

### Republic of the Philippines

# Department of Education

REGION XI SCHOOLS DIVISION OF DIGOS CITY

### Office of the Schools Division Superintendent

#### **DIVISION MEMORANDUM**

SGOD-2025- 674

To

Sollie B. Oliver, JD, MATE

SGOD Chief

Cherrie Anne B. Bohol
Division SBM Coordinator

Subject:

DISSEMINATION OF DM-OUHROD-2025-2706 ON THE CONDUCT

AND PARTICIPATION IN THE REGIONAL AND DIVISION TECHNICAL ASSISTANCE WORKSHOP ON SCHOOL

GOVERNANCE COUNCIL (BATCH 1-6)

Date:

October 24, 2025

In reference to Regional Memorandum FTAD-2025-038 dated October 6, 2025, re: "Dissemination of DM-OUHROD-2025-2706 on the Conduct and Participation in the Regional and Division Technical Assistance Workshop on School Governance Council", this Office directs the above-mentioned personnel to attend the said activity on **November 12-14**, 2025 to be held **within the National Capital Region (NCR)**.

The participants are requested to confirm their attendance through bit.ly/2025ATTENDSGCWORKSHOP on or before November 3, 2025.

Travel and other incidental expenses relative to the conduct of the activity shall be charged to local funds subject to the usual accounting and auditing rules and procedures.

Relevant details and other information are found in the enclosures.

Immediate dissemination and compliance with this Memorandum are directed.

DepEd Schools Division of Diops City MELANIETP. PSTACIO, PhD, CESO VI

Schools Division Superintendent

Enclosed: As stated SGOD/cab

DenED



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

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ALLAN G. FARNAZO

Director IV

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Republic of the Philippines

# Department of Education

**DAVAO REGION** 

October 6, 2025

REGIONAL MEMORANDUM FTAD-2025-038

DISSEMINATION OF DM-OUHROD-2025-2706 ON THE CONDUCT AND PARTICIPATION IN THE REGIONAL AND DIVISION TECHNICAL ASSISTANCE WORKSHOP ON SCHOOL GOVERNANCE COUNCIL (BATCH 1-6)

To: Schools Division Superintendents Chief ES, FTAD

- 1. Enclosed is a copy of DepEd Memorandum DM-OUHROD-2025-2706 dated September 25, 2025, entitled "Conduct of RO and SDO Technical Assistance Workshop on SGC (Batch 1-6)." Participants from Region XI are scheduled to attend the activity on November 12-14, 2025, to be held within the National Capital Region (NCR). Further details are provided in the aforementioned memorandum.
- 2. The participants are requested to confirm their attendance through bit.ly/2025ATTENDSGCWORKSHOP on or before November 3, 2025. Attached is the list of participants for reference.
- 3. Travel and other incidental expenses shall be charged against local funds subject to the existing accounting and auditing rules and regulations.
- 4. Immediate dissemination and compliance with this Memorandum are directed.

CEPARTMENT OF EDUCATION ROP

RECORDS SECTION

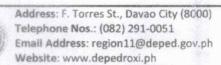
Encl.: As stated

ROF2/RSM

191 - Time: Oct. 09, 702









### Enclosure. List of Participants

Names	Designation		Office/Division	
Aris B. Juanillo	Chief Education Supervisor		EMAD BOAT	
Ronnie S. Mercado	EPS/SBM Coordinator		FTAD, ROXI	
Maria Luz M. Tan	Chief Education Supervisor - SGOD SBM Coordinator		- Davao City	
Ma. Flora C. Arcenal				
Rita L. Rellanos				
Patrick John P. Peresores			Davao del Sur	
Janette G. Veloso	Assistant Schools Division Superintendent		Davao del Norte	
Cristopher B. Gonzales	SBM Coordinator			
Ruben J. Reponte	Chief Education Supervisor -	SGOD	D - 1-0	
Marnelyjane A. Bernal	SBM Coordinator		Davao de Oro	
Jesus Q. Lascuna Jr.	Chief Education Supervisor -	SGOD	Davao	
Elenita L. Bernales	SBM Coordinator	(1.00 m) (1.00 m)	Occidental	
Yvette M. Celmar	D. Oi II			
Marielle R. Mendador	SBM Coordinator		Davao Oriental	
Sollie B. Oliver	Chief Education Supervisor - SGOD		Di Cit	
Cherrie Anne B. Bohol	SBM Coordinator		Digos City	
Jay C. Nang	Chief Education Supervisor - SGOD			
Melanie A. Del Campo	SBM Coordinator		IGACOS	
Jorlie S. Uy	Chief Education Supervisor -	SGOD	1.	
Leorisyl D. Siarot SBM Coordinator			Mati City	
Ailene B. Añonuevo	Chief Education Supervisor -	SGOD		
Ronmar V. Jayoma	SBM Coordinator		Panabo City	
Josefina B. Palaca	Chief Education Supervisor -	SGOD	T. Ci.	
Rollan P. Inis	SBM Coordinator		Tagum City	







Kepublika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2025- 2706

TO

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

ALL OTHERS CONCERNED

FROM

Digitally signed by Wilfredo Cabrel : WILFREDOE. CABRAL 7:20:37 AM

Undersecretary

Human Resource and Organiza ... anal Development

SUBJECT

CONDUCT OF RO AND SDO TECHNICAL ASSISTANCE

WORKSHOP ON SGC (BATCH 1-6)

DATE

25 September 2025

The Department of Education seeks to build upon the foundational successes of institutionalizing SGC in school communities nationwide. Through the issuance of DepEd Order 26, s. 2022, the SGC was introduced as a mechanism for shared governance and a platform for feedback, fostering stakeholder engagement and community involvement in matters related to the schools' continuous improvement.

One of the key performance indicators for measuring success is the increase in the number of functional SGCs. In secondary public schools, a significant improvement has been observed. When baseline data collection began, it was found that only onetenth of one percent (0.1%) of secondary public schools had established functional SGCs. By the end of the process, the Department reported that the proportion of functional SGCs had increased to forty-nine percent (49%).

In the SGC's third year of policy implementation, the Department plans to reinforce the valuable lessons and positive practices that schools have developed in their journey toward more inclusive stakeholder participation. This is grounded in the belief that individuals and groups within the community play a critical role in supporting and enhancing school governance. Moreover, it is envisioned that public schools will continue to grow in their engagement with communities, sustain the active participation of stakeholders in the education and learning of the youth, and implement initiatives aimed at maintaining school effectiveness and excellence.







To provide targeted support for sustainable SGCs to all school TA providers from the Regional and Schools Division Offices, the BHROD-School Effectiveness Division (SED) will conduct a series of Technical Assistance Workshops from November to December 2025.

The attachments below are provided for your reference:

- List of Expected Participants and Schedule of Workshops (Annex A)
- Indicative Program of Activities (Annex B)

For administrative concerns, please take note of the following:

1. Travel expenses of the CO Management Team shall be charged against AR No: 2025-CO-03386 with the following activity codes:

Batch	Activity Code
1	AC-25-BHROD-SED-GASS-2-008
2	AC-25-BHROD-SED-GASS-2-009
3	AC-25-BHROD-SED-GASS-2-010
4	AC-25-BHROD-SED-GASS-2-011
5	AC-25-BHROD-SED-GASS-2-012
6	AC-25-BHROD-SED-GASS-2-013

- 2. Travel expenses of the participants shall be charged to local funds.
- 3. For board and lodging and meal arrangement, kindly refer to the table below:

Day	Activity	Breakfast	AM Snack	Lunch	PM Snack	Dinner	Board and Lodging
1	Workshop			1	1	1	1
2	Workshop	1	1	1	1	1	1
3	Workshop	1	1	1			

Note: There will be no Day 0. On the first day, first meal is lunch, which will be served at 12:00 noon, followed by the program at 1:00 PM. Check-in will be scheduled in the afternoon upon the organizer's advice Upon arrival, participants are requested to proceed directly to the venue with their luggage and await further instructions for check-in.

- 4. To confirm participants' attendance, kindly access this link: bit.ly/2025ATTENDSGCWORKSHOP on or before November 3, 2025 (Monday).
- 5. All expenses are subject to the existing accounting and auditing rules and regulations.

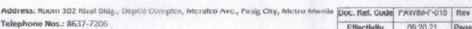
For clarifications and other matters, kin coordinate with Ms. Jeanne Nicole Grageda of BHROD-SED at bhrod sed@deped.gov.ph or call (02) 8633-5397.

For your information and guidance.

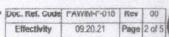
[BHROD-SED/Grageda]







Email Address: usec.hrod@deped.gov.ph Website: https://www.deped.gov.ph



### Annex A: List of Expected Participants

#### LIST OF PARTICIPANTS AND SCHEDULE OF WORKSHOPS

CLUSTER	REGIONS	VENUE	Day 1 Lunch: 12nn Program: 1-Spm Check-in: TBA in the afternoon	Day 2 Program: 8-5pm	Day 3 Program: 8-11:30am Check-out: 12 nn
1	R9, R10, R6	Within NCR	Nov 5	Nov 6	Nov 7
2	R11, R12, R7	Within NCR	Nov 12	Nov 13	Nov 14
3	R4A, R4B, NCR	Within NCR	Nov 19	Nov 20	Nov 21
4	R3, NIR	Within NCR	Nov 24	Nov 25	Nov 26
5	R5, R8, CARAGA	Within NCR	Dec 3	Dec 4	Dec 5
6	R1, R2, CAR	Within NCR	Dec 10	Dec 11	Dec 12

#### Note:

Please be guided by the following information:

- 1. There will be no day 0. On the first day, first meal is lunch, which will be served at 12:00 noon, followed by the program at 1:00 PM. Check-in will be scheduled in the afternoon upon the organizer's advice. Upon arrival, participants are requested to proceed directly to the venue with their luggage and await further instructions for check-in.
- 2. To ensure sufficient space at the venue on the first day, we kindly request that you bring only the luggage necessary for the duration of the workshop and avoid bringing pieces that are too large.
- 3. Only two (2) participants per governance level are required to attend the workshop:

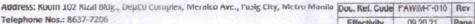
Each Regional Office	<ul> <li>One (1) FTAD Chief</li> <li>One (1) SBM Coordinator</li> </ul>
Each School Division Office	• One (1) SGOD Chief • One (1) SBM Coordinator

We kindly ask for your cooperation in observing this participant limit to ensure smooth coordination and effective session management.

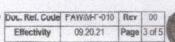
Thank you for your understanding.







Telephone Nos.: 8637-7206 Email Address: usec.hrod@deped.gov.ph Website: https://www.deped.gov.ph





## Annex B: Indicative Program of Activities

RO and SDO Technical Assistance Workshop on SGC

Beyond the Beginning: Enriching Technical Assistance for a Sustainable School Governance.

November-December 2025

Day	AM/P M	Dur.	Time	Activity	Facilitato
1 PM	60	12:00-1:00	Registration and Lunch (Participants must proceed first directly to the venue with their luggage)		
		30	1:00-1:30	Preliminaries	
		30	1:30-2:00	Lecture 1: Context and Background	CO
		30	2:00-2:30	Lecture 2: The SGC and its functionality	CO
		30	2:30-3:00	Break	
		30	3:00-3:30	Kick-start Activity	RP
		40	3:30-4:10	Talk 1: Strengthening Shared Governance in the school through SGC	RP
		10	4:10-4:20	Pausitive Refresh (Self-Reflection Activity) Pausitive Refresh (Duo- Reflection Activity)	
		30	4:20-4:50	Activity 1: Raise your flag	
		10	4:50-5:00	Concluding Activity/Reminders	
2	AM	30	8:00-830	Preliminaries	
		30	8:30-9:00	We Listen, We Don't Judge (Sharing)	
	to the same	10	9:00-9:10	AHA! (Takeaways)	
		30	9:10-9:40	Lecture 3: Structure and Composition	co
		30	9:40-10:10	Lecture 4: Roles per Governance Level	СО
		15	10:10-10:25	Break	
		30	10:25-1055	Activity 2: Stakeholder Mapping	CO
		30	10:55-11:25	We Listen, We Don't Judge (Presentation of Outputs)	
		10	11:25-11:35		
		95	11:35-1:00	Lunch Break	
		30	1:00-1:30	Ice breaker	





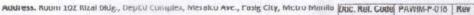
		30	1:30-2:00	Lecture 5: How SGC Works	CO
		30	2:00-2:30	Kick-Off Activity	
		40	2:30-3:10	Talk 2: SGC in Action	RP
_		15	3:10-3:25	Break	
		40	3:25-4:00	Talk 3: Empowered Schools, Empower Stakeholders	RP
		20	4:00-4:20	Pausitive Refresh (Group Reflection Activity)	
		30	4:20-4:50	Activity 3: Lead to Empower	co
		10	4:50-5:00	Concluding Activity/Reminders	
3	AM	30	8:00-8:30	Preliminaries	
		30	8:30-9:00	We Listen, We Don't Judge (Presentation of Outputs)	co
		10	9:00-9:10	AHA! (Takeaway)	
1		15	9:40-9:55	Break	
		30	9:10-9:40	Activity No. 4: SGC TA Roadmap (Finalization)	co
		60	9:40-10:40	We Listen, We Don't Judge (Presentation of Outputs)	
		30	10:40-11:10	CO Ways Forward	
		50	11:10-12:00	Concluding Activity/Awarding of Certificates/Photo Opportunity	
	PM		12:00 NN	Check-out	
-	AND DESCRIPTION OF THE PARTY OF	Marie Commission of the Assessment Commission of the Commission of	Contract to the Contract of th		Annual Company of the Party of

Note: Activity No. 4 is a pre-work. To give you ample time to prepare, please ensure that it is completed before your scheduled workshop.

The Pre-work template link for each region shall be provided to the Regional SBM Coordinators for dissemination to the SDO focals.







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