



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- *624*

To : ASDS
Division Chiefs
PSDSs - Secondary Schools and Mt. Apo District
Learner Formation Coordinators
Division Guidance Coordinator

AL FERNANDEZ
School Head - Binaton ES

JAVE ENDAR
School Head - Palan-Bagobo Tagabawa NHS

Subject : **CONDUCT OF SCHOOL SITE VISIT IN PREPARATION FOR THE
MAD CAMP OUTREACH PROGRAM**

Date : September 30, 2025

In reference to the letter of intent from *I am MAD (Making a Difference) Volunteers Inc.* dated September 29, 2025, this Office acknowledges the scheduled three-day outreach program on **October 24–26, 2025** at **Binaton Elementary School**, and on **October 25, 2025** at **Palan-Bagobo Tagabawa National High School**.

All school heads of the identified host schools are hereby directed to facilitate and undertake the necessary preparations to ensure the smooth conduct of the above-mentioned activity.

Likewise, all PSDSs of Secondary Schools and Mt. Apo District, in coordination with the Learner Formation Program and the Division Guidance Coordinator, are instructed to extend full support and assistance in facilitating the outreach program.

Furthermore, a **school site visit** is scheduled on **October 4, 2025**, together with the representatives of *I am MAD Volunteers Inc.*. All identified school heads are expected to accommodate and assist during the said visit.

Compensatory Overtime Credit (CTO) of 1 day shall be granted for the services rendered beyond regular hours and/or those rendered on

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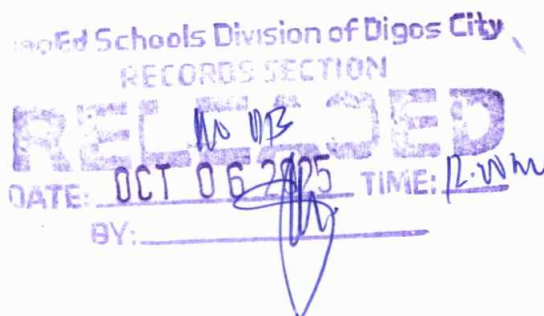
Saturdays, Sundays, and Holidays, or scheduled days off without the benefit of overtime pay (CSC & DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered" and DepEd Order Number 53 series 2003 "Updated guidelines on Grant of Vacation Service Credits to Teachers", attendance/participation in DepEd activities which are short-term duration if such are held during summer vacation or during weekends.

Travelling expenses relative to the conduct of the activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulation.

For information and guidance.


MELANIE P. ESTACIO, PhD., CESO VI
Schools Division Superintendent 

SGOD/araa





I am MAD (Making A Difference) Volunteers Inc.
a non-governmental platform for volunteerism
SEC COMPANY REG. NO.: 2023010080222-17

SEPTEMBER 29, 2025

MELANIE P. ESTACIO, CESO VI
Schools Division Superintendent
DepED, Digos City, Davao del Sur

Dear **Mrs. ESTACIO**,

Mabuhay! **I am MAD (Making A Difference) Volunteers Inc.** is a nationwide, volunteer-powered nonprofit organization focused on mobilizing the Filipino citizens especially the youth in helping empower our younger generation to discover their dreams and passions, adopt a more values-oriented mindset, and eventually make a meaningful contribution to nation-building.

The organization has been twice recognized as one of the **Ten Accomplished Youth Organizations (TAYO)** awardee for its main program **MAD Camp** and a national finalist for its **MAD Talks** youth events.

MAD Camp is a three-day outreach program where we gather volunteers to facilitate values formation activities anchored on DepEd's core advocacies and engage school children ages 10-12 with exercises designed to promote positive Filipino traits and inspire them to see themselves as dreamers and future leaders with a volunteer heart. More information is available at bit.ly/iammadprofile.

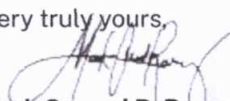





We are delighted to inform you that I am MAD will be in Digos City, Davao del Sur on **October 24-26, 2025** and we have chosen **Binaton Elementary School** to be one of the partner schools this year. There will be **approximately 25 volunteers** coming from different parts of the country who will join the camp.

In this regard, we would like to ask for your **support as a school partner and beneficiary** of this program through the following:

- Coordinate and accommodate us in your school for the period mentioned
- Assist us in identifying 50 incoming Grade 5 or Grade 6 pupils as participants/beneficiaries
- Inform the parents of the pupils about the activity and ask for their participation too
- Provide two classrooms for students' activity area and for volunteers' quarter
- Provide sleeping materials for the volunteers such as pillows, mats and blankets
- Help in the preparation of food of the volunteers or sponsor some meals

Should you have further questions and concerns, please feel free to contact us or **our builder, BIG JAY C. LAGANG** at **09957521473**.

Thank you very much. We look forward to your positive response. Together, let's **Make A Difference!**

Very truly yours, 	
Mark Conrad R. Ravanzo Co-Founder & Chief Executive Volunteer	Christian Marx P. Rivero Co-Founder & Chairman
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