



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

September 5, 2025

DIVISION MEMORANDUM
SGOD-2025-577

To : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public School Heads
Public School Teachers
All Others Concerned

Subject: **GUIDELINES ON THE PREPARATION AND ADMINISTRATION OF THE NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH), FY 2025**

This is in reference to Regional Memorandum HRDD-2025-228 dated September 4, 2025, signed by Allan G. Farnazo, Director IV, re: **Guidelines on the Preparation and Administration of the National Assessment for School Heads (NASH), FY 2025**, be informed of the activities relative to this conduct.

Date	Examination Site	Activity
September 7, 2025 7:00AM-12:00Noon	Davao City NHS	Mock Test 1
September 14, 2025 7:00AM-12:00Noon	Magallanes ES	Mock Test 2

In view of the foregoing, examinees are advised to take the following consideration into account as they prepare for both the Mock and Actual assessments. Refer to the details below:

Safe SEB Browser	Device Requirement	Log-in Credentials	Other Materials
SEB Installer can be downloaded at this link https://bit.ly/NASHSEBINstaller	Minimum Device Specification OS: Windows 10 (Version 20H2 or Later MacOS 10.15 (Catalina) or newer for MacOS Processor: Dual-Core processor Intel Core i5/AMD Ryzen 3 Memory (RAM): At least 8GB Disk Space: 500MB for general use, at least 5 GB for SEB installation, at least 1 GB	Use the DepEd Google Email Account to Log-In the LMS	Wifi modem and extra laptop (as needed)





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	available during the actual exam		
	Any updated browser (Chrome, Edge, Firefox, Safari, Opera, Brave)		

Further, it is informed that the examinees shall wear white t-shirt, and the RTWG and assessors are also advised to wear the official Regional polo shirt (maroon) during administration of the NASH for FY 2025. Examinees should be at the testing site before 7:00AM.

The following is the list of examinees:

	Examination Site	Name	Room Number	Examinee Code
1	Davao City NHS	Jose Gocela Taporoc	12	2025A-11-0481
2	Davao City NHS	Alan Bitacora Tizon	13	2025A-11-0491
3	Magallanes ES	Jave Ambe Endar	13	2025A-11-0485
4	Davao City NHS	Rowelem Vender Rosima	9	2025A-11-0427
5	Magallanes ES	Marife Macasarte Bohol	6	2025A-11-0080
6	Magallanes ES	Renato Doroy Calipayan	6	2025A-11-0104
7	Magallanes ES	Neil Michael Cabalan Carillo	8	2025A-11-0118
8	Magallanes ES	Rotshen Villa Casilac	9	2025A-11-0121
9	Magallanes ES	Lloyd Cabalse Cervantes	9	2025A-11-0129
10	Magallanes ES	Jonathan Canonigo Almacin	9	2025A-11-0015
11	Magallanes ES	Jessie Mira Balorio	4	2025A-11-0060
12	Magallanes ES	Dann Delos Reyes Becamon	5	2025A-11-0069

Service credits / compensatory overtime credit is given to the participants for the service rendered during Sunday. This is pursuant to DO 53 s. 2013 entitled Updated Guidelines on Grant of Vacation Service credits to Teachers.

Other relevant details are found in the enclosures.

Immediate dissemination of this Memorandum is desired.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

For and in the absence of the
Schools Division Superintendent

PETER-JASON C. SENARILLOS
Senior Program Specialist-SMN
Officer In-Charge

Records Section
RELEASED
DATE: SEP 08 2025 TIME: 11:41
BY: [Signature]

Enclosed: As stated.
SGD

[Signature]
9/5/25



HRDD

120342



Republic of the Philippines
Department of Education
DAVAO REGION

September 4, 2025

REGIONAL MEMORANDUM
HRDD-2025-228

GUIDELINES ON THE PREPARATION AND ADMINISTRATION OF THE NATIONAL
ASSESSMENT FOR SCHOOL HEADS (NASH), FY 2025

To: Assistant Regional Director
Schools Division Superintendents

1. Pursuant to DM-OUHROD-2025-69 dated August 11, 2025 from the Bureau of Human Resource and Organizational Development regarding the Administration of the National Assessment for School Heads for Fiscal Year 2025, be informed of the activities relative to its conduct:

Date	Examination Site	Activity
September 7, 2025 7:00AM- 12:00Noon	Davao City NHS Magallanes ES	Mock Test 1
September 14, 2025 7:00AM- 12:00Noon		NASH Proper (Examination)

2. In view of the foregoing, examinees are advised to take the following consideration into account as they prepare for both the Mock and Actual assessments. Refer to the details below:

Safe SEB Browser	Device Requirement	Log-In Credentials	Other Materials
SEB Installer can be downloaded at this link https://bit.ly/NASHSEBInstaller	Minimum Device Specification - OS: Windows 10 (Version 20H2 or Later) macOS 10.15 (Catalina) or newer for macOS - Processor; Dual-Core processor Intel Core i5/AMD Ryzen 3 - Memory (RAM): At least 8GB - Disk Space: 500MB for	Use the DepEd Google Email Account to Log-In the LMS	Wifi Modem and extra laptop (as needed)



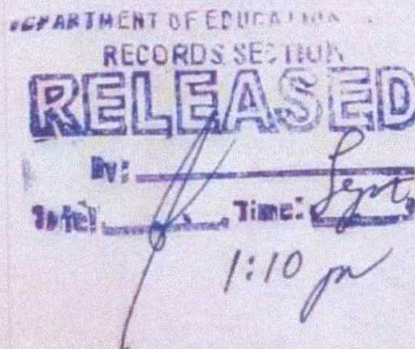
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DAVAO REGION

	general use, at least 5GB for SEB installation, at least 1GB available during the actual exam Any updated browser (Chrome, Edge, Firefox, Safari, Opera, Brave)		
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- Further, it is informed that the examinees shall wear white shirt, and the RTWG and assessors are also advised to wear the official Regional polo shirt (maroon) during the administration of the NASH for FY 2025. Examinees should be at the testing site before 7:00AM.
- The list of examinees and other details are found in the enclosures.
- Contact Isidra B. Despi or Mariane B. Tubo, of the Human Resource Development Division, for inquiries.
- Immediate dissemination of this Memorandum is desired.

Digitally signed by
Farnazo Allan Gabriel
Date: 2025.09.05
11:15:38 +0800
ALLAN G. FARNAZO
Director IV

Encl.: As stated
ROHS/mbt



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
① Davao City National High School	12	2025A-11-0481	Digos City	TAPOROC, JOSE GOCELA
Davao City National High School	13	2025A-11-0482	Davao De Oro	TARAY, MARITES URACA
Davao City National High School	13	2025A-11-0483	Davao De Oro	TARAY, ALLAN RODRIGUEZ
Davao City National High School	13	2025A-11-0484	Davao Oriental	TAUPAN, MARIA LUZ FORTUNE MIEDES
Davao City National High School	13	2025A-11-0485	Davao Oriental	TAUPAN, MARIANO MABANDOS
Davao City National High School	13	2025A-11-0486	Davao De Oro	TAUTHO, SOSIMO JR DUTERTE
Davao City National High School	13	2025A-11-0487	Davao De Oro	TEVES, JUMAR IAN LONEY
Davao City National High School	13	2025A-11-0488	Davao City	TICAR, ROMEO E. ELLAN
Davao City National High School	13	2025A-11-0489	Davao De Oro	TILOS, EARL RAINVILLE GIMENTIZA
Davao City National High School	13	2025A-11-0490	Davao Oriental	TIPUDAN, REIGOR ESTILLORE
② Davao City National High School	13	2025A-11-0491	Digos City	TIZON, ALAN BITACORA
Davao City National High School	13	2025A-11-0492	Davao De Oro	TOÑACAO, RICKY ANDO



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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Magallanes Elementary School	13	2025A-11-0181	Davao Oriental	ECONG,JR., LUDERICO DALDE
Magallanes Elementary School	13	2025A-11-0182	Davao Oriental	EDNACO, CHARLYN MABANDOS
Magallanes Elementary School	13	2025A-11-0183	Davao Del Sur	EDRA, RIENALYN ESTIMADA
Magallanes Elementary School	13	2025A-11-0184	Davao Oriental	ENALIOS, MARIEFE CHARCOS
Magallanes Elementary School	13	2025A-11-0185	Digos City	ENDAR, JAVE AMBE
Magallanes Elementary School	13	2025A-11-0186	Davao City	ENERO, ISAGANI CUIZON
Magallanes Elementary School	13	2025A-11-0187	Davao De Oro	ENGUITO, ARLENE DULLANO
Magallanes Elementary School	13	2025A-11-0188	Davao Del Sur	ENRICOSO, JULIETO YBAÑEZ
Magallanes Elementary School	13	2025A-11-0189	Davao De Oro	ENRIQUEZ, LESTER CORTEZ
Magallanes Elementary School	13	2025A-11-0190	Davao De Oro	ESCABOSA, JONITO BAAY
Magallanes Elementary School	13	2025A-11-0191	Davao del Sur	ESTEBAN, KIRSTEN CHLOE SEÑORAN
Magallanes Elementary School	13	2025A-11-0192	Davao Del Sur	ESTENDER, GILBERT PALAO



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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Davao City National High School	9	2025A-11-0421	Davao City	RESTAURO, BAVERLY OLIMBA
Davao City National High School	9	2025A-11-0422	Davao De Oro	REVANO, JEFFREY GUMAPAC
Davao City National High School	9	2025A-11-0423	Davao del Sur	RICAPLAZA, GLORIA NABUA
Davao City National High School	9	2025A-11-0424	Davao del Sur	RICAPLAZA, JANNETH LUMONGSOD
Davao City National High School	9	2025A-11-0425	Davao City	ROCACORBA, JESE GILBUENA
Davao City National High School	9	2025A-11-0426	Davao Del Norte	ROSILLO, IAN REY ZAMBRANDO
④ Davao City National High School	9	2025A-11-0427	Digos City	ROSIMA, ROWELEM VENDER
Davao City National High School	9	2025A-11-0428	Davao De Oro	ROXAS, EUNITA ARAGON
Davao City National High School	9	2025A-11-0429	Davao City	RUFANO, RUTH ARELLANO
Davao City National High School	9	2025A-11-0430	Davao Del Sur	RUIZO, ELENA FELAMIN
Davao City National High School	9	2025A-11-0431	Davao De Oro	SAAVEDRA, ROLANDO LIBRANDO
Davao City National High School	9	2025A-11-0432	Davao Oriental	SABAS, WELDA MORALES



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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Magallanes Elementary School	5	2025A-11-0073	Davao Del Sur	BERMEJO, CLARISIL GONZAGA
Magallanes Elementary School	5	2025A-11-0074	Davao De Oro	BERNARDINO, MICHELE LIQUIT
Magallanes Elementary School	5	2025A-11-0075	Davao City	BETE, JED INTONG
Magallanes Elementary School	6	2025A-11-0076	Davao Oriental	BIOCO, KAREN CABRERA
Magallanes Elementary School	6	2025A-11-0077	Davao De Oro	BLASE, OSCAR JR ROJO
Magallanes Elementary School	6	2025A-11-0078	Davao De Oro	BLAYA, ROLANDO GOSE
Magallanes Elementary School	6	2025A-11-0079	Davao Oriental	BOCONG, GEORGE CANI
Magallanes Elementary School	6	2025A-11-0080	Digos City	BOHOL, MARIFE MACASARTE
Magallanes Elementary School	6	2025A-11-0081	Davao Occidental	BOLAWIT, JANICE FERNANDEZ
Magallanes Elementary School	6	2025A-11-0082	Davao De Oro	BOLONOS, RUTCHER GUERRERO
Magallanes Elementary School	6	2025A-11-0083	Davao City	BORRES, HERMILITA NAQUILA
Magallanes Elementary School	6	2025A-11-0084	Davao City	BRACAMONTE, SHIELA GUIBAO



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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Magallanes Elementary School	7	2025A-11-0097	Davao De Oro	CABAYAG, SHIELA JEAN LABADAN
Magallanes Elementary School	7	2025A-11-0098	Davao De Oro	CABEROS, JUAN DUCOG
Magallanes Elementary School	7	2025A-11-0099	Davao Del Sur	CAGAS, GOENDEL RASONABLE
Magallanes Elementary School	7	2025A-11-0100	Davao De Oro	CALALO, MARIN AIZA TEVES
Magallanes Elementary School	7	2025A-11-0101	Davao De Oro	CALAMBA, JENALYN DAGSAN
Magallanes Elementary School	7	2025A-11-0102	Davao De Oro	CALAPE, JENNIE DAGOHOY
Magallanes Elementary School	7	2025A-11-0103	Davao De Oro	CALIMUTAN, MAMERTO JR SIMBAJON
Magallanes Elementary School	7	2025A-11-0104	Digos City	CALIPAYAN, RENATO DOROY
Magallanes Elementary School	7	2025A-11-0105	Davao De Oro	CALIPUSAN, MICHAEL VOCALES
Magallanes Elementary School	8	2025A-11-0106	Davao De Oro	CALOGMOC, JANNEL PUNDAR
Magallanes Elementary School	8	2025A-11-0107	Davao De Oro	CALONIA, MARIEVIC ARSOLON
Magallanes Elementary School	8	2025A-11-0108	Davao De Oro	CAMBONGGA, GLENDA CLARION



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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Magallanes Elementary School	8	2025A-11-0109	Davao Del Sur	CANACAN, JOHARE COSE
Magallanes Elementary School	8	2025A-11-0110	Davao Oriental	CANAKAN, HARRISON CACAYORIN
Magallanes Elementary School	8	2025A-11-0111	Davao City	CAÑETE, GERONIMO ODE
Magallanes Elementary School	8	2025A-11-0112	Davao De Oro	CAÑETE, GILBERT PANAL
Magallanes Elementary School	8	2025A-11-0113	Davao Oriental	CAÑONERA, JIMELINO GERONA
Magallanes Elementary School	8	2025A-11-0114	Mati City	CANONIO, HAROLD CABILAR
Magallanes Elementary School	8	2025A-11-0115	Mati City	CANONIO, JOEL SULUSOD
Magallanes Elementary School	8	2025A-11-0116	Davao De Oro	CAPON, GINA DEFENSOR
Magallanes Elementary School	8	2025A-11-0117	Davao De Oro	CARAAN, RICHARD NEIL DELA CRUZ
⑦ Magallanes Elementary School	8	2025A-11-0118	Digos City	CARILLO, NEIL MICHAEL CABALAN
Magallanes Elementary School	8	2025A-11-0119	Davao De Oro	CARMONA, NANCY PEREZ
Magallanes Elementary School	8	2025A-11-0120	Davao Oriental	CASAWITAN, SHYNAMAE DOMINGUEZ



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8 Magallanes Elementary School	9	2025A-11-0121	Digos City	CASILAC, ROTSHEN VILLA
Magallanes Elementary School	9	2025A-11-0122	Davao City	CASQUEJO, ALMA MAMPARO
Magallanes Elementary School	9	2025A-11-0123	Davao De Oro	CASTILLO, FE MOSQUISA
Magallanes Elementary School	9	2025A-11-0124	Davao Oriental	CASTILLONES, ADIZA COMILANG
Magallanes Elementary School	9	2025A-11-0125	Tagum City	CATIGARA, LUZVIMINDA CORPUZ
Magallanes Elementary School	9	2025A-11-0126	Davao De Oro	CEBALLOS, ELIZABETH ONSING
Magallanes Elementary School	9	2025A-11-0127	Davao Del Sur	CELLACAY, REINA BERSABE
Magallanes Elementary School	9	2025A-11-0128	Davao Del Norte	CENTINA, ROSE ANGELIE CHATTO
9 Magallanes Elementary School	9	2025A-11-0129	Digos City	CERVANTES, LLOYD CABALSE
Magallanes Elementary School	9	2025A-11-0130	Davao Del Norte	COLLADO, CAROLYN CORPUS
Magallanes Elementary School	9	2025A-11-0131	Davao De Oro	COMONAL, WENIFREDA TAMPOS
Magallanes Elementary School	9	2025A-11-0132	Island Garden City of Samal	CONTRERAS, FRANKLIN D.



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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Magallanes Elementary School	1	2025A-11-0013	Davao De Oro	ALGABRE, ELSA LLANTO
Magallanes Elementary School	1	2025A-11-0014	Island Garden City of Samal	ALGABRE, LLOYD CHRISTIAN R.
Magallanes Elementary School	1	2025A-11-0015	Digos City	ALMACIN, JONATHAN CANONIGO
Magallanes Elementary School	2	2025A-11-0016	Davao Del Sur	ALMAZAN, PETER MARLO CASAS
Magallanes Elementary School	2	2025A-11-0017	Davao Del Sur	ALONZO, RODEL BENAVENTE
Magallanes Elementary School	2	2025A-11-0018	Davao City	ALQUIZAR, SHEIRRY MAE SUAREZ
Magallanes Elementary School	2	2025A-11-0019	Davao Del Sur	AMBAYEN, ERIC AMBAD
Magallanes Elementary School	2	2025A-11-0020	Davao Del Sur	AMIGO, RONALD GUINALING
Magallanes Elementary School	2	2025A-11-0021	Davao De Oro	AMOR JR., EMERITO BUCOYA
Magallanes Elementary School	2	2025A-11-0022	Davao De Oro	AMORA, JOVIR FABIAN
Magallanes Elementary School	2	2025A-11-0023	Panabo City	AMORA, MARIA TERESA, SARAUSA
Magallanes Elementary School	2	2025A-11-0024	Davao Oriental	ANDO, GEMELITA ELESIO



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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Magallanes Elementary School	4	2025A-11-0049	Davao del Sur	AWE, MARY ANN DOMINGUEZ
Magallanes Elementary School	4	2025A-11-0050	Davao De Oro	BAGNAAN, RICS LOVENCIA
Magallanes Elementary School	4	2025A-11-0051	Davao City	BAJA, ROBIN CAHILES
Magallanes Elementary School	4	2025A-11-0052	Panabo City	BAJAO, JEANNE SUMILE
Magallanes Elementary School	4	2025A-11-0053	Davao De Oro	BALABA, MARY GRACE ROLLAN
Magallanes Elementary School	4	2025A-11-0054	Davao City	BALATERO, LYN VINCENT JABINES
Magallanes Elementary School	4	2025A-11-0055	Panabo City	BALATERO, MARIA FE TULAYAN
Magallanes Elementary School	4	2025A-11-0056	Davao De Oro	BALAWAG, DARIL JHON BOLONOS
Magallanes Elementary School	4	2025A-11-0057	Davao Del Norte	BALDONADO, DEXTER DE CELIS
Magallanes Elementary School	4	2025A-11-0058	Davao Oriental	BALILI, DEXAM MANGAYON
Magallanes Elementary School	4	2025A-11-0059	Davao Del Sur	BALLERDA, NATHANIEL ANG
Magallanes Elementary School	4	2025A-11-0060	Digos City	BALORIO, JESSIE MIRA

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Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedoxi.ph





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EXAMINATION SITE	ROOM NUMBER	EXAMINEE CODE	SCHOOLS DIVISION OFFICE	NAME
Magallanes Elementary School	5	2025A-11-0061	Davao Oriental	BANTAYAN, JULIUS MADANLO
Magallanes Elementary School	5	2025A-11-0062	Davao Oriental	BANTAYAN, RODOLFO PONAYO
Magallanes Elementary School	5	2025A-11-0063	Davao Del Sur	BANUELOS, HEIDI PARANTAR
Magallanes Elementary School	5	2025A-11-0064	Davao Del Norte	BARADIA, NARISA GUHAO
Magallanes Elementary School	5	2025A-11-0065	Davao Del Sur	BARIÑAN, RUBY VENTURADO
Magallanes Elementary School	5	2025A-11-0066	Davao De Oro	BASTE, ANTONIO DANCEL
Magallanes Elementary School	5	2025A-11-0067	Davao De Oro	BATIANCILA, DODJIE NAVARRO
Magallanes Elementary School	5	2025A-11-0068	Davao De Oro	BATINO, LINA ASNA
12 Magallanes Elementary School	5	2025A-11-0069	Digos City	BECAMON, DANN DELOS REYES
Magallanes Elementary School	5	2025A-11-0070	Davao City	BEDNAR, PRISCILLA AMONINSE
Magallanes Elementary School	5	2025A-11-0071	Davao City	BEÑALET, CARI EDWARD CASTERNOBO
Magallanes Elementary School	5	2025A-11-0072	Davao De Oro	BENGAY, JANINE IRIS MELLA