



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-512

To : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisors
SEPS – SMM&E
EPS II – SMM&E
Private School Heads
All Others Concerned

Subject : **REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC COORDINATES, SEATS AND TUITION AND OTHER SCHOOL FEES**

Date : October 23, 2025

In reference to RM-QAD-2025-057 dated September 22, 2025, entitled “Request for Private School Data on Geographic Coordinates, Seats and Tuition and Other School Fees,” this Office hereby requests school heads of private basic education institutions to provide the following data:

- geographic coordinates (latitude and longitude) of the schools;
- number of available seats per grade level; and
- tuition and other school fees

Attention is invited and compliance is directed to the Guidelines and Procedures enumerated in the memorandum.

Private school heads are required to promptly submit accurate data through <https://tinyurl.com/privateeddata>.

Immediate dissemination of this Memorandum is desired.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED

DATE: OCT 27 2025 TIME: 7:17 PM

BY: _____

Enclosed: As stated.

CID/jbc



Address: Roxas cor. Lopez Jaena Streets, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396
Email: digos.city@deped.gov.ph
Website: depeddigoscity.org

PS



Republic of the Philippines
Department of Education
DAVAO REGION



September 22, 2025

REGIONAL MEMORANDUM
QAD-2025-057

**REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC COORDINATES,
SEATS AND TUITION AND OTHER SCHOOL FEES**

To: Assistant Regional Director
Schools Division Superintendents
Principals/Presidents of Private Schools
Presidents of SUCs/LUCs offering Basic Education

1. This Office is disseminating **Memorandum PEO-2025-007 or the Request for Private School Data on Geographic Coordinates, Seats and Tuition and Other School Fees** and its enclosures from Atty. Fatima Lipp D. Panontongan, Undersecretary and Chief of Staff, Department of Education relative to the urgent need for the hereunder data from private basic education institutions:

- a. geographic coordinates (latitude and longitude) of the schools;
- b. number of available seats per grade level; and
- c. tuition and other school fees

2. Attention is invited and compliance is directed to the **Guidelines and Procedures** enumerated in the memorandum.

3. Private school heads are required to promptly submit accurate data through <https://tinyurl.com/privateeedata>, **not later than 6:00 P.M. on September 25, 2026.**

4. For information, guidance and compliance.

ALLAN G. FARNAZO
Director IV

ROQ1/jsa

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASE

Sept. 30, 2025
925/21179



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
PRIVATE EDUCATION OFFICE

MEMORANDUM
PEO-2025-007

DEPARTMENT OF EDUCATION BOX
RECORDS SECTION
RECEIVED
02 2 SEP 2025 9:11 PM
Date _____ Time 9:11 PM

**FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PRIVATE SCHOOL HEADS**

FROM : ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

**SUBJECT : REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC
COORDINATES, SEATS, AND TUITION AND OTHER SCHOOL
FEES**

DATE : September 19, 2025

In line with the ongoing policy development efforts of the Department of Education (DepEd), the Department, through the Private Education Office (PEO), is requesting all Regional and Schools Division Offices to facilitate the collection of the following key data from private basic education institutions:

1. Geographic coordinates (latitude and longitude) of the schools;
2. Number of available seats per grade level; and
3. Tuition and other school fees.

This data collected will be used to support several critical initiatives, including but not limited to:

- Enhancing school mapping and spatial analysis of private and public school locations;
- Assessing congestion and the absorptive capacity of both public and private schools;
- Exploring how Government Assistance to Students and Teachers in Private Education (GASTPE) can be optimized to decongest overcrowded schools and support student choice;

- Supporting the updating of the Manual of Regulations for Private Basic Education Institutions;
- Strengthening the further operationalization of the Public and Private Basic Education Complementarity Framework.

Guidelines and Procedures

- Schools Division Offices (SDOs) are directed to coordinate with the private basic education institutions within their respective jurisdictions to facilitate the collection and timely submission of the required information.
- Regional Offices (ROs) are requested to oversee the consolidation of the abovementioned data and ensure the completeness and accuracy of all reports submitted by the SDOs within their respective jurisdiction.
- Private School Heads are required to promptly submit accurate data through the following Google Form: <https://tinyurl.com/privateeddata>, not later than **6:00 PM, September 24, 2025**. Each private school shall accomplish and submit only one (1) Google Form.
- SDOs and ROs shall ensure that all private schools within their respective jurisdictions submit required data. SDOs shall be granted access to the Google Form responses in order to verify the completeness and accuracy of the submissions. The deadline for verification by SDOs is **6:00 PM on September 25, 2025**.

We strongly encourage the aforementioned offices and individuals to actively participate in this data collection, as it will serve as a vital basis for evidence-based policymaking and promote the equitable delivery of quality basic education.

For any inquiries or assistance, please contact the PEO at private.education@deped.gov.ph or reach out to Mr. Von Vladimir L. Defuntorum via Viber at 09217139002.