



PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : EZ SERVE MARKETING OPC
Address : Estrada 1st, Brgy. Zone II, Digos City, Davao del Sur
Contact No. :
TIN :

P.R. No.: 25-06-081
P.O. No.: 25-07-0114
Date: July 2, 2025
Mode of : Small Value
Procurement: Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : DEPED DIGOS CITY DIVISION
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY
Date of Delivery : Within 15 calendar days upon receipt of PO.
Payment Term : WITHIN 30 DAYS

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Procurement and Delivery of Gardening Tools for the SBFP Complementary Programs (WINS, GPP, and ISNM)			
	piece	Nail rake, Size: 36 x 13 x 7.5 cm	100	200.00	20,000.00
	piece	Hoe garden tool, smallSize: 36 x 6 x 36 cm	100	200.00	20,000.00
	piece	Hoe, big, with handle, steelSize: 4.5 cm	100	550.00	55,000.00

SUBJECT TO WITHHOLDING TAX			TOTAL	
Total Amount in words: <u>Ninety Five Thousand Pesos Only.</u>			P95,000.00	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE F. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

Maigail B. Loreca
Signature over printed name of Supplier
Date: 7/4/25

Funds Available:

MA. FLORINE GALLARDO, CPA
Accountant III

ORS No:

946

Amount:

95,000

