



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 565

To : Chiefs, CID & SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All others concerned

Subject : **ESTABLISHMENT OF SCHOOL SPORTS CLUBS IN ALL PUBLIC SCHOOLS IN DIGOS CITY**

Date : September 4, 2025

Pursuant to **DepEd Order No. 22, series of 2025, otherwise known as "Policy Guidelines on the Institutionalization of the School Sports Club in Public Schools"**, DepEd seeks to enhance the holistic development of learners by improving their physical fitness and well-being.

In view of the foregoing, all schools are hereby instructed to establish a **School Sports Club** which shall be the primary organization to implement the School Sports Program of the School.

A School Sports Coordinator/Officer shall be designated to oversee the various sports clubs on campus and their respective club advisers.

In support of the program, **sports club members shall be allowed to hold sports activities every 3:00 o'clock in the afternoon with supervision from the teacher-adviser and school sports officer.**

In order to ensure continuous learning, **self-learning modules shall be prepared and given to athletes and learners** engaged in sports clubs to cover for classes during 3:00 pm onwards.

School Sports Clubs shall **be registered with the Bureau of Learners' Support Services-School Sports Division (BLSS-SSD)** through submission of the required forms (see annexes) to the **Technical Assistant I for Sports, Ms. Jeryl Meriones.**

Monitoring and technical assistance shall be conducted by the Technical Assistant I for Sports, Ms. Jeryl Meriones and the Division Sports Officer, Mr. Peter-Jason C. Senarillos, Senior Education Program Specialist, to ensure that all schools are registered.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



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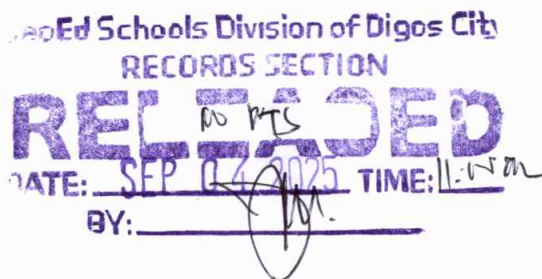
A **virtual orientation of School Heads and School Sports Officers shall be conducted on September 5, 2025, at 3:00** o'clock in the afternoon. The meeting link shall be provided later.

Deadline for submission of forms for registration of School Sports Club shall be on September 24, 2025.

For information and guidance.

For and in the absence of the SDS:


PETER JASON C. SENARILLOS
SEPS-SGOD
Officer-In-Charge



SGOD/SBO/pjs



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Republika ng Pilipinas
Department of Education

Sports Offered

Preferred/Offered Sports:

Schedule of Activities

Time	Activities	Mon	Tues	Wed	Thurs	Fri
<i>Example</i>						
3:00PM-4:00PM	Arnis		/		/	/

SSC Activities

List of proposed and implemented activities, programs, projects or any other initiatives related to SSC.

Add rows if necessary.

Available Learning Facilities and Sports Equipment

Learning Facilities

- ☐ Track and Field Oval
- ☐ Gymnasium/Covered Court
- ☐ Basketball Court
- ☐ Volleyball Court
- ☐ Swimming Pool
- ☐ Football/ Softball/ Baseball Field
- ☐ Spacious Playing Area
- ☐ Others, specify:

Sports Equipment: *Add rows if necessary*

Sports Equipment	Qty.	Sports Equipment	Qty.

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

School Sports Club Coordinator	
Signature	
Date	

Certified by:

School Head	
Signature	
Date	

Verified by:

SGOD Chief/ Authorized Representative	
Signature	
Date	



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

FORM SSC.2: School Sports Club Attachment Form

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable.
DO NOT ABBREVIATE.

I. SPORTS CLUB INFORMATION

Create a copy of this page if four or more sports clubs are being offered. Add rows and columns if necessary.

Sports Club's Name:			
Established Date:			
Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Sports Club's Name:			
Established Date:			
Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
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9.			
10.			

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

Sports Club Coordinator	
Signature	
Date	

Certified by:

Principal/Officer-in-Charge	
Signature	
Date	

Verified by:

Division Sports Officer	
Signature	
Date	