



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
OSDS-2025- 1109

To : **ATTY. CLARISSE JOY C. ARNAEZ-LLABAN**

Subject : **ATTENDANCE TO THE CAPACITY BUILDING ACTIVITY ENTITLED "LAND TITLING ISSUES AND SOLUTIONS: A MULTI-PERSPECTIVE APPROACH" AT SDO DAVAO DEL NORTE**

Date : **October 14, 2025**

In line with the letter request dated October 8, 2025 of Mr. Reynaldo B. Mellorida, CESO V, the Schools Division Superintendent of Davao del Norte, you are hereby directed to attend the capacity building activity of SDO Davao del Norte entitled **"LAND TITLING ISSUES AND SOLUTIONS: A MULTI-PERSPECTIVE APPROACH" AT SDO DAVAO DEL NORTE** on **October 22-24, 2025** at **Hijo Banana Beach Resort, Hijo Plantation, Brgy. Madaum, Tagum City, Province of Davao del Norte.**

The transportation and meals shall be charged to local funds.

For your information and strict compliance.

For in the absence of the
Schools Division Superintendent
MELANIE P. ESTACIO, Ph.D, CESO VI

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge

Enclosed: As stated.

RELEASED
DATE: Oct 15 2025 TIME: 11:55 AM
BY: [Signature]





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

October 08, 2025

MELANIE P. ESTACIO, Ph.D., CESO VI
Schools Division Superintendent
Schools Division Office of Digos City

Warm greetings!

We are pleased to inform you that the Department of Education-Schools Division of Davao Del Norte will be conducting a capacity building activity entitled **"LAND TITLING ISSUES AND SOLUTIONS: A MULTI-PERSPECTIVE APPROACH"**, which aims to enhance the knowledge and capabilities of our stakeholders in addressing common issues related to land titling, property rights, and related legal procedures.

The activity is scheduled to be held on **October 22-24, 2025** at **Hijo Banana Beach Resort, Hijo Plantation Brgy. Madaum Tgaum City, Province of Davao Del Norte**. This activity aims to strengthen the capacity of our school heads by providing them with a clear understanding of the procedures and documentary requirements necessary for the successful titling of school sites.

In this regard, we would be honored to invite **Atty. Clarisse Joy C. Arnaez-Llaban** as one of our **resource speaker**, given her legal expertise and extensive experience in this field. We believe her insights will be invaluable in helping our participants grasp the legal nuances and practical solutions related to land titling concerns.

Should you accept our invitation, we would be glad to coordinate with your office regarding the specific details of your presentation and logistical arrangements.

We hope for your positive response and look forward to the opportunity to work with you in this endeavor.

Thank you very much, and we look forward to your favorable reply.

Respectfully yours,

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

JANETTE G. VELOSO, EdD, CESO VI
Assistant Schools Division Superintendent



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