



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-517

To : PETER-JASON C. SENARILLOS
Senior Education Program Specialist

JERYL S. MERIONES
Technical Assistant I

Subject : **COORDINATION MEETING WITH DIVISION SPORTS OFFICERS (DSOs) AND CONTRACT OF SERVICE (COS) FOCAL PERSONS FOR SPORTS**

Date : August 19, 2025

The Education Supports Services Division (ESSD) is holding a **Coordination Meeting with Division Sports Officers (DSOs) and Contract of Service (COS) Focal Persons for Sports**.

The purpose of the meeting is to discuss DepEd Order No. 022, s. 2025, which institutionalizes the School Sports Club. The meeting also aims to provide updates from the recent Post Palarong Pambansa Conference and discuss various upcoming events, including capacity-building for technical officials, coaches, and program implementers, as well as an orientation for school heads.

This **meeting shall be held at Island Garden City of Samal on August 28-29, 2025**. Travel, meals and incidental expenses shall be charged against PSF for Sports, subject to the usual accounting and auditing rules and regulations.

For information and guidance.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City For and in the absence of the SDS:
RECORDS SECTION

RELEASED
DATE: AUG 19 2025 TIME: 7:39
BY: [Signature]

PETER-JASON C. SENARILLOS
Senior Education Program Specialist
Officer-In-Charge

SGOD/SBO/pjs



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Recd



Republic of the Philippines
Department of Education
DAVAO REGION

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August 12, 2025

REGIONAL MEMORANDUM
ESSD-2025-244

COORDINATION MEETING WITH DIVISION SPORTS OFFICERS (DSOs) AND
CONTRACT OF SERVICE (COS) FOCAL PERSONS FOR SPORTS

To: Schools Division Superintendents

1. This Office, through the Education Support Services Division (ESSD), will conduct a Coordination Meeting with Division Sports Officers (DSOs) and Contract of Service (COS) Focal Persons for Sports on August 28-29, 2025 to be held in the Island Garden City of Samal. The specific venue will be announced soon.
2. The objectives of the meeting are the following:
 - a. Discuss and monitor the Status of Implementation of Sports Supplies, Materials and Equipment for Sports Club (SSEED) Program (all batches);
 - b. Discuss the newly issued DepEd Order No. 022, s. 2025 entitled Policy Guidelines on the Institutionalization of the School Sports Club;
 - c. Discuss updates from the recent Post Palarong Pambansa Conference held in Agusan del Sur;
 - d. Discuss upcoming Capacity Building for Technical Officials and Coaches;
 - e. Discuss the scheduled Orientation for School Heads and Focal Persons;
 - f. Discuss the upcoming Training of Sports Club Facilitators on the Teaching of Sports Specific Skills;
 - g. Discuss the upcoming Capacity Building of Sports Program Implementers (TOs, DSOs and COSs);
 - h. Present Plaque of Recognition to seven (7) former Division Sports Officers (DSOs); and
 - i. Other matters.
3. Accommodation and meals shall be charged to the downloaded funds from RO-XI to SDO-IGACOS. However, travel expenses shall be charged to local funds, subject to the usual accounting rules and regulations.
4. Immediate dissemination of this Memorandum to all concerned is required.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

BY: *[Signature]*

DATE: August 18, 2025

ALLAN G. FARNAZO
Director IV

Encl.: As stated.

RO2/ajm.

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