



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**September 25, 2025**

SGOD-2025-667

To : Assistant Schools Division Superintendent  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Heads  
Public School Teachers  
All Others Concerned

Attention:


**ALDIN J. BARSALOTE**  
School Head

Subject : **ADDENDUM TO THE SHDP INTERMEDIATE COURSE TRAINING FOR BATCH 1**

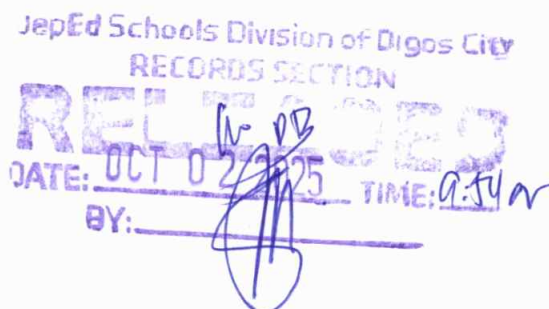
This is in reference to Regional Memorandum HRDD-2025-239 dated September 17, 2025, signed by Allan G. Farnazo, Regional Director, re: **Addendum to the SHDP Intermediate Course Training for Batch 1**, be informed that the activity is scheduled on **October 5, 2025 to October 11, 2025 (inclusive of travel time) at NEAP Training Facility, Teacher's Camp, Baguio City**. Relevant details and other information are found in the enclosures.

For queries, email [hrddneap011@gmail.com](mailto:hrddneap011@gmail.com).

For the information of and compliance with by all concerned.

  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

Enclosed: As stated.  
SGOD/jsa



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RECORDS

121028



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

September 17, 2025

REGIONAL MEMORANDUM  
HRDD-2025-239

ADDENDUM TO THE SHDP INTERMEDIATE COURSE  
TRAINING FOR BATCH 1

To: Assistant Regional Director  
Schools Division Superintendents

1. This has reference to RM-HRDD-2025-197, titled Participants to the School Heads Development Program (SHDP) Intermediate Course Training dated August 6, 2025 and advisory dated September 17, 2025, be informed that the activity is scheduled on October 6-10, 2025 at NEAP Training Facility, Teacher's Camp, Baguio City. Relevant details, list of participants, and other information are found in the enclosures.
2. They are advised to arrive on October 5, 2025 not later than 1:00 o'clock in the afternoon. The opening program will start at 3:00PM at the same venue. The first meal to be served is dinner.
3. Further, the travel expenses of PMT member will be charged to the HRD or other local funds of the Regional Office subject to the usual accounting and auditing rules and regulations.
4. For queries, email [hrddneaproll@gmail.com](mailto:hrddneaproll@gmail.com).
5. Immediate dissemination of this Memorandum is directed.

ALLAN G. FARNAZO  
Director IV

Encl.: As stated  
ROH3/glv

OF EDUCATION  
RECORDS SECTION  
**RELEASED**

IV: *[Signature]*  
TIME: *Sept. 23, 2025*  
*121028*



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Enclosure

**Batch 1**

Training of School Heads on Elevating School Leadership: An Intermediate Guide to  
Effective Management

October 6-10, 2025

NEAP Training Facility, Teacher's Camp, Baguio City

No.	Last Name	First Name	MI	Position	SDOs
1	Barnes	Jayson	E	Principal IV	Davao City
2	Romero	Maria Ligaya	R	Principal III	Davao City
3	Yee	Sandy	G	Principal IV	Davao de Oro
4	Sevillano	Gina	B	Principal III	Davao de Oro
5	Torsino	Ramil	M	Principal IV	Davao del Norte
6	Paglinawan	Alan Jr.	J	Principal II	Davao del Norte
7	Berdin	Leonila	D	Principal II	Davao del Sur
8	Escuadra	Kristine Ivah	A	Principal I	Davao Occidental
9	Solitana	Romilo Paolo	E	Principal I	Davao Occidental
10	Lara	Garry	P	Principal IV	Davao Oriental
11	Barsalote	Aldin jr.	J	Principal III	Digos City
12	Mamac	noel	P	Principal I	IGACOS
13	Villarente	Aileen	P	Principal II	Mati City
14	Nanol	Ana Lyn	O	Principal II	Panabo City
15	Pamitalan	Arlene	C	Principal III	Tagum City

**Program Management Team**

No.	Last Name	First Name	MI	Position	FD
1	Reyes	Kirstine Fheb	Y	ADAS I	RO XI-HRDD



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Republika ng Pilipinas  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

September 17, 2025

**ADVISORY**

*Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management" Batch 1*

This refers to Memorandum DM-OUHROD-2025-1699 with the subject **Conduct of the School Heads Development Program Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management."**

Please be informed of the following details of the activity:

ACTIVITY	DATE & VENUE
<i>Elevating School Leadership: An Intermediate Guide to Effective Management Batch 1</i>	6-10 October 2025 Venue: NEAP Training Facility, Baguio City

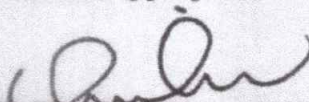
The **Opening Program** will be held on **Sunday, 5 October 2025, 3:00 p.m.** at the **NEAP Training Facility, Teachers Camp, Baguio City**. All participants and resource persons are advised to arrive at the venue not later than 1:00 in the afternoon of the same day. Dinner will be the first meal to be served.

In line with this, the **travel expenses of Resource Persons** and PMT members from the regions will be charged to the **HRD/HRTD Funds** or other **Local Funds** of the Regional Offices (ROs), School Division Offices (SDOs), or schools subject to the usual accounting and auditing rules and regulations.

Please refer to the **attached updated list of Resource Persons for Batch 1**. Further coordination regarding session assignments and materials will be facilitated by NEAP.

For queries and other related information, please coordinate with **Ms. Ailene F. Duterte**, of NEAP through email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.

For immediate dissemination and appropriate action.

  
**MICHAEL JOSEPH P. CABAATAN**  
Director III  
National Educators Academy of the Philippines





Republika ng Pilipinas  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

**List of Resource Persons for Batch 1**

No.	Name	Position	Station
<b>Resource Persons</b>			
1	Ma. Criselda G. Ochang	ASDS	SDO Urdaneta City, Region I
2	Carina Untalasco	Principal	SDO Pangasinan I, Region I
3	Christian Giron	Principal	SDO Ilocos Sur, Region I
4	Dolly C. Aguilar	Principal	SDO Isabela, Region II
5	Mauricio Angeles	PSDS	SDO Nueva Ecija, Region III
6	Roderick Tadeo	Principal	SDO Olongapo City, Region III
7	Erickson Gutierrez	PSDS	Region IV-A
8	Mary Jane Gonzales	PSDS	Region IV-A
9	Aubrey Beredo	Principal	SDO Oriental Mindoro, Region V
10	Joy Cabrera	ASDS	SDO Masbate City, Region V
11	Marylou Argamosa	Principal	SDO Ligao, Region V
12	Elnor Luna	Principal	SDO Aklan, Region VI
13	Analyn C. Perez	EPS	SDO Aklan, Region VI
14	Roger Z. Rochar	OIC-ASDS	SDO Victorias City, Region VI
15	Cristy Jabonillo	Principal	SDO Bais City, NIR
16	Diana Flor D. Eco	Principal	SDO Northern Samar, Region VIII
17	Aura O. Aguilar	Principal	SDO Southern Leyte, Region VIII
18	Jose Rey Adriatico	Principal	SDO Dipolog, Region IX
19	Jurgenne Dicdican	Principal	SDO Agusan del Sur, CARAGA
20	Rexan Bolotaolo	Principal	SDO Agusan del Norte, CARAGA





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**NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES**

No.	Name	Position	Station
Resource Persons			
21	Domingo Lozande	PSDS	SDO Valenzuela City, NCR
22	Lilibeth Gozo	Principal	SDO Valenzuela City, NCR
23	Filmore Caballero	CES	SDO Valenzuela City, NCR
24	Gilbert Arrieta	Faculty	Philippine Normal University



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