

## Republic of the Philippines

# Department of Education

**DIGOS CITY DIVISION** 

### Office of the Schools Division Superintendent

#### **DIVISION MEMORANDUM**

SGOD-2025- USC

To

Bids and Awards Committee

**BAC Technical Working Group** 

**BAC** Secretariat

Subject:

INSTRUCTIONAL VIDEOS ON THE STANDARD FORMS FOR

PROCUREMENT UNDER REPUBLIC ACT 12009

Date

October 21, 2025

Attached is a memorandum from Wilfredo E. Cabral, Undersecretary, Officer-In-Charge, Office of the Undersecretary and Chief of Staff, regarding the dissemination of Instructional Videos on the Standard Forms for Procurement under Republic Act 12009.

The link to access the videos is found in the attached memorandum.

For your information and guidance.

For and in the absence of the SDS:

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI

Officer-In-Charge

Assistant Schools Division Superintendent

CT 22 2025 TIME 11-41 Am

BY:-

Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002) Telephone Nos.: (082) 553-8375; (082) 553-8396

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## Republic of the Philippines

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# Department of Education

MEMORANDUM PROC-2025-

TO

Undersecretaries

Assistant Secretaries

**Bureau and Service Directors** 

Regional Directors

Schools Division Superintendents Chiefs of Divisions/Offices/Units

All Others Concerned

ATTENTION:

Bids and Awards Committees Technical Working Groups

**BAC Secretariats** 

**End-Users - Project Focal Persons** 

FROM

WILFREDO E. CABRAL

Undersecretary

Officer-In-Charge

Office of the Undersecretary and Chief of Staff

SUBJECT

Instructional Videos on the Standard Forms for

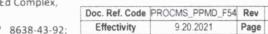
Procurement under Republic Act No. 12009

Date

October 13, 2025

- Republic Act 12009 or the New Government Procurement Act (NGPA) and its Implementing Rules and Regulations took effect on August 13, 2024 and February 25, 2025, respectively. Further, the effectivity date on the use of the Standard Forms for procurement under the NGPA is September 21, 2025.
- 2. In order to equip the procurement personnel and actors across DepEd offices nationwide on the use of the new forms and templates, the DepEd Central Office (CO) has developed instructional videos particularly on the preparation of Project Procurement Management Plans (PPMPs), Market Scoping, and the Philippine Bidding Documents for Goods and Services, for ready reference.
- DepEd CO shares these instructional videos to the Regional and Schools Division Offices (ROs and SDOs), as well as concerned schools for their adaption of the forms and as handy reference materials.







- 4. The instructional videos can be accessed through this link: https://bitly.cx/NGPAInstructionalVideos.
- 5. For any clarification, please contact ProcMS-PPMD, thru Mr. Mark Lester V. Taca or Ms. Jenet R. Nadura at Telephone Nos. 8636-6543 or 8638-4392, or email at <a href="mailto:procms.ppmd@deped.gov.ph">procms.ppmd@deped.gov.ph</a>.

For information dissemination.





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