#### Republic of the Philippines

# Department of Education REGION XI SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

#### **DIVISION MEMORANDUM**

OSDS-2025-420

To: MARIA GENEVIEVE T. FRANCISQUETE - Assistant Schools Division Superintendent MA. FLORINEL G. GALLARDO - Accountant III FRANCIS JUDE D. ALCOMENDRAS - Administrative Officer V MYHRRA FAYE LL. BALINGIT - Administrative Officer IV GISELLE D. GONZALES - Administrative Officer II - OIC Budget Officer

Subject:

ATTENDANCE TO THE CONDUCT OF DBM-DEPED FULL TIME

DELIVERY UNIT (FDU) MEETING

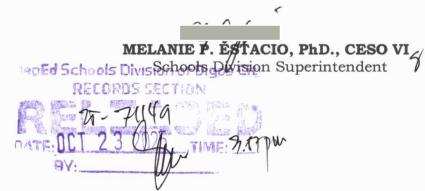
Date

October 22, 2025

In relation to the Regional Memorandum FD-2025-040 re: **DBM-Deped Full Time Delivery Unit (FDU) Meeting** dated October 20, 2025, you are hereby directed to attend the aforementioned meeting on October 29, 2025 at **Sunny Point Hotel Maa, Davao City.** 

Travel and incidental expenses related to the attendance of the said activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and strict compliance.





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## Republic of the Philippines

## Department of Education

DAVAO REGION



October 20, 2025

REGIONAL MEMORANDUM FD-2025-040

CONDUCT OF DBM-DEPED FULL-TIME DELIVERY UNIT (FDU) MEETING

To: Assistant Regional Director
Schools Division Superintendents
Chiefs of Administrative, Finance and Policy, Planning
and Research Divisions

1. The DBM-DepEd Full-Time Delivery Unit (FDU) Conference will be conducted on October 29, 2025 at 8:30 am to 5:00 p.m. at Sunny Point Hotel, Ma-a, Davao City. The participants of the activity are the following:

### Regional Office

- · Regional Director and Assistant Regional Director
- Finance Division
  - 1 Chief Administrative Officer
  - 1 Supervising Administrative Officer
  - 2 Budget Officers
  - 2 Accountants
  - 2 Administrative Assistants
- · Policy, Planning and Research Division
  - 1 OIC Chief Education Supervisor
  - 1 Education Program Supervisor
  - 1 PPRD staff
- · Administrative Division
  - 1 Chief Administrative Officer
  - 1 Supervising Administrative Officer
  - 3 AD staff

#### Schools Division Offices

1 Schools Division Superintendent or Assistant Schools Division
 Superintendent

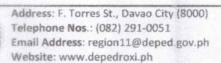
• 1 Budget Officer

1 Accountant
1 Administrative Officer V

• 1 Administrative Officer IV (HRMO)











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- 2. The topics to be discussed are the following:
  - FY 2025 Mid-Year Agency Performance Review Result;
  - DBM NBC No. 595-A dated September 12, 2025 Amending item 4.2 of NBC No. 595 dated January 20, 2025 Guidelines on the Release of Funds for FY 2025;
  - Circular Letter No. 2025-9 Processing of Requests for Personnel Services (PS) Deficiencies in Fiscal Year 2025; and
  - Other Budgetary Updates.
- 3. Traveling expenses of the participants shall be charged against their respective local funds while payment for meals and venue shall be charged against the Regional Office MOOE funds downloaded to the Division of Panabo City.
- 4. For information, guidance and strict compliance.

ROB2/kcd

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BASE!

Time:

22, 20W

ALLAN G FARNAZO

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