



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2025 - 479

To : Assistant Schools Division Superintendent  
CID Chief  
Education Program Supervisor (SNED Focal)

Subject : **OCULAR INSPECTION FOR BILLETING QUARTERS AND  
CONTEST AREAS DURING THE 2025 REGIONAL FUN DAY**

Date : September 23, 2025

In relation to the 2025 Regional SNED Fun Day scheduled on October 15-17, 2025, in Sto. Tomas, Davao del Norte, this office instructs Zandria M. Sy, the SNED Focal, to conduct an ocular inspection of the Billeting Quarters and Contest Areas prior to the event to facilitate smoother operations during the actual conduct of activities.

Expenses incurred related to her activities in DepEd Davao del Norte shall be charged to the division office PSF downloaded funds, subject to the usual accounting and auditing rules and regulations.

For immediate dissemination and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

Enclosed: As stated  
CID/zms

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
DATE: SEP 26 2025 TIME: 8:15 AM  
BY: *[Signature]*



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos  
City 8002  
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170  
| (082)553-8375