as a whole.

Participation is voluntary. A registration fee of P500 to cover the tuition fee of the training, honorarium and transportation of speakers and facilitators, certs, kits and other related expenses. This can be funded personally for those who are interested or through school funds.

We hope that this event will forge personal relationships that enable lifelong professional opportunities and friendships thereby promoting peace and mutual understanding for the development of the self, family, community, and the nation-the most valuable legacy of Saceda Youth Lead experience.

Sincerely,

DAVE G. SACEDA, MIR, Ph.D.
Chair and Founder

When?

Saceda Youth Lead School
7 Ogahong Road, Purok Atis, Brgy. Palinpinon, 6215 Valencia, Negros Oriental, Philippines
M. 0956 229 4082 W. 0915 633 9546 E. sacedayouthlead@gmail.com www.sacedayouthlead.com

INTENSIVE LEADERSHIP TRAINING FOR TEACHERS 1, 2 AND 3
2025-2026