



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 676

To : Assistant Schools Division Superintendent
SGOD & CID Chiefs
Public Schools District Supervisors Concerned
Public School Heads Concerned
All Others Concerned

Subject : **PARTICIPATION IN THE ORIENTATION AND WRITESHOP ON CRAFTING THE COMPREHENSIVE EMERGENCY PLAN FOR CHILDREN (CEPC)**

Date : October 11, 2025

Relative to the attached communication from the Hon. Josef F. Cagas, RN, JD, MPA, City Mayor of Digos and Chairperson of the City Council For the Protection of Children and City Disaster Risk Reduction and management Council, all concerned school heads are hereby requested to inform the following learners that they are enjoined to participate in the **Orientation and Writeshop on Crafting the Comprehensive Emergency Plan for Children (CEPC)** to be held on **October 13-15, 2025 at Hotel de Crisbel, Crown Center, Barangay San Jose, Digos City.**

Name of Learners	Designation
Highlife Alviso	Student Sector Child Representative
Chriz Jake Vinz R. Rivas	PWD Sector Child Representative
Khresheyl Carulasan	IP Sector Child Representative
Julia Mae Flores	Islam Sector Child Representative
Kent Brayan E. Delicano	LGBTQ+A Sector Child Representative

This Office grants permission for these learners from public schools to participate in the said activity, provided that written parental consent is secured prior to the conduct of the activity. Designated teachers shall accompany the learners as official chaperones and guardians, exercising supervision and responsibility for their safety and conduct throughout the activity, in accordance with DepEd Order No. 66, s. 2017, re: Implementing Guidelines on the Conduct of Off-Campus Activities.

Relevant details and other information are found in the enclosures.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



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Immediate dissemination of this memorandum is desired.

For and in the absence of the
Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI

Assistant Schools Division Superintendent

Officer-In-Charge

[Signature]
10-11-2025

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED *W 05*

DATE: OCT 13 2025 TIME: 9:32 am

BY: *[Signature]*

Enclosed: As stated.
SGOD/cab



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October 11, 2025

JOSEF F. CAGAS, RN, JD, MPA

City Mayor/CCPC & CDRRMC Chairperson
City of Digos

Mayor Cagas:

This has reference to the communication received by this Office enjoining the participation of learners, who are child representatives in various sectors, in the **Orientation and Writeshop on Crafting the Comprehensive Emergency Plan for Children (CEPC)** to be held on **October 13-15, 2025** at **Hotel de Crisbel, Crown Center, Barangay San Jose, Digos City**.

This Office grants permission for these learners from public schools to participate in the said activity, provided that written parental consent is secured prior to the conduct of the activity. Designated teachers shall accompany the learners as official chaperones and guardians, exercising supervision and responsibility for their safety and conduct throughout the activity, in accordance with DepEd Order No. 66, s. 2017, re: Implementing Guidelines on the Conduct of Off-Campus Activities.

This Office will issue a memorandum to this effect, for proper dissemination and guidance of concerned schools.

Thank you for your continued support and partnership in promoting child protection and emergency preparedness initiatives.

Very truly yours,

For and in the absence of the
Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge

10-11-2025

SGOD/cab



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