



Republic of the Philippines
Department of Education

REGION XI

SCHOOLS DIVISION OF DIGOS CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-497

To :

Assistant Schools Division Superintendent
CID Chief
Public Schools District Supervisors
Education Program Supervisors
Public School Heads
Public School Teachers

Subject:

ADDITIONAL INFORMATION RELATIVE TO THE CONDUCT OF BATCH 4 TRAINING AND ASSESMENT OF TRAINERS' METHODOLOGY LEVEL 1 (TM 1) FOR SHS TVL TEACHERS

Date :

October 17, 2025

In reference to Regional Memorandum HRDD-2025-262 dated October 14, 2025, signed by Allan G. Farnazo, Director IV, **re: Venue on the Conduct of Batch 4 Training and Assessment of Trainers' Methodology Level 1 (TM 1) for SHS-TVL Teachers**, this Office informs all concerned participants that the venue for the Face-to-Face Sessions and Assessments scheduled from October 27-31, 2025 will be at TESDA XI Regional Training Center-Korea Philippines Vocational Training Center, Buhisan, Tibungco, Davao City.

All other provisions stipulated in the Division Memorandum CID-2025-458 **re: Conduct of Batch 4 Training and Assessment of Trainers' Methodology Level I (TM I) for SHS TVL Teachers** remain in full force and effect.

Other relevant details are found in the enclosures.

For queries, email hrddneaprol1@gmail.com.

For the information of and compliance with by all concerned.

For and in the absence of
Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI

Assistant Schools Division Superintendent

Officer-In-Charge

RELEASED
DATE: OCT 21 2025 TIME: 11:39 AM

Enclosed: As stated.
CID/efq



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RECORDS



Republic of the Philippines
Department of Education
DAVAO REGION



October 14, 2025

REGIONAL MEMORANDUM
HRDD-2025-262

**VENUE ON THE CONDUCT OF BATCH 4 TRAINING AND ASSESSMENT ON
TRAINERS' METHODOLOGY LEVEL 1 (TM 1) FOR SHS-TVL TEACHERS**

To: Assistant Regional Director
Schools Division Superintendents
Chiefs of CLMD and QAD

1. Pursuant to RM-HRDD-2025-234, this Office informs the Participants of the Batch 4 Training and Assessment on Trainers' Methodology Level 1 (TM 1) For SHS-TVL Teachers that the venue for the Face-to-Face Sessions and Assessments scheduled from October 27-31, 2025, and October 28-31, 2025, will be at TESDA XI Regional Training Center - Korea Philippines Vocational Training Center, Buhisan, Tibungco, Davao City.
2. Immediate dissemination of this Memorandum is highly desired.

Encl.: As stated:

ROH9/maba

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

By:

Time: Oct. 16, 2025

Date: Oct. 16, 2025

120650



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Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DIGOS CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-48

To :
Assistant Schools Division Superintendent
CID Chief
Public Schools District Supervisors
Education Program Supervisors
Public School Heads
Public School Teachers

Subject: **CONDUCT OF BATCH 4 TRAINING AND ASSESMENT OF TRAINERS' METHODOLOGY LEVEL 1 (TM 1) FOR SHS TVL TEACHERS**

Date : September 30, 2025

In reference to Regional Memorandum HRDD-2025-234 dated September 11, 2025, signed by Allan G. Farnazo, Director IV, re: **Conduct of Batch 4 Training and Assessment of Trainers' Methodology Level 1 (TM 1) for SHS-TVL Teachers**, this Division informs all concerned of the succeeding schedules for the conduct of the Hybrid TM Level I training.

This training is designed to enhance teaching competencies of Senior High School-TVL Teachers in the areas of session planning, instructional delivery/facilitation, competency assessment, and maintenance of training resources/facilities.

List of participants:

Name	Position	School	Qualification on National Certificate II (NC II)
Cabigas, Louise Roselle M.	SST I	Digos City NHS	Bread and Pastry Production
Lapiz, Wilmer Panilag	SST I	Digos City NHS	Bread and Pastry Production
Sabidor, Cheryl	SST 1	Digos City NHS	Food and Beverage Services
Abella, Junelyn Briosio	SST I	Digos City NHS	Bread and Pastry Production
Estancia, Cherylene Sanchez	SST I	Matti NHS	Bread and Pastry Production
Masaglang, Kennah Jaireen Desucatan	SST I	Matti NHS	Bread and Pastry Production

The schedules are as follows:

Batch	Schedule	Modality	Venue
4	Sept. 30 – Oct. 16, 2025 (17 days)	Online Activity (MS Teams)	MS Teams



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Revised Section

120737



Republic of the Philippines
Department of Education
DAVAO REGION

September 11, 2025

REGIONAL MEMORANDUM
HRDD-2025-234

**CONDUCT OF BATCH 4 TRAINING AND ASSESSMENT ON TRAINERS'
METHODOLOGY LEVEL 1 (TM 1) FOR SHS-TVL TEACHERS**

To: Assistant Regional Director
Schools Division Superintendents

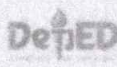
1. The National Educators Academy of the Philippines (NEAP) in collaboration with the Curriculum and Learning Management Division (CLMD) and the Human Resource Development Division (HRDD) will conduct a Hybrid Training-Workshop for Senior High School-Technical Vocational Livelihood (SHS-TVL) on Trainers' Methodology Level 1 (TM 1) on September 23-29, 2025, at RELC-NEAP, Quirino Avenue, Davao City. Hence, the first meal to be served is dinner on September 22, 2025, while the last meal is PM snacks on September 29, 2025.

The Hybrid TM Level 1 training is slated on the following dates:

Batch	Schedule	Modality	Venue
4	September 22-29, 2025	Face-to-Face	RELC-NEAP, Quirino Avenue, Davao City
	September 30- October 16, 2025 - Online (17 Days)	Online Activity Via Microsoft Teams	MS Teams
	October 19-27, 2025- Face To Face (8 Days)	Face-to-Face	TBA
	October 28 - 31, 2025 - National Assessment	Face-to-Face/ National Assessment	TBA

2. This thirty-three-day training encompasses competencies required of a technical-Vocational Trainer to perform the tasks in the areas of session planning, instructional delivery/facilitation, competency assessment, and maintenance of training resources/facilities. Batch 4 for Senior High School Teachers is focused on the following:

a. **Enhancement of Teaching Competencies:** To ensure the training ability of the teachers to deliver technical and vocational education in a structured, engaging, and effective manner. This involves learning effective classroom management, lesson planning, and delivering competency-based learning approaches.



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b. **Competency Improvement:** Utilize TESDA training methodology which aims to upskill teachers in specific technical fields, ensuring they are competent and up-to-date with industry standards. This is crucial for them to guide learners in earning TESDA National Certificates (NCs).

c. **Performance Assessment:** Equip training participants with the knowledge to assess learners' skills based on TESDA's competency-based system. This includes the ability to evaluate both theoretical knowledge and practical applications in line with industry requirements.

d. **Competency-Based Curriculum Implementation:** Ensure that trainers methodology adopted to deliver a curriculum that aligns with the Five-Point Reform Agenda of the Department of Education.

e. **Technology-Driven Education:** Empower teachers to use new educational technologies, digital platforms, and tools that aid in the delivery of technical training, particularly relevant to the context of schools and learning centers.

f. **Lifelong Learning and Continuous Development:** Assess teachers to continuously develop their own skills and knowledge, both through formal qualifications and on-the-job experience, promoting a culture of lifelong learning within the technical-vocational education space.

4. The participants in this training are the recommended teachers who have met the criteria set forth in the memorandum. Relevant details are found in the enclosures.

They are required to bring the following:

- a. Laptop;
- b. Extension Cord;
- c. Not expired National Certificate (NC);
- d. Letter of Intent;
- e. Scholarship Contract;
- f. Workplace Application Plan (WAP) and
- g. Approved Authority to Travel (ATT).

5. Board and lodging, supplies and materials, registration/training costs, and assessment fee of the participants shall be charged to the Downloaded Funds for the 2024, all subject to the usual auditing rules and regulations.

6. Anent to this, the participants are entitled to earn Service Credits when the training falls on Saturdays, Sundays and Holidays in accordance with DO 53, s. 2003 "Granting of Vacation Service Credits to Teachers" and the non-teaching personnel is entitled to compensatory time-off. Further, teacher participants shall adhere to Regional Memorandum No. 25, s. 2023 known as Regional Policy Guidelines in the Substitution of Classes and Granting of Service Credits to strengthen time on tasks and minimize disruption of classes.



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8. For clarification, contact, Pedelina O. Huevos, Education Program Supervisor, CLMD at (082)-222-2653 or pedelina.huevos@deped.gov.ph
9. Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO
Director

Encl.: As stated:

ROI19/maba

DEPARTMENT OF EDUCATION ROXI
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By: *[Signature]* Date: *Sept. 16, 2025*
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Enclosure 1

LIST OF PARTICIPANTS

Batch 4 Training on Trainers Methodology (TM1) Level 1 for Senior High School (SHS) Teachers of the Department of Education, Region XI

Duration: September 23-October 31, 2025 (33 Days)
September 22-29, 2025 - Face To Face (8 Days)
September 30, October 16, 2025 - Online (17 Days)
October 19-27, 2025 - Face To Face (8 Days)
October 28 - 31, 2025 - National Assessment

A. Regional Office XI

No.	Name	Functional Division	Position
1	Allan G. Farnazo	ORD	Director IV
2	Rebonfamil R. Bagnio	ORD	Assistant Regional Director
3	Cristy C. Epe	SDS	Schools Division Superintendent
4	Neima Lyn R. Baraño	HRDD-NEAP R	Chief Education Supervisor
5	Mary Jeanne B. Aldeguez	CLMD	Chief Education Supervisor
6	Pedelina O. Huevo	CLMD	Education Program Supervisor
7	Glen V. Villonez	HRDD	Education Program Supervisor
8	Rubilyn A. Dee	QAME/QAD	Education Program Supervisor
9	Maureen Ava B. Aouna	HRDD-NEAP R	Education Program Specialist II
10	Hannah Camille M. Cabrera	HRDD- NEAP R	ADAS III
11	Kirstine Fheb B. Yamomo	HRDD	ADAS I
12	Rubilyn A. Dee	QAME/QAD	Education Program Supervisor
13	Marisol C. Presores	ORD-ICTU	Computer Maintenance Technologist
14	Jill Michelle C. Ano, RN	SDO-Davao City	Nurse II
15	Raymund D. Pedregosa, RN	SDO-Davao City	Nurse II



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16	Mary Garce B. Chucote, RN	SDO-Davao City	Nurse II
17	Melonia C. Macarayan, RN	SDO-Davao City	Nurse II
18	Roxanne O. Jugarap, RN	SDO-Davao City	Nurse II
19	Angeli C. Diaz, RN	SDO-Davao City	Nurse II
20	Jasmin S. Betinol, RN	SDO-Davao City	Nurse II
21	Kenneth V. dela Victoria, RN	SDO-Davao City	Nurse II
22	Nelia Ann D. Sebelino, RN	SDO-Davao City	Nurse II
23	Raquel V. Rubia, RN	SDO-Davao City	Nurse II
24	Jasmin S. Betinol, RN	SDO-Davao City	Nurse II
25	Resource Speaker	TESDA	Head Trainer
26	Resource Speaker	TESDA	Head Trainer
27	NEAP Representative	NEAP CO	NEAP CO
28	TECS Representative	TECS CO	TECS CO
29	BLD Representative	BLD CO	BLD CO
TOTAL			29

B. Schools Division Office (SDO)

No.	Division	Scholar Participant	TOTAL
1	Davao City	7	7
2	Panabo City	8	8
3	IGACOS	9	9
4	Tagum City	4	4
5	Davao del Norte	7	7
6	Davao de Oro	10	10
7	Mati City	9	9
8	Davao Oriental	7	7
9	Digos City	6	6
10	Davao del Sur	4	4
11	Davao Occidental	7	7
TOTAL		78	78
GRAND TOTAL			107



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Enclosure 2

ACTUAL PARTICIPANTS' PROFILE SHEET

No.	Name	Position	Schools Division Office	Qualifications on National Certificate II (NC II)/ Specialization
SDO- Davao City				
1	Abellana, Danica Casas	Teacher I	Tagakpan NHS/ Davao City	Bread and Pastry Production
2	Cuerda, Rosenda Sistoso	Teacher I	Marilog NHS/ Davao City	Dressmaking
3	Magbanua, Marycris Sayson	Teacher I	Jesus J. Soriano NHS/ Davao City	Computer Systems Servicing
4	Mejias, Mae Ann Dayoc	Teacher I	Mahayag NHS/ Davao City	Housekeeping
5	Pallares, Marienel Maputol	Teacher I	Biao NHS/ Davao City	Bread and Pastry Production
6	Saren, Mildred Docot	Teacher I	Marilog High School of Agriculture/ Davao City	Organic Agriculture
7	Talingting, Winston August Arquillano	Teacher I	Pablo Lorenzo NHS / Davao City	Electrical Installation and Maintenance
SDO-Panabo City				
8	Bautista, Grace Caluza	Teacher I	Cagangohan NHS/ Panabo City	Food and Beverage Services
9	Candolita, Marielle Joy Purificacion	Teacher I	Panabo City Senior High/ Panabo City	Electrical Installation and Maintenance
10	Drilon, Loureven John	Teacher I	Panabo City NHS/ Panabo City	Electrical Installation and Maintenance
11	Huerbana, Manolito II Lindayao	Teacher I	Mabunao NHS/ Panabo City	Computer Systems Servicing
12	Gamao, Analie Villar	Teacher II	Panabo City NHS/ Panabo City	Dressmaking

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DAVAO REGION

No.	Name	Position	Schools Division Office	Qualifications on National Certificate II (NC II)/
13	Otong, John Rey Alcoran	Teacher II	Little Panay NHS/ Panabo City	Cookery
14	Saquian, Paul Philip Gomez	Teacher I	Panabo City NHS/ Panabo City	Shielded Metal Arc Welding
15	Tolentino, Marissa Manggobat	Teacher I	Mabunao NHS/ Panabo City	Food and Beverage Services
SDO-The Island Garden City of Samal				
16	Castro, Joram Vellece	Teacher II	Cogon NHS/IGACOS	Computer Systems Servicing
17	Creta, Louwella Mae Mirafuentes	Teacher I	Maximo Arellano NHS/IGACOS	Housekeeping
18	Compacion, Davon Kier	Teacher I	Libertad NHS/IGACOS	Electronic Products Assembly and Servicing (
19	Dela Cruz, Laiza Aballe	Teacher I	Matanos NHS/IGACOS	Food and Beverage Services
20	Lucot, Angel Macasambat	Teacher I	Anonang NHS/ IGACOS	Food and Beverage Services
21	Manog, Cera Mae Cabunillas	Teacher I	San Isidro IS/IGACOS	Pest Management
22	Palma Gil, Rachel Sangelan	Teacher I	Kaputian NHS/IGACOS	Bread and Pastry Production
23	Sastrillas, Kenneth Lucanas	Teacher I	Bandera NHS/IGACOS	Electronic Products Assembly and Servicing
24	Sarong, Ivy Balaquinto	Teacher II	Gamban Dadatan NHS/IGACOS	Bread and Pastry Production
SDO-Tagum City				
25	Abarquez, Romelie Navarra	Teacher I	Magdum NHS/Tagum City	Automotive Servicing
26	Abucay, Ace Crieta	Teacher II	Tagum City Comprehensive HS/Tagum City	Electrical Installation and Maintenance
27	Chatto, Marilyn Fueren	Teacher I	Tagum National Trade School/Tagum City	Dressmaking

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Republic of the Philippines
Department of Education

DAVAO REGION

No.	Name	Position	Schools Division Office	Qualifications on National Certificate II (NC II)/
28	Suan, Daisy Oculam	Teacher I	Magdum NHS/Tagum City	Computer Systems Servicing
SDO-DAVAO DEL NORTE				
29	Asas, Mechelyn Julom	Teacher I	Sonion NHS/Davao del Norte	Agricultural Crops Production
30	Busano, Jayson Agreda	Teacher I	Mesaoy NHS/Davao del Norte	Computer Systems Servicing
31	Palaca, Jessa Mae Eben	Teacher I	La Paz NHS/Davao del Norte	Bread and Pastry Production
32	Paquio, Denver Busigen	Teacher I	Tulalian NHS/Davao del Norte	Agricultural Crops Production
33	Quiocson, Reuben Jr Reomero	Teacher I	Kimamon NHS/Davao del Norte	Agricultural Crops Production
34	Supnet, Bobby Halog	Master Teacher I	Gabuyan NHS/Davao del Norte	Electrical Installation and Maintenance
35	Taladro, Chrechelle	Teacher I	La Paz NHS/Davao del Norte	Dressmaking
SDO- DAVAO DE ORO				
36	Abayon, Monfeb Jales	Teacher I	LSSSNHS/Davao de oro	Caregiving
37	Bucog, Reynaldo Rellin	Teacher I	Compostela NHS/Davao de Oro	Electrical Installation and Maintenance
38	Caberto, Mery Girlie A.	Teacher II	Laak National High School	Organic Agriculture Production
39	Plusan, Rena Sanchez	Teacher I	TUBO-TUBO NATIONAL HS/Davao de Oro	Bread and Pastry Production
40	Pinsoy, Michael Frances Villaganas	Teacher I	Laak NHS/ Davao de Oro	Electrical Installation and Maintenance
41	Gozon, Rorie Israel	Teacher I	Aninongan NHS/Davao de Oro	Computer Systems Servicing
42	Patan, Fredelyn Bantolinao	Teacher II	Andili NHA/Davao de Oro	Electrical Installation and Maintenance
43	Roble, Junardo Alcantara	Teacher I	Laak NHS/ Davao de Oro	Bread and Pastry Production

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Republic of the Philippines
Department of Education

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No.	Name	Position	Schools Division Office	Qualifications on National Certificate II (NC II)/
44	Suaybaguio, Tricia Mae Bagtas	Teacher III	Laak NHS/ Davao de Oro	Beauty/Nail Care
45	Ongayo, Meraflor Sumatra	Teacher II	Manat NHS/Davao de Oro	Driving
SDO-MATI CITY				
46	Maglante, Emilyn B.	Teacher I	Doña Rosa G. Rabat Memorial National High School/ Mati City	Computer Systems Servicing
47	Fernandez, Jurie S.	Teacher I	Culian Integrated School/ Mati City	Computer Systems Servicing
48	Lopez, Sheryl S.	Teacher I	Doña Rosa G. Rabat Memorial National High School/ Mati City	Masonry
49	Eliseo, Andro Jim E.	Teacher I	City of Mati National High School/ Mati City	Food and Beverage Services
50	Nudalo, Shaina Joy M.	Teacher I	Mayo National High School/ Mati City	Tourism Promotion Services
51	Petere, Marielle P.	Teacher I	Dawan NHS/ Mati City	Tourism Promotion Services
52	Billona, Amanda C.	Teacher I	Mayo National High School/ Mati City	Housekeeping
53	Martinez, Rachel L.	Master Teacher I	Badas NHS/ Mati /City	Cookery
54	Rama, Mary Joy E.	Teacher I	Sanghay National High School/Mati City	Housekeeping
SDO- DAVAO ORIENTAL				
55	Orias, Jan Villalon	Teacher I	Marayag NHS/ Davao Oriental	Driving
56	Abejuela, Joy Lyn Coquilla	Teacher I	Pundaguitan NHS/ Davao Oriental	Barista
57	Caballero, Joan Canete	Teacher I	Bitagan NHS/ Davao Oriental	Housekeeping
58	Tejada, Arnie Masunag	Teacher I	Caraga NHS/Davao Oriental	Housekeeping



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Republic of the Philippines
Department of Education
 DAVAO REGION

No.	Name	Position	Schools Division Office	Qualifications on National Certificate II (NC II)/
59	Butulan, Janice Gultiano	Teacher I	Boston NHS/ Davao Oriental	Barista
60	Tinggoy, Sherrelyn Panal	Head Teacher I	Dr. Beato C. Macayra NHS/ Davao Oriental	Cookery
61	Sumakote, Beverly Lumbong	Teacher I	Santiago National High School/ Davao Oriental	Bread and Pastry Production
SDO- DIGOS CITY				
62	Valdez, Cheryl Caniban	SST III	Digos City National High School/ Digos City	Cookery
63	Lapiz, Wilmer Panilag	SST I	Digos City National High School/ Digos City	Bread and Pastry Production
64	Sabidor, Cheryl	SST I	Digos City National High School/ Digos City	Food and Beverage Services
65	Abella, Junelyn Brioso	SST I	Digos City National High School/ Digos City	Bread and Pastry Production
66	Betonio, Mafe Carro	SST I	Matti National High School/ Digos City	Organic Agriculture
67	Masagiang, Kennah Jaireen Desucatan	SST I	Matti National High School/ Digos City	Bread and Pastry Production
SDO-DAVAO DEL SUR				
68	Dalumatan, Aldren Jade C.	Teacher III	New Katipunan NHS/ Davao del Sur	Cookery
69	Limosnero, Jeny M.	Teacher III	Gov. Nonito D Llanos Sr National School/ Davao del Sur	Bread and Pastry Production
70	Galiza, Joven Rey A.	Teacher I	Pedro A. Arches National High School/ Davao del Sur	Event Management Servicing



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Republic of the Philippines
Department of Education

DAVAO REGION

No.	Name	Position	Schools Division Office	Qualifications on National Certificate II (NC II)/
71	Tangga-an, Kimberly Z.	Teacher I	Tacul Agricultural HS/ Davao del Sur	Cookery
SDO-DAVAO OCCIDENTAL				
72	Abarquez, Nerie Malake	Teacher I	Benjamin Velasco Baustista Sr. NHS/ Davao Occidental	Food and Beverage Services
73	Fontanares, Jennifer Sauri	Teacher I	Emeliano Fontanares Sr NHS/ Davao Occidental	Housekeeping
74	Templa, Tiara Diadem B.	Master teacher I	Demolok Valley NHS/ Davao Occidental	Food Processing
75	Baliva, Edralynne P.	Teacher I	Buhangin NHS/ Davao Occidental	Food and Beverage Services
76	Rancho, Kristine	Teacher I	Ticulon NHS/ Davao Occidental	Cookery
77	Teh, Lara C.	Teacher	John Martin Johnson NHS/ Davao Occidental	Dressmaking
78	Mariano, Baby Jane L.	Teacher I	Buhangin NHS/ Davao Occidental	Organic Agriculture
78	GRAND TOTAL			

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Enclosure 3

TRAINING MATRIX

Batch 4 Training on Trainers Methodology (TM1) Level 1 for Senior High School (SHS-TVL) Teachers of the Department of Education, Region XI

Duration: September 23 - October 31, 2025 (33 Days)
September 22-29, 2025 – Face To Face (8 Days)
September 30, October 16, 2025 – Online (17 Days)
October 19-27, 2025 – Face To Face (8 Days)
October 28 – 31, 2025 – National Assessment

Strategy:

Training for SHS Technical and Vocational Livelihood (TVL) Teachers on Trainers Methodology (TM) Level 1 adopts hybrid mode of training, as there will be 8 days face to face training, 17 days non-face to face/asynchronous, and another 8 days face to face training. The training and assessment shall be provided by experts and assessors from Technical Education and Skills Development Authority (TESDA) being the only authorized agency to conduct such training and assessment.

Program of Activities:

No.	Indicative Calendar of Activities	Module Title	Modality
1	Plan Training Session (Presentation) -Session Plan -Competency Based Learning Materials (CBLM) -Evidence Plan -Table of Specification	2025	Face-to-Face
2	Maintain Training Facilities (Presentation)	2025	Face-to-Face
3	Supervise Work Based Learning	2025	Face-to-Face
4	Utilize Electronic Media Facilitating Learning (Presentation) -Power Point Presentation -Video related to Session	2025	Face-to-Face
5	Portfolio Completion Workshop	2025, (Asynchronous)	Online

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No.	Indicative Calendar of Activities	Module Title	Modality
6	Facilitate Learning Sessions - (Presentations/Demonstrations)	, 2025	Face-to-Face
7	Submission of Printed Portfolio Documents	2025	Face-to-Face
8	Conduct of Competency Assessment -(Presentations/Demonstrations)	2025	Face-to-Face
9	Conduct Institutional Assessment in FLS and CCA	2025	Face-to-Face
10	National Assessment	2025	Face-to-Face

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