



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 695

To : CID and SGOD Chiefs
Education Program and District Supervisors
Selected Teaching and Non-Teaching Personnel

Subject : CONSULTATIVE MEETING AND DEVELOPMENT OF MATERIALS
WITH THE PRODUCTION TEAM, RESEARCH ADVISERS, AND
PRESENTERS FOR THE 2025 DIGOS CITY DIVISION RESEARCH
CONGRESS

Date : October 8, 2025

In reference to the attached Deped Order No. 16 s.2017, re: "Research Management Guidelines", this Office cognizes the crucial part of utilization and dissemination of the division's research findings. Thus, this office will be conducting the 2025 Digos City Division Research Congress (Educators and Learners Edition) on October 28-29, 2025.

In preparation for the event, a follow-up meeting and developmental activities of the materials among the relevant personnel will be conducted on October 10, 17, and 24, 8:00- 5:00 PM, at Digos City Division Conference Room. The following teaching and non-teaching personnel are expected to attend the activity:

- | | |
|---|---|
| 1. Ivy F. Solano, EPS- Science | 17. Alma C. Alba- Ruparan NHS |
| 2. Jem Boy B. Cabrella, EPS- Math | 18. Giefren Love A. Añabeza- Ruparan NHS |
| 3. Rachel R. Pugoy- SH, DICNHS | 19. Denevieve Joy Gerona, Soong NHS |
| 4. Beth Dedace- HT III, DICNHS | 20. Philmark D. Pulido- Goma NHS |
| 5. Jean W. Hernan- MT I, DICNHS | 21. Galileo Jr. B. Flores- Matti NHS |
| 6. Thonver Sampaga- SST I, KNHS | 22. Kirt Allen G. Florida- Matti NHS |
| 7. Lyl Dave Z. Gimeda- SST I-KNHS | 23. Kremia Katrina C. Thiam MT I- DICNHS |
| 8. Moises R. Perral, MT II-DCSHS | 24. Wellisa Milca, MT II- DICNHS |
| 9. April Alcala, PDO-I | 25. Iris Ubungen, MT I- DICNHS |
| 10. Brynel S. Espina, Teacher I-DMMES | 26. Maria Carmela Gillado, MT III- DICNHS |
| 11. Sherill C. Tago, Teacher III- DCSHS | 27. Imma Tessie Donne D. Llemit, SST-I |
| 12. Marjun B. Rebosquillo- SEPS- P&R | 28. Maria Christine C. Beltran, Teacher III |
| 13. Jhobelle Racho, MT-II, DICNHS | 29. Mara Superioridad, MT-I, Dulangan ES |
| 14. Cherry Lyne V. Gonzaga, EPS-II, ALS | 30. Ma. Regina E. Robante, MT-I, Aplaya ES |
| 15. Ferlyn M. Tubice, MT- III, GRCES | 31. Jayffer Sartorio, Teacher II- DICNHS |
| 16. Veronica Delima, MT-III, DICNHS | 32. Ralph Lim, Teacher III- DICNHS |



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School Heads of the selected teachers shall ensure that all classes will be taken care of in adherence to Regional Memorandum No. 12, s.2023 entitled: "Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits".

For information, guidance, and compliance.

For and in the absence of the
Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

Enclosed: As stated.
SGOD/PR/mbr

DepEd Schools Division of Digos City
RECORDS SECTION

RECEIVED

DATE: OCT 09 2025 TIME: 4:17pm

BY: _____



Republic of the Philippines
Department of Education

DepEd ORDER
No. **16**, s. 2017

20 MAR 2017

RESEARCH MANAGEMENT GUIDELINES


To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. In support of the Department's policy development process, research agenda, and policy and program development and implementation, the Department of Education (DepEd) continues to promote and strengthen the culture of research in basic education. DepEd hereby establishes the **Research Management Guidelines (RMG)** to provide guidance in managing research initiatives in the national, regional, schools division, and school levels. The enclosed policy also improves support mechanisms for research such as funding, partnerships, and capacity building.

2. This policy which is built on the gains in evidence-based decision-making from various education reforms or initiatives shall strengthen the culture of research in the Department. In addition, it improves the fund-sourcing mechanisms, and reinforces the link of research to education processes through research dissemination, utilization, and advocacy.

3. This issuance repeals DepEd Order (DO) No. 43, s. 2015 and DO 4, s. 2016 and other issuances, rules and regulations, and provisions which are inconsistent with this policy. These provisions shall be rescinded or modified accordingly.

4. Immediate dissemination of and strict compliance with this Order is directed.


ATTY. ALBERTO T MUVOT
Undersecretary
Officer-in-Charge

Encl.:

As stated

References:

DepEd Order: Nos. 43, s.2015; and 4, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
BUREAUS AND OFFICES
FUNDS
PARTNERSHIPS

POLICY
RESEARCH
SCHOOLS

MCDJ/ R DO Research Management Guidelines
0274/March 14-16-20, 2017