



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY



1025071384

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
CID-2025-517

To : Beverly S. Daugdaug, CID Chief  
Ida I. Juezan-Division Multigrade Focal Person  
Eleser D. Mateo- Mt. Apo District

Subject : **ADDITIONAL PARTICIPANTS TO THE CONDUCT OF  
MULTIGRADE INSTRUCTIONAL LEADERSHIP ACTIVITIES**

**DATE: OCTOBER 24, 2025**

In reference to Division Memorandum CID-2025-474 dated October 3, 2025 titled **"ATTENDANCE TO THE CONDUCT OF MULTIGRADE INSTRUCTIONAL LEADERSHIP ACTIVITIES"**, Ms. Daisy Mae C. Amisola is advised to attend the Division-based Training of teachers handling multigrade classes on October 27-31, 2025 at Ritz Hotel, Bo. Obrero, Davao City as a replacement of Ms. Dainty Faith Z. Montanez.

Meals, travel and other incidental expenses of the participants shall be charged against Multigrade Support Funds, subject to the usual accounting and auditing rules and procedures.

In line with the declaration of the Midyear Break from October 27 to 30, 2025 as a wellness break for teachers, (Memorandum DM-OUHROD-2025-2949) teacher-participants to this activity shall be granted 1.5 days VSC per eight (8) hours of rendered services, likewise, Service Credits/Compensatory Overtime Credit (COC) shall be granted to all participants for services rendered during holidays, Saturdays and Sunday (DepEd Order No. 53, s.2003).

Other details of the said activity are still in effect.

Immediate dissemination of this Memorandum is desired.

**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent



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Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DIGOS CITY



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025-44

To : Beverly S. Daugdaug, CID Chief  
Ida I. Juezan-Division Multigrade Focal Person  
Eleser D. Mateo- Mt. Apo District

Subject : **ATTENDANCE TO THE CONDUCT OF MULTIGRADE  
INSTRUCTIONAL LEADERSHIP ACTIVITIES**

DATE : **OCTOBER 3, 2025**

This Office announces the **CONDUCT OF MULTIGRADE INSTRUCTIONAL LEADERSHIP ACTIVITIES**. The activities aimed at enhancing the leadership skills of school heads and teachers handling multigrade classes.

Participants to the series of activities are as follows:

| No. | Name                        | Office/School                                |
|-----|-----------------------------|----------------------------------------------|
| 1.  | Ida I. Juezan               | CID- Division Multigrade Focal Person        |
| 2.  | Eleser D. Mateo             | CID-Implementing District                    |
| 3.  | Peter Paul Deiparine        | Soong Elem. School                           |
| 4.  | Arcel T. Cabalis            | Soong Elementary School Maguisi Extension    |
| 5.  | Cynthia C. Revilla          | Soong Elementary School Maguisi Extension    |
| 6.  | Jeanna Regine R. Talingting | Soong Elementary School Pangaguran Extension |
| 7.  | Precious Mae T. Mistula     | Soong Elementary School Pangaguran Extension |
| 8.  | Prince Alfred P. Marzon     | Ranao Elementary School                      |
| 9.  | Patricia Mae P. Bolambot    | Ranao Elementary School                      |
| 10. | Dahlia E. Amlato            | Soong Elem. School                           |
| 11. | Dainty Faith Z. Montañez    | Soong Elem. School                           |



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Series of Activities are as follows:

| Date                | Activities              | Venue                  |
|---------------------|-------------------------|------------------------|
| October 27-31, 2025 | Division-based Training | Ritz Hotel, Davao City |
| November 18, 2025   | Collaborative Expertise | To be Announced        |
| December 3, 2025    | Collaborative Expertise | To be announced        |

Meals, travel and other incidental expenses of the participants shall be charged against Multigrade Support Funds, subject to the usual accounting and auditing rules and procedures.

The first meal during the Division-based Training shall be morning snacks on October 27, 2025, while the last meal shall be afternoon snacks on October 31, 2025.

Immediate dissemination of this Memorandum is desired.

MELANIE P. ESTACIO, PhD, CESO VI  
Schools Division Superintendent

For and in the absence of the  
Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI  
Assistant Schools Division Superintendent  
Officer In-charge

DepEd Schools Division of Digos City

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Republika ng Pilipinas  
**Department of Education**

**OFFICE OF THE UNDERSECRETARY**  
**HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT**

**MEMORANDUM**  
**DM-OUHROD-2025-2949**

**TO :** ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL SCHOOL HEADS

**FROM :**  **WILFREDO E. CABRAL**  
Undersecretary  
Human Resource and Organizational Development

**SUBJECT :** **VACATION SERVICE CREDITS FOR VOLUNTARY PARTICIPATION IN PROFESSIONAL DEVELOPMENT ACTIVITIES DURING THE MIDYEAR BREAK**

**DATE :** October 23, 2025

In line with the declaration of the Midyear Break from October 27 to 30, 2025 as a Wellness Break for teachers, and in recognition of the commitment of teaching personnel to continuous professional growth and development, Vacation Service Credits (VSC) shall be granted to teachers who voluntarily participate in pre-procured and pre-planned professional development programs as well as other DepEd activities during the said period.

Teachers who attend these activities voluntarily shall be granted 1.5 days VSC per eight (8) hours of rendered services, inclusive of the maximum limitation under DepEd Order 13, s. 2024, provided that the activities are pre-approved activities conducted by the Central Office, Regional Office, or Schools Division Offices (SDO). These activities may include training or professional development, planning or policy workshops, output-based activities such as writeshops, and other such approved activities that teachers were requested to attend and which are aligned with the Department's strategic initiatives or professional development goals.

This aims to acknowledge the dedication of teachers who choose to engage in professional development during their break and ensures that their efforts are duly compensated. All concerned are enjoined to ensure proper documentation and



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submission of attendance and activity reports to facilitate the granting and processing of VSCs.

For your guidance and compliance.