



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-516

To : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors in English and Mathematics
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Teachers
All Others Concerned

Subject : **CONDUCT OF ORIENTATION ON THE ARAL TUTOR TEACHING LOAD
SIMULATOR AND MONITORING TOOL FOR SCHOOL YEAR 2025-2026**

Date : October 24, 2025

Pursuant to Regional Memorandum HRDD-2025-231, re: *Information Dissemination on the ARAL Tutor Teaching Load Simulator and Monitoring Tool for S.Y. 2025-2026*, this Office informs School Heads and School ARAL-Reading Coordinators of ARAL-Reading implementing schools that an Orientation on the ARAL Tutor Teaching Load Simulator Tool shall be conducted on November 4, 2025 (Tuesday), at 1:00 PM, via Google Meet through the link: <https://meet.google.com/jdp-zhij-kqc>.

This is to reiterate that School Heads shall accomplish the ARAL Simulator Tool quarterly, public schools with ARAL learners must submit the generated data, along with the ARAL Tutor Teaching Load Simulator and Monitoring Tool, through the Data Submission Form to DepEd Central Office at <https://bit.ly/ARALSimulator-Submit>.

For your reference, the orientation materials (video and PowerPoint presentation) have been uploaded to the Google Drive link: bit.ly/ARALSimulator2025.

Schools are kindly requested to submit the accomplished ARAL Simulator Tool to the SDO at <https://tinyurl.com/SDODigosARALTutorsTeachLoads>. Kindly indicate the name of the school, quarter and date that this tool was filled out.

Indicated in Enclosure 1 is the indicative program flow of the activity.

Immediate dissemination and compliance of this Memorandum is directed.

Enclosed: As stated.

CID/jbc

DepEd Schools Division Office
RECORDS SECTION
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

RECEIVED
DATE: OCT 27 2025 TIME: 3:14 PM
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INDICATIVE PROGRAM FLOW
Orientation on the ARAL Tutor Teaching Load Simulator Tool
November 4, 2025 at 1:00 PM
<https://meet.google.com/jdp-zhij-kqc>

Time	Activity	Responsible Person
1:00 PM to 1:30 PM	Preliminaries	AVP
1:30 PM to 1:45 PM	Rationale of the Activity	Beverly S. Daugdaug, EdD Chief Education Supervisor
1:45 PM to 3:30 PM	Orientation Proper	
	Session 1 – ARAL Teaching Load Simulator Tool Overview	Rowena M. Magdayao, PhD Education Program Supervisor
	Session 2 - ARAL Teaching Load Simulator Tool Navigation	Stephen R. Pascual, MIT Division ITO
	Session 3 - ARAL Teaching Load Simulator Tool Troubleshoot	Stephen R. Pascual, MIT Division ITO
	Session 4 - ARAL Teaching Load Simulator Tool Submit Data	Jem Boy B. Cabrella, PhD Education Program Supervisor
	Session 5 - ARAL Teaching Load Simulator Tool Roles and Responsibilities	Jem Boy B. Cabrella, PhD Education Program Supervisor
3:30 PM to 4:00 PM	Open Forum	Master of Ceremony

Chindy E. Bagando
Administrative Assistant II