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DIVISION MEMORANDUM
CID-2025-__419__

To	:	Assistant Schools Division Superintendent
		CID and SGOD Chiefs
		Public Schools District Supervisors
		Education Program Supervisors in English and Mathematics
		Public Elementary and Secondary School Heads
		All Others Concerned

Subject : **INFORMATION DISSEMINATION ON THE ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026**

Date : September 16, 2025

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Pursuant to Regional Memorandum HRDD-2025-231, titled "Information Dissemination in the ARAL Tutor Teaching Load Simulator and Monitoring Tool for S.Y. 2025-2026," this Office informs the field that the ARAL Simulator Tool and its accompanying user guide can be accessed through **bit.ly/ARALSimulator2025**.
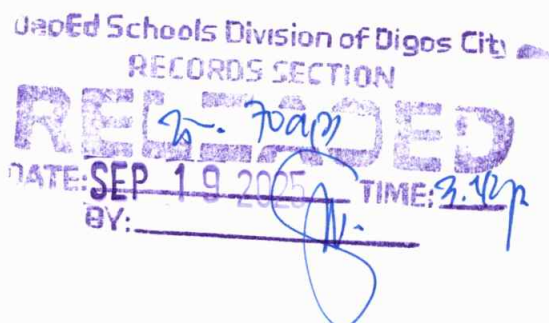
School heads shall accomplish the ARAL Simulator Tool quarterly, Public schools with ARAL learners must submit the generated data, along with the ARAL Tutor Teaching Load Simulator and Monitoring Tool, through the Data Submission Form at **bit.ly/ARALSimulator-Submit** on or before October 24, 2025, for Quarter 2.

General Process Flow for ARAL Tutor Data Gathering and Report Generation for SY 2025-2026 and other relevant details are found in the enclosures.

For queries, coordinate with the BHROD-SED via bhrod.sed@deped.gov.ph or through (02) 8633-5397.

Immediate dissemination of this Memorandum is directed.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Enclosed: As stated.

CID/jbc

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Republic of the Philippines

Department of Education

DAVAO REGION

September 9, 2025

REGIONAL MEMORANDUM
HRDD-2025-231

INFORMATION DISSEMINATION ON THE ARAL TUTOR TEACHING LOAD
SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026

To: Assistant Regional Director
        Schools Division Superintendents

1.   This has reference to DM-OUHROD-2025-2481, titled, ARAL Tutor Teaching
Load Simulator and Monitoring Tool for SY 2025-2026. Be informed that the ARAL
Simulator Tool and its accompanying user guide can be accessed through
bit.ly/ARALSimulator2025.

2.   Further, the School Head shall accomplish the ARAL Simulator Tool quarterly.
Public schools with ARAL learners must submit the generated data, along with the
ARAL Tutor Teaching Load Simulator and Monitoring Tool, through the Data
Submission Form at **bit.ly/ARALSimulator-Submit** on or before October 24, 2025,
for Quarter 2.

3.   General Process Flow for ARAL Tutor Data Gathering and Report Generation
for SY 2025-2026 and other relevant details are found in the enclosures.

4.   For queries, coordinate with the BHROD-SED via bhrod.sed@deped.gov.ph or
through (02) 8633-5397.

5.   Immediate dissemination of this Memorandum is directed.

ALLAN G. FARNAZO
Director IV

Encl.: As Stated.
ROH/lrc

DepED

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MEMORANDUM
DM-OUHROD-2025-2481

FOR   :   **REGIONAL DIRECTORS**
                 SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION   :   **ALL PUBLIC SCHOOLS**

FROM   :   **WILFREDO E. CABRAL**
                 Undersecretary for Human Resource and
                 Organizational Development

SUBJECT   :   **ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING**
                 TOOL FOR S.Y. 2025-2026

DATE   :   September 4, 2025

In support of the implementation of the **Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025–2026**, the Bureau of Human and Organizational Development – School Effectiveness Division (BHROD-SED) is releasing the **ARAL Tutor Teaching Load Simulator and Monitoring Tool**. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

The ARAL Simulator tool includes the following functions:
- Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
- Identify the need to engage additional ARAL Program Tutors;
- Compute the total teaching load of tutors;
- Provide a basis for requesting external ARAL Tutors; and
- Maintain a database of profiles of all engaged ARAL Tutors.

The Simulator Tool and its accompanying user guide can be accessed at **bit.ly/ARALSimulator2025**.

Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be **accomplished by the School Head on a quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and

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Monitoring Tool. The Data Submission Form may be accessed via **bit.ly/ARALSimulator-Submit**.

To ensure smooth facilitation, effective data management, and to further guide Schools, a **General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026** is likewise issued *(see Annex A)*, outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.

For your appropriate action.

cc: Office of the Secretary, Department of Education

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Annex A

General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026

1. ACCOMPLISHMENT OF THE ARAL TUTOR SIMULATOR TOOL	2. SUBMISSION OF ARAL TUTOR DATA	3. ANALYSIS AND REPORT GENERATION
SCHOOL *School Head*	**SCHOOL** *School Head*	**CENTRAL OFFICE** *BHROD-SED*
Accomplish the ARAL Tutor Simulator and Monitoring Tool for the corresponding quarter	Submit the ARAL Tutor data together with the accomplished Simulator and Monitoring Tool through the official Data Submission Form: **bit.ly/ARALSimulator-Submit**	Consolidate, validate, and analyze the ARAL Tutor data submitted by schools to generate official reports
Prerequisites • DepEd Teacher data • ARAL Learner data • External Tutor data, if available	**Prerequisite** • Database extracted directly from the accomplished ARAL Tutor Simulator Tool (in CSV format)	**Prerequisite** • Complete and timely data submission from schools

REPORTING PERIODS AND SUBMISSION DEADLINES		
Accomplishment	*Submission*	*Analysis*
Academic Quarter 2		
From September 8, 2025	On or before the end of the Quarter 2 (October 24, 2025)	November 2025
Academic Quarter 3		
From beginning of Academic Quarter 3 (November 3, 2025)	On or before the end of Quarter 3 (January 23, 2026)	February 2026
Academic Quarter 4		
From beginning of Academic Quarter 4 (January 26, 2026)	On or before the end of Quarter 4 or closing of the School Year (March 31, 2026)	April 2026

Access the ARAL Tutor Teaching Load Simulator and Monitoring Tool and its accompanying user guide at **bit.ly/ARALSimulator2025**.