



PURCHASE ORDER

Department of Education
SCHOOLS DIVISION OF DIGOS CITY
Agency / Procuring Entity



Supplier : **FABIAN'S CATERING SERVICES**
Address : **1012 Burgos Corregidor St., Zone 3, Digos City**
Contact No. :
TIN :

P.R. No.: **25-07-096**
P.O. No.: **25-07-0121**
Date: **July 29, 2025**
Mode of Procurement: **Lease of Real Property and Venue**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**
Date of Delivery : **July 29-30, 2025**
Payment Term : **WITHIN 30 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
lot 1		Lease of Real Property and Venue, Meals and Snacks for the Workshop titled From Vision to Action: Building School Capacities to Prepare Strategic Plans on July 29-31, 2025			
	head	Day 1 - July 29, 2025 AM Snacks: Bam-I with bread and canned fruit juice Lunch: Rice, tinolang manok, grilled fish, fried lumpia ubod, fresh fruits, and fresh fruit juice PM Snacks: Bibingka and canned fruit juice	101	550.00	55,550.00
	head	Day 2 - July 30, 2025 AM Snacks: Banana cake with juice Lunch: Rice, egg soup, beef steak, crispy fried chicken, fresh fruit juice, and macaroni salad PM Snacks: Filipino-style spaghetti with toasted bread and canned fruit juice	101	550.00	55,550.00
	head	Day 3 - July 31, 2025 AM Snacks: Putomaya and hot choco Lunch: Rice, tinolang isda (mayamaya or tuna), garlic chicken, buko pandan, and fresh watermelon juice PM Snacks: Buko pie and fresh buko juice	101	550.00	55,550.00
		Inclusive of: Working tables and chairs good for 104 heads, 6x8 ft. tarpaulin for backdrop, 2 wireless microphones, podium, LCD projector and projector screen, Wi-Fi/internet access, 2 long tables with table cloths (1 for the registration; 1 for the working committee), hot and cold water in a dispenser, flowing coffee and milo, pica-pica, and 2 food stations			

SUBJECT TO WITHHOLDING TAX

TOTAL

Total Amount in words: **One Hundred Sixty Six Thousand Six Hundred Fifty Pesos Only**

P166,650.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

MELANIE R. ESTACIO, PhD, CESO VI
Schools Division Superintendent

Conforme:

GEORGE D. KULOGATAN

Signature over printed name of Supplier

Date: **7/29/25**

Funds Available:

MA. FLORINEL GALLARDO, CPA
Accountant III

ORS No:

1126

Amount:

166,650

