



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**Office of the Schools Division Superintendent**

**September 3, 2025**

**DIVISION MEMORANDUM**

SGOD-2025-167

To : Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisor  
Education Program Supervisors  
Public School Heads  
Public School Teachers  
All Others Concerned

Subject: **INVITATION TO THE 6<sup>TH</sup> INSTABRIGHT NATIONAL AWARDS FOR EDUCATORS: SEARCH FOR MOST OUTSTANDING TEACHER AND SCHOOL LEADER OF THE YEAR**

This is in reference to the 1st Indorsement dated August 4, 2025, signed by Allan G. Farnazo, Director IV, re: **6<sup>th</sup> Instabright National Awards for Educators: Search for Most Outstanding Teacher and School Leader of the Year** which will be held on October 18, 2025 at Taal Vista Hotel, Tagaytay City.

Participation to this activity is at the discretion of the School Division Superintendent. It should be voluntary and prior arrangement of the concerned school heads and teachers shall be made in compliance with DepEd Order No. 9 s. 2005 re: "Instituting Measures, to Increase Engaged Time-on Task and Ensuring Compliance Therewith" ensuring that no classes shall be disrupted and no DepEd funds shall be used.

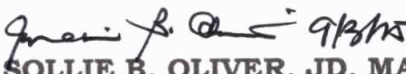
Relevant details and information are provided in the enclosures.

Attendance/participation is on official time only.

Immediate and wide dissemination of this Memorandum is directed.


**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

For and in the absence of the  
Schools Division Superintendent

  
**SOLLIE B. OLIVER, JD, MATE**  
Chief Education Supervisor-SGOD  
Officer In-Charge

DepEd Schools Division of Digos City  
RECORDS SECTION

Enclosed: As stated  
SGOD/SGD

**RELEASED**  
DATE: SEP 03 2025 TIME: 4:20 PM  
BY: 



RECORDS

2025



Republic of the Philippines  
**Department of Education**  
DAVAO REGION



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**1<sup>st</sup> Indorsement**  
August 04, 2025

Respectfully referred to the Schools Division Superintendents, the invitation on the 6<sup>th</sup> Instabright National Awards for Educators: Search for Most Outstanding Teacher and School Leader of the Year which will be held on October 18, 2025 at Taal Vista Hotel, Tagaytay City, subject to the availability of funds, learning and development priorities and discretion of the approving authority.

**ALLAN G. FARNAZO**  
Director IV

Enclosed: As Stated.

ROH2/ibd

DEPARTMENT OF EDUCATION, DPM  
RECORDS SECTION  
**RELEASED**

WI:                       
In tel:                      Time: Aug. 06, 2025  
12009

**DepED**  
DEPARTMENT OF EDUCATION



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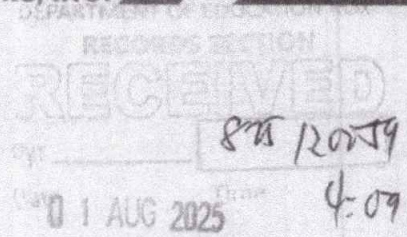
# INSTABRIGHT

INTERNATIONAL GUILD OF RESEARCHERS AND EDUCATORS, INC.

31 July 2025

**Mr./Ms./Atty./Dr. ALLAN G. FARNAZO**

Regional Director | Office of the Regional Director  
DepEd Region XI



*Subject: Request for Advisory Support – 6th Instabright National Awards for Educators*

Dear Sir/Madam,

Warm greetings from Instabright Philippines!

We are pleased to announce the **6th Instabright National Awards for Educators: Search for Most Outstanding Teacher and School Leader of the Year**, which will be held on **October 18, 2025**, at **Taal Vista Hotel, Tagaytay City**.

In line with this, we respectfully request your good office to issue an official advisory to inform and encourage your teachers and school leaders to participate in this prestigious national recognition program. The event aims to celebrate the dedication, excellence, and innovation demonstrated by Filipino educators and academic leaders across the country.

There are two award categories:

- 1. Outstanding Teacher of the Year**
- 2. Outstanding School Leader of the Year**

The top awardees and finalists will receive plaques, medals, certificates, a digital copy of the 2026 Instabright Educators Magazine, and a cash prize. Finalists will also undergo a virtual interview and evaluation.

#### **Important Dates to Remember:**

- **Submission of Entries:** Until September 10, 2025
- **Virtual Interview with Finalists:** September 15–17, 2025
- **Awarding Ceremony:** October 18, 2025

Interested participants may visit our official website at **[www.instabright.org](http://www.instabright.org)** and click on **"National Awards"** to register and submit their documents.

We would be grateful for your endorsement of this meaningful endeavor by releasing an advisory to your respective schools. We strongly believe that this recognition program aligns with DepEd's goals of promoting excellence, leadership, and innovation in the field of education.



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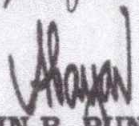
INTERNATIONAL GUILD OF RESEARCHERS AND EDUCATORS, INC.

For inquiries, our Awards Secretariat may be reached at [info@instabright.online](mailto:info@instabright.online) or at +63981 7508629.

Thank you very much for your continuous support and commitment to recognizing educational excellence.

Respectfully yours,

  
**NIKKO C. PANOTES**  
Instabright Secretariat

  
**ALVIN B. PUNONGBAYAN, Ph.D.**  
Chairman & Founder – Instabright International Guild of Researchers & Educators, Inc.



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# INSTABRIGHT

INTERNATIONAL GUILD OF RESEARCHERS AND EDUCATORS, INC.

- Demonstrated success in school leadership, innovation, and stakeholder engagement

## Criteria for Judging (Total: 100%)

For Both Categories:

Criteria	Percentage
Professional Accomplishments & Impact	30%
Instructional/Leadership Innovations	25%
Community Involvement & Advocacy	20%
Character, Integrity, and Professionalism	15%
Communication Skills (Written & Oral)	10%

## Application Process

### 1. Submission of Documents

Applicants must submit a Portfolio in PDF Format, including:

- Updated Resume/Curriculum Vitae
- Proof of accomplishments/Certificates
- Valid ID and latest appointment or service record

### 2. Committee Screening

A panel will evaluate documents to select the **Top 10** per category.

### 3. Virtual Interview (September 15-17, 2025)

Top 10 will undergo an interview with the board of judges to assess communication skills, insights, and advocacy.

### 4. Final Deliberation

Judges will deliberate to determine the **Most Outstanding Awardee** in each category.

### 5. Awarding Ceremony (October 18, 2025)

Held at Taal Vista Hotel, Tagaytay City. **Finalists and winners will be recognized.**

## How to Join

- Visit [www.instabright.org](http://www.instabright.org) and click on "**NATIONAL AWARDS**"
- Select your category: *Outstanding Teacher* or *Outstanding School Leader*
- Fill out the online form and upload your documents
- Await confirmation and further instructions via email

For inquiries, you may contact the Awards Secretariat at:

[info@instabright.online](mailto:info@instabright.online)

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# INSTABRIGHT

INTERNATIONAL GUILD OF RESEARCHERS AND EDUCATORS, INC.

## SIXTH INSTABRIGHT NATIONAL AWARDS FOR EDUCATORS

### Search for Most Outstanding Teacher & School Leader of the Year

#### Award Categories

1. **Outstanding Teacher of the Year**
2. **Outstanding School Leader of the Year**

Each category will recognize **one (1) MOST OUTSTANDING AWARDEE**.

#### Awards and Prizes

**For the Most Outstanding Awardee (Top 1 in each category):**

- **Trophy**
- **Gold Medal**
- **Certificate of Recognition**
- **Digital Copy of the 2025 Instabright Educators Magazine**
- **Cash Prize: P5,000**

**For Finalists:**

- **Plaque of Recognition**
- **Medal**
- **Certificate of Recognition**
- **Digital Copy of the 2025 Instabright Educators Magazine**
- **Title: *Outstanding Teacher/School Leader of the Year (Finalist)***

#### Important Dates

- **Submission of Entries: Until September 10, 2025**
- **Virtual Interview with Finalists: September 15-17, 2025**
- **Deadline of Registration (for Finalists): September 19, 2025**
- **Awarding Ceremony: October 18, 2025**  
□ *Taal Vista Hotel, Tagaytay City*

#### Qualifications Requirements

##### **Outstanding Teacher of the Year**

- **Currently employed as a licensed teacher (public or private, elementary, secondary, or tertiary level)**
- **With at least 3 years of teaching experience**
- **Proven excellence in instruction, innovation, and community involvement**

##### **Outstanding School Leader of the Year**

- **Currently serving in a leadership position (e.g., Principal, Dean, Academic Head, School Director, Coordinator)**
- **With at least 3 years of administrative or leadership experience**



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