



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-406

To : Assistant Schools Division Superintendent
CID Chief
Public Schools District Supervisors
Education Program Supervisor (SNED Focal)
School Heads
Teachers
All Others Concerned

Subject : **GUIDELINES ON PRACTICES FOR REGIONAL FUN DAY PARTICIPANTS**

Date : September 9, 2025

In line with the upcoming 2025 **Regional SNED Fun Day**, this office issues the following guidelines to ensure that practices of participating learners are conducted in an orderly manner without disrupting classes:

1. No Disruption of Classes

Practices shall be scheduled outside regular class hours (before/after class or during recess/lunch breaks).

Learners shall not be pulled out from core instructional time unless necessary, and with clearance from the School Head.

2. Parental Consent

All learners joining practices must submit a duly signed **Parent/Guardian Consent Form** before participation.

The form shall include acknowledgment of the activity schedule, venue, and safety measures.

3. Supervision and Safety

Teachers, coaches, and advisers must strictly supervise practices.

Proper safety protocols must be observed at all times.



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170 | (082)553-8375



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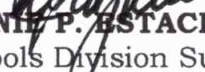
4. Venue of Practices

As much as possible, practices shall be held within school premises. If conducted outside the school, prior approval of the School Head is required.

5. Documentation

Schools shall keep records of attendance, parent consents, and practice schedules for monitoring purposes.

For strict compliance.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Schools Division of Digos City
RECORDS SECTION

RELEASED
DO-70699

DATE: SEP 15 2022 TIME: 11:37 AM
BY: 

Enclosed: As stated.

CID/zms



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