



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2025-270

To : **STEPHEN R. PASCUAL**
Information Technology Officer I

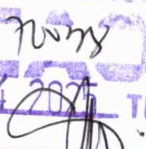
Subject : **Human Resource Information System Technical Working Group Meeting**

Date : **September 3, 2025**

1. This has reference to the Regional Memorandum AD-2025-131 with the subject: *“Human Resource Information System Technical Working Group Meeting”* issued on August 28, 2025 by Rebonfamil R. Baguio, Assistant Regional Director, Department of Education Region XI, Davao City indicating that there will be a Technical Working Group meeting on September 4, 2025 at Durian Hall, DepEd RO XI, Davao City which aims to finalize the Human Resource Information System.
2. In view of the foregoing, you are hereby directed to attend the said meeting at DepEd RO XI Office. Travel and other incidental expenses related to the attendance of the above-mentioned activity shall be charged to respective local funds or MOOE funds of the school and division office, subject to the usual accounting rules and regulation.
3. For immediate dissemination and compliance.


MELANIE P. ESTACIO, Ph.D., CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

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DATE: SEP 04 2025 TIME: 1:11 PM
BY: 



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Republic of the Philippines
Department of Education
DAVAO REGION



August 28, 2025

REGIONAL MEMORANDUM
AD-2025-131

HUMAN RESOURCE INFORMATION SYSTEM TECHNICAL
WORKING GROUP MEETING

To: Schools Division Superintendents
Digos City, Davao del Norte, IGACOS
Tagum City and Davao de Oro Divisions
Chief Administrative Officer - AD

1. This Office through the Administrative Division (AD) and Information and Communication Technology Unit (ICTU), will conduct a Technical Working Group meeting on September 4, 2025 at Durian Hall, DepEd RO XI, Davao City.
2. The activity aims to discuss the finalization of the Human Resource Information System. Anent to this, the following personnel are directed to attend:

Office	Name and Designation
Regional Office	1. Roy T. Enriquez, CAO 2. Janice T. Gamalong, SAO 3. Agnes A. Sagsagat, AO V 4. Judy Anne L. Juntoria, AO IV 5. Josephine Alaba, AO II 6. Edward Ely V. Yap, AdA VI 7. Pocholo C. Hernandez, ITO I
Division Office	1. Stephen Pascual, ITO I, Digos City 2. Paul Arsolon, ITO I, Davao del Norte 3. Kevin Milo, ITO I, IGACOS 4. Arian Aime Abatayo, ITO I, Tagum City 5. Joan Eturma, System Developer, Davao de Oro

3. Travel and other incidental expenses incurred during the activity shall be charged to respective local funds, while meals shall be charged to RO-AD funds, subject to the existing budgeting, accounting and auditing rules and regulations.
4. For information and compliance.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

REBONFAMIL R. BAGUIO
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

ROA2/jtg

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